

2018-2019 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the state assessments.

Signature of Principal or Designee

9/14/2018

Date Signed

Mater Palms Academy

School Name

Mission Statement (Optional)

Together, we will cultivate a positive, dynamic environment of RESPECT and learning. Challenges will be accepted and OVERCOME with integrity, knowing we can ACCOMPLISH any goal. We will RISE to be active, empathetic scholars and leaders who impact the world in a positive way.

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Our school will work with the School Advisory Committee, Administration, Instructional Personnel and other Parent Volunteers to plan and integrate appropriate home enrichment opportunities. The school will ensure that these activities take into account factors such as (but not limited to) home language, identified disabilities, and transitional status of families. Staff will be provided with professional development opportunities as necessary and appropriate in order to ensure proper integration of parent and family activities.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

During scheduled Open Houses (Elementary and Middle) in September 2018, parents will attend the Title I annual meeting. They will have the opportunity to watch the presentation, talk with staff members regarding the program, and sign up for opportunities and communication. In addition to the evening open house times, an additional presentation will be conducted in the morning on one of the days following Open House in order to allow parents who have missed the presentation to attend. All presentations will be available in English and Spanish, with informed English and Spanish-speaking liaisons available for questions.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Karen Westfall	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Karen Westfall	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Karen Westfall	August	Collection of sign-in sheets
4.	Compile documents	Karen Westfall	September	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules. Parents will be informally surveyed in the fall in order to schedule meetings and events at times most convenient for families.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

If deemed necessary, the school may use Title I funds in order to provide child care for scheduled conferences or other parent-only events so that parents have the opportunity to participate fully in supporting their student(s). In the event that Families in Transition or other identified families are in need of transportation to and from conferences or events, the committee and administration will also review the possibility of using Title I funds to assist these families with transportation.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

The school will provide support for parent/family engagement activities by providing the space, staff members and volunteers to plan, implement, and follow-up with STEM Family Night in early 2019. The event will reinforce academic skills, provide opportunities for complementary home learning, and promote family engagement on a variety of levels.

Staff will be trained regarding Cultural Sensitivity and Parent Involvement. These trainings will empower staff to most appropriately build the capacity of parents and families to support their children's learning and wellness.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	STEM Family Night (Elementary and Middle School)	Karen Westfall	Children and parents will participate in hands on STEM activities that reinforce required academic skills.	February/ March 2019	Sign-in sheets, flyers, meeting notes, Agenda
2.					
3.					
4.					
5.					

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Monica Cueto	Provide framework for developing cultural awareness to help the culture gap.	August 2018	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Karen Westfall	Provide information about the 5 levels of parent involvement and parent's rights.	October 2018	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

The school will conduct parent workshops to encourage and support parents and families in more meaningful educational engagement.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person, electronically via messaging system, or via telephone. Parents may contact teachers directly via email or app that teacher has designated for classroom communication such as Class Dojo, Bloomz, etc. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school communicates with parents in a variety of ways. For events and critical information, paper memos and flyers are sent home with every student in both English and Spanish. Newsletters will be provided monthly with important information in both languages. Information is additionally shared via our website, app, and social media pages in order to ensure reception by parents. Teachers are expected to maintain consistent, positive communication with families through email or chosen app, including reminders regarding upcoming events.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Families will be notified of parent/family programs, meetings, school reports and other activities via paper flyers and memos sent home before each event with every student. Reminders will be sent electronically when necessary and appropriate directly from the students' teachers, with whom the families are expected to be in regular communication.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

2018-19 is the first year that the school is receiving Title I support. Self-identified barriers would be many students in need of interventions, whether due to disability, ELL status, attendance or other concerns.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

The School Improvement Team will be developing and monitoring specific steps in Fall 2018 in order to overcome barriers to meet specific goals set forth. These goals and steps have not yet been finalized by the team/SIP.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	
2.	Language Barrier	
3.	Child Care	
4.		
5.		