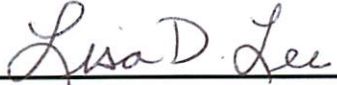
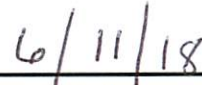


FIVE POINTS ELEMENTARY SCHOOL Title I, Part A Parent and Family Engagement Plan

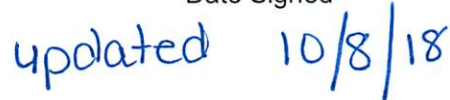
I, Lisa Lee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.



Signature of Principal or Designee



Date Signed



Mission Statement

Parental Involvement Mission Statement

Response:

The faculty, staff, administrator, and students from Five Points Elementary School will provide the opportunities and educational environment that will allow each student to achieve a feeling of pride and become a winner everyday while mastering the Florida Standards.

Our Parent and Family Engagement Program makes every effort to embrace our families through ongoing and open communication, soliciting and encouraging participation from everyone affiliated with our school, guiding and teach our parents various activities and strategies for them to use with their children for further academic achievement and success, holding special events for our families at school and community locations throughout the year, and providing additional resources through our Parent Resource Room.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for Title I will be used (ESEA Section 1116).

Response:

Title I information is provided for the parent of Five Points Elementary students throughout the year. This traditionally begins on Meet the Teacher day, prior to the first day of school. We feel it is vital for parents to be continuously involved with the education of their children. Therefore, we offer an extended evening session for parents/families to attend Meet the Teacher day.

Information regarding parent involvement opportunities and activities are publicized and discussed at Meet the Teacher day, Open House, Title I Annual Meeting, Parent-Teacher Conferences, Volunteer Orientations, School Advisory Council (SAC) and Parent-Teacher Organization (PTO) meetings, Step-Up Nights, and other times throughout the year. Advance notice of these opportunities, meetings, and other events include, but are not limited to newsletters, marquees, Messenger call-out system, flyers, planners, and communication folders/binders.

Parents also receive pertinent ongoing information via classroom and school newsletters, our school marquees, automated calls from the school, and school and/or district websites.

Parents are an active part of our School Advisory Council and play a fundamental role in the decision making at Five Points Elementary.

Parents are provided opportunities to complete surveys involving: activities, trainings, and materials needed/requested to help their children.

The School Advisory Council assists with preparing, reviewing, and approving the Parent and Family Engagement Plan, the School Improvement Plan, and other duties as dictated by our Bylaws and the State of Florida.

Staff Development Trainings are provided to our faculty and staff in the development of the Parent and Family Engagement Plan and the School Improvement Plan.

The distribution of Parent and Family Engagement and School Improvement funds will be discussed at the School Advisory Council Meetings and the Title I Annual Meetings. Documentation will be recorded in the School Advisory Council Meeting agendas and minutes, surveys, and sign-in sheets.

The School Advisory Council reviews, discusses, and outlines the finding of parent surveys and activities at School Advisory Council Meetings.

All stakeholders are represented on the School Advisory Council and participation is encouraged at all meetings and activities.

Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title V.

Response:

Kindergarten Round-Up is scheduled to inform parents of incoming Kindergarteners of the expectations, standards, grading procedures, and testing of Kindergarten.

Step-Up nights are planned for each grade level. Parents are invited to attend the night for their child's next grade level. For each grade level parents receive information regarding grade level expectations and standards, testing (local and state), grading procedures, along with grade level specific information.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for parent and teacher check-out to assist with academic improvement at home.

| count | Program | Coordination |
|--------------|------------------------------------|--|
| 1 | IDEA | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 2 | Title I, Part C - Migrant Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 3 | Title II | Funding supports are integrated and coordinated to provide professional development in accordance with the district plan. |
| 4 | Title III - ELL Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 5 | Title IV | Funding provides students with a well-rounded education including programs such as college and career counseling, STEM, arts, civics; Supports safe and healthy students with comprehensive school mental health, drug and violence prevention, and health and nutrition, along with supporting the effective use of technology. |

| | | |
|---|---|---|
| 6 | Title V | Coordinates with Title I objectives |
| 7 | Title IX - Homeless Education | The district receives funds to provide resources (social work and tutoring for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. |
| 8 | Suwannee Valley 4 C's Head Start, Early Learning Coalition of Fl. Gateway and community daycares. | Community preschool children and their parents will be invited to a school tour and kindergarten screening. Fliers are provided to community businesses, churches, daycares, and the Public Library with information regarding what to expect, as well as how to assist children in preparing for school. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Response:

Flyers are sent home advertising the meeting days and time for the Title I Annual Meeting.

A PowerPoint is presented by the Curriculum Resource Teacher to explain all aspects of being a Title I school. Handouts are available for parents.

The Title I Brochure, explaining all aspects of being a Title I school, is distributed to parents annually.

Monthly School Newsletter is distributed at the beginning of each month with Title I information and updates.

| count | Activity/Tasks | Frequency | Person Responsible | Timeline | Evidence of Effectiveness |
|----------|---|-----------|--|-------------------------------|--|
| 3 | Annual Title I Meeting (Title I program, Type of Program, School Grade, SPAR, School Choice, Rights of Parents) | annually | Curriculum Resource Teacher and Principal | August and September 2018 | Curriculum Resource Teacher will maintain copies of flyers, agendas, school messenger call-out, sign-in sheets, and handouts. At least 20% of parents will attend one of the Title I Annual Meetings. |
| 9 | School Newsletter (Title I Updates) | Monthly | Curriculum Resource Teacher and Principal | Monthly September through May | Curriculum Resource Teacher will maintain copies of each month's School Newsletter with Title I Updates |
| On-going | Title I Brochure | on-going | Curriculum Resource Teacher and Clerk-Typist | On-going | Increased awareness of the Title I Program based on the program surveys. Curriculum Resource Teacher will distribute to all current students. Clerk-Typist will distribute to all new enrollees as part of the New Student Packet. |

| | | | | | |
|---|--------------------------------------|----------|--|---------------------------|--|
| 3 | Parent Notification Letters / Flyers | annually | Curriculum Resource Teacher, Principal, and Classroom Teachers | August and September 2018 | Curriculum Resource Teacher will maintain copies of flyers sent home advertising each scheduled Annual Title I Meeting |
|---|--------------------------------------|----------|--|---------------------------|--|

Parent Notifications

Describe how the school will provide each family with timely notification of their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Response:

The "Parents Right to Know" notification letter is sent home at the beginning of the school year to inform parents of their rights.

The Title I Notebook is available in the front office for parents to review and request copies/information concerning the school.

Describe how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field or does not meet the state licensure requirements.

Response:

An "Out of Field" notification letter is sent home with each student that is being taught for four or more weeks by a teacher that is out-of-field or does not meet the state requirements for licensure.

How will the school provide each family with an individualized annual report about the performance of their child(ren) on the State and Local assessment (ESEA Section 1116 - Florida State Statute 1008.22)

Response:

Local testing for progress monitoring includes iReady and Performance Matters.

iReady Diagnostic assessment is conducted three times per year in reading and math for Kindergarten through fifth grade. Results from these assessments are reviewed with parents at conferences and reports are sent home.

Performance Matters assessments for third through fifth grade Science are given three times per year. Results are given to parents as appropriate.

State testing includes FSA Reading and Math for grades three through five and Science for grade five. Results are distributed to parents as the school receives. Parents are notified through the automated callout system when results are available.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and will the school provide, with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

Response:

Meet the Teacher is scheduled for an extended time during the evening to better accommodate our parents.

We provide two Open House nights based on grade levels. The first will be scheduled in two sessions for first through fifth grade (first through second grades; third through fifth grades). The second will be scheduled for Kindergarten only.

Five Points holds multiple Title I Annual Meeting within the first quarter of the school year. Two meetings will be held prior to the two Open House Nights and one will be held during morning hours to accommodate parents.

Volunteer Orientation is held on multiple days with flexible times to accommodate adults wanting to volunteer in the classroom. In addition, a one-on-one orientation will be held for adults not able to attend scheduled days and times.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day.

The Curriculum Resource Teacher will collect information to determine better dates and times for meetings, and if a light snack and/or child care services would make a difference in attendance.

The Curriculum Resource Teacher will collect data which will show the time of the meeting, day of the week it was held, number of people in attendance, type of workshop and/or event, and if snacks and/or incentives were included.

Teachers will offer parent conferences before, during, and after school hours to accommodate the schedules of parents, within reason.

The following steps will be taken to address barriers:

- Continue to offer Parent and Family Engagement activities at multiple times, when feasible.
- Offer Parent and Family Engagement activities at locations other than the school, when possible.
- Incorporate light snacks and/or incentives for those attending activities, when applicable.
- Workshop evaluations will be completed by those in attendance to assist with ways to increase and better serve parent and family engagement.

Building Capacity

How will the school implement activities that will build the capacity for meaningful parent/family involvement?

Response:

Annual Parent and Family Engagement surveys are distributed to all parents. Results are used to modify and/or add activities.

Step-Up Nights are held in the spring for parents to learn expectations and standards for their child's next grade level. Evaluations are completed at the conclusion of the night and results are used to determine the needs of parents for additional Curriculum Nights.

Family Reading Nights are held monthly. Flyers are sent home prior to each event advertising the date and time.

How will the school implement activities that will build relationships with the community to improve student achievement?

Response:

Throughout the year various guest speakers are invited to present to students.

Participation in the March of Dimes allowed students as well as their families to assist in a fundraiser that was used to support babies born premature. Students were educated on the history of March of Dimes and participated in a MOCK Walk.

How will the school provide materials and trainings to assist parents / families to work with their child to improve their child's academic achievement?

Response:

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for check-out to assist parents at home.

Step-Up nights are planned for each grade level. Parents are invited to attend the night for their child's next grade level. For each grade level parents receive information regarding grade level expectations and standards, testing (local and state), grading procedures, along with grade level specific information.

Summer Bridge Workbook were distributed to parents attending Step-Up nights to maintain student learning and prepare them for their new grade level.

How will the school provide other reasonable support for parent and family engagement activities? (ESEA Section 1116).

Response:

Family Reading Nights are held monthly for families to spend time together reading. Students are allowed to take Accelerated Reader tests to increase their points and/or average percent correct.

FIPO Talent Show was held to showcase a variety of student talent.

Music and the Arts night will be held to showcase work produced by students.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--|---|---|---|---|
| 1 | Open House to explain and distribute information regarding Florida Standards, grade level expectations and state/local assessments | Principal, Curriculum Resource Teacher, and Classroom Teachers | By providing this information student academic achievement levels will increase | September 2018 | 10% increase in the baseline and end-of-year iReady Reading and Math Diagnostic Assessments |
| 3 | Title I Annual Meeting to explain and distribute information regarding Title I | Curriculum Resource Teacher | Information provided will increase student success in all academic areas | September 2018 | Title I Annual Meeting Sign-in Sheets |
| 9 | Family Reading Nights | Principal, Media Specialist, Curriculum Resource Teacher, and Instructional Coach | Student achievement will increase in Reading as of result of parent and family engagement | Monthly from September 2018 to May 2019 | iReady Reading Diagnostic scores will increase by 10% |

| | | | | | |
|----------|---|---|---|--|---|
| 2 | Conference Nights to discuss Teacher-Parent-Student Compacts, student assessments and grades | Principal, Curriculum Resource Teacher, and Classroom Teachers | Increase in student achievement in all academic areas. | 2-3 times during the school year (2018-2019) | Signed Compacts, increase in student achievement, and parent surveys |
| 4 | School Advisory Council (SAC) Meetings with discussions related to state and district assessments | SAC Chairperson and Principal | Supports all academic areas | 3-4 times during the school year (2018-2019) | Ongoing reporting of student assessment scores to SAC Members. |
| 6 | Kindergarten Orientation /Round-Up and Step-Up Nights | Principal, Curriculum Resource Teacher, and Classroom Teachers | Parent information relating to next year's grade level expectations and state/local assessments and other pertinent information. Kindergarten readiness information for incoming Kindergarteners. | March - May 2019 | Sign-in Sheets, Event Evaluations, and positive parent comments on parent surveys at the end of the year. |
| 9 | Monthly School Newsletter containing information to increase knowledge | Principal, Curriculum Resource Teacher | Improvement in academic success as a result of dissemination of information regarding curriculum, assessments, helpful tips, and upcoming events. | September 2018 - May 2019 | Parent Surveys |
| On-going | Parent Resource Room and Parent Computer Area | Curriculum Resource Teacher | Materials for checkout by parents for Reading, Writing, Math, and Science that will increase strong parental support, resulting in an improved level of student academic achievement along with a computer available for parents to use for academic research or for completing for volunteer application | August 2018 - May 2019 | Increase parental visits by 10% |
| On-going | Volunteer Orientation | Curriculum Resource Teacher | Student success and achievement will increase due to increased volunteers in the school | August 2018 - May 2019 | Volunteer Orientation Sign-in Sheets and Volunteer Hour Log |
| 3 | Various academic workshops to provide strategies and knowledge for parents to assist their child(ren) | Principal, Classroom Teachers, Instructional Coach, Curriculum Resource Teacher | As a result of these workshops, student academic achievement levels will improve | August 2018- May 2019 | Event Evaluations and end of the year parent surveys |

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?

Response:

Teachers will be provided audio-visual resources to assist with supporting parents. Reflections will be completed by teachers as an extension of the information learned.

Professional articles will be provided to teachers to increase their knowledge of parental support.

Principal will highlight specific parent engagement strategies throughout the year in the weekly communication tool for all faculty and staff.

Curriculum Resource Teacher will collect input from teachers for specific grade level information for Compacts and Conference forms.

Curriculum Resource Teacher will train all teachers in the effective use of volunteers.

Curriculum Resource Teacher will train all faculty and staff on Title I.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|----------|---|--|--|-------------------------------|--|
| .1 | Increase communication between teachers and parents (Conferences, Compacts) | Curriculum Resource Teacher, Principal | Enable teachers to be better communicators with parents. Using compacts as a tool to inform parents of grade level expectations and documenting conference on the back will assist in parents feeling they are an equal partner and contributor to the school. | October 2018 | Signed compacts and/or conference forms and end of the year parent surveys |
| 1 | Volunteer Training for teachers | Curriculum Resource Teacher | Provide opportunities for teachers to share ways to utilize volunteers in the classroom in order to improve student academic achievement | Ongoing 2018-2019 school year | Increase number of parent volunteer hours by 5% from previous year |
| 1 | Title I Training for Staff | Curriculum Resource Teacher | Provide all staff information about Title I that will help children at home | Ongoing 2018-2019 school year | Title I Teacher/Staff Surveys |
| On-going | Weekly Faculty & Staff Communication Tool | Principal | Provide specific parent engagement strategies | Weekly August to May | Title I Teacher/Staff Surveys |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?

Response:

Professional Development on Parent Conferences will assist teachers with effective presentation and communication to parents during a conference.

Professional Development on Styles of Communication will assist teachers with effective presentation and guide them when talking to parents.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|---|--|----------------|---------------------------|
| 1 | Parent Conference | Principal, Instructional Coach, Curriculum Resource Teacher | Effective communication during a conference assist parents with how their child is performing and guides them with assistance for helping their child at home. | September 2018 | Title I Parent Surveys |
| 1 | Parent Communication | Principal, Instructional Coach, Curriculum Resource Teacher | Effective communication with parents on concerns or discipline issues will create a partnership with parents and support with student. | October 2018 | Title I Parent Surveys |
| | | | | | |
| | | | | | |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in implementing and coordinating parent / family programs, and in building ties between parents / families and the school?

Response:

Share results of Title I Parent Survey and Step-Up Night Evaluation with teachers to guide them in planning family engagement activities.

Provide research video and articles to support teachers in planning family engagement activities.

Provide resources and/or snacks to support teachers implementing family engagement activities.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---------------------------------------|--|---|------------------|--|
| 1 | Parent Survey Results | Curriculum Resource Teacher | Identifying parental needs for supporting students will increase student achievement | April 2019 | Data from Parent Surveys |
| 6 | Step-Up Nights/ Kindergarten Round-Up | Curriculum Resource Teacher, Classroom Teachers, Principal | Parent information relating to next year's grade level expectations and state/local assessments and other pertinent information. Kindergarten readiness information for incoming Kindergarteners. | April - May 2019 | Sign-in Sheets and data from Evaluations |
| | | | | | |
| | | | | | |

Other Activities

Describe how other activities, such as parent resource centers (rooms), the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

Response:

A table will be set-up at Meet the Teacher, Title I Annual Meeting, and Open House to advertise Parent Resource Room and encourage parents to volunteer.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for check-out to assist parents at home.

A monthly School Newsletter is sent home providing information regarding upcoming campus events, testing dates, and other valuable information. Each newsletter also contains helpful tips for parents.

School website provides Parent and Family Engagement information.

Two Parent Conference Nights are schedule during the year (October and February) to inform parents on their child's progress and provide support for helping their child at home.

Monthly Family Reading Nights are scheduled to allow parents the opportunity to read with their child. Student are able to take Accelerated Reader tests to work toward their goal.

The Media Center will host at least one Book Fair for students, parents, and teachers to attend. One day during the event the fair will be open after school hours to allow for parents to attend with their child.

The School Messenger (an automated call-out system) is used to notify parents of upcoming events along with encouraging and supporting them to more fully participate in the education of their child.

Our Communication Binders and/or Folders (PreK - 2nd grade) and planners (3rd - 5th grade) provides daily information to parents including, but not limited to, upcoming activities, school assignments, and testing schedules.

Parent are invited to join the School Advisory Council (SAC) at the beginning of the school year. Members are voted on but all stakeholders are invited to attend every meeting.

List all activities that will be implemented:

| | |
|--|---|
| | Meet the Teacher and Open House - welcome parents and invite them to participate as a stakeholder |
| | Title I Annual Meeting - inform parents of Title I requirements |
| | Parent Resource Room - resources available for parent check-out to assist at home |
| | Parent Conference Nights - inform parents of student progress and assist with improvement |
| | Family Reading Nights - monthly parent-child reading time |
| | Communication Binders/Folders and Planners - daily communication with parents |
| | School Advisory Council - participation to improve the school |

Communication

Describe how the school will provide timely information about the Title I programs?

Response:

The Title I Annual Meeting provides information to the parents regarding Title I and all other Federal Programs. At least three meetings will be held at various times to accommodate parents. Sign-in sheets for the meetings will be housed in the Curriculum Resource Teacher's office.

School Messenger automated calls will be sent during the school year to inform parents of Title I updates.

Monthly School Newsletters are sent home with Title I information and updates.

School marquee will advertise Title I events.

School and district websites will contain Title I information and updates.

Explain how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Response:

Prior to the first day of classes parents are invited to Meet the Teacher. At this event parents will be given information and materials regarding grade level curriculum, standards, state and local testing along with progress monitoring information.

Open House is held several weeks after the start of school. Parents are encouraged to attend. At this event teachers are able to further discuss in detail grade level expectations, curriculum, and types of assessments.

Parent Conferences Nights are held two times each year (October and February). During these nights teachers meet one-on-one with parents to discuss student progress and share all data points.

Step-Up Nights/Kindergarten Round-Up are held for each grade level. Parents are invited to the night of the grade level their child will be in for the following year. At these events teachers discuss grade level expectations, curriculum, standards, and state/local testing.

Explain how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children?

Response:

During Meet the Teacher parents are introduced to and invited to join PTO and SAC. They are also encouraged to become a volunteer.

At Open House parents are invited to join PTO. They are asked to vote on SAC Members.

SAC Meetings are held four times per year. All parents are invited to attend, members have voting rights.

Monthly School Newsletters provide updates and advertise opportunities for parents to participate in decision making for the improvement of their child's education.

Parents are invited to give input on both the School Improvement Plan and the Parent and Family Engagement Plan.

Explain the process the school will use to submit parents / families comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)?

Response:

SAC Meetings provide the opportunity for parents to voice concerns about schoolwide decisions.

Parents are invited to give input on both the School Improvement Plan and the Parent and Family Engagement Plan.

Title I Parent Surveys provide an opportunity for parents to document concerns about the school and all decisions.

At all Step-Up Nights and Kindergarten Round-Up parents complete an evaluation of the event. Concerns are addressed to improve the event and/or other aspect of the school.

Response:

Communication:

Accessibility

Describe how the school will provide full opportunities for participation in parent / family engagement activities for all parents / families?

Response:

Meet the Teacher is planned prior to the first day of school. This event is scheduled for an extended amount of time to accommodate parents.

Open House is planned several weeks into the school year. Flyers are sent home and the School Messenger call-out system is used to advertise and remind parents of this event. Kindergarten Open House is also scheduled on a different night as this is the first year of school for most students/families.

The Title I Annual Meeting is held three times with varying times and days to accommodate parents.

Parent Conference Nights allow parents to schedule a time to meet one-on-one with their child's teacher to discuss progress. Teachers accommodate parents that are not able to attend on the scheduled night with other opportunities to meet.

Five Points Elementary makes every effort possible to hold meetings for parents during and after school hours to encourage parental engagement.

Describe how the school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand?

Response:

School and district websites provide information for parents in regards to school grade, testing schedules, events, along with other pertinent information.

PTO Facebook page allows parents to ask and receive pertinent information throughout the school year.

Flyers and/or letters are sent home to inform parents of upcoming events/meetings, school grade, and other pertinent information.

Monthly School Newsletters provide information regarding school grade, testing schedules, events, parent tips, and other pertinent information.

Discretionary Activities

Discretionary School Level Parental and Family Engagement Policy Components

Will the school provide any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent / family engagement, etc.) **Not Applicable**

List all activities that will be implemented:

| Count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|----------|--|--------------------|---|----------|
| | | | | | |
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Barriers

Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents / families who are disabled, have limited English proficiency, have limited literacy, and parents / families of migratory children)? [ESEA Section 1116].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| 1 | Child care (economically disadvantaged) | Provide child care during events such as Step-Up Nights/Kindergarten Round-Up and Curriculum Nights |
| 2 | Understanding expectations (SWD) | Present information in a format that is easily understood and provide handouts and samples for parents to take home. |
| | | |
| | | |

Supply Evidence of Input from Parents

Note: As an assurance of the school-level parent and family engagement plan, each school shall involve parents of children served in Title I, part A in decision about how Title I, Part A funds are spent.

Upload evidence of how parents were involved in making decisions in the FA399 folder.

Supply Evidence PFEP Plan was Jointly Developed

Note: As an assurance of the school-level parent and family engagement plan, each school shall jointly develop/revise the PFEP with parents and made available to the local community.

Upload evidence of how the plan was jointly developed in the FA399 folder.

Supply Evidence Planning, Reviewing and Improving the Schoolwide Plan

Note: As an assurance of the school-level parent and family engagement plan, parents and families are to be involved in planning, reviewing and improving the schoolwide program plan.

Upload evidence of how parents were involved in planning, reviewing and improving the schoolwide program plan in the FA399 folder.

Supply Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload an electronic version of the Parent-School Compact in the FA399 folder.

Supply Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload evidence of parent input in the development of the compact in the FA399 folder.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|--|
| 1 | Meet the Teacher and Open House | 3 | 459 | Increase student achievement due to information given to parents regarding grade level expectations, testing, and strategies parents can use to help their child academically. |
| 2 | Volunteer Orientation (group and one-on-one) | 57 | 69 | Increased volunteers throughout the school to improve academic achievement of all students. |
| 3 | Academic Fairs - Book Fair | 2 | 76 | Increase student achievement due to the parental involvement and increased time reading. |

FIVE POINTS ELEMENTARY SCHOOL Title I, Part A Parent and Family Engagement Plan

I, Lisa Lee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Lisa D. Lee

Signature of Principal or Designee

6/11/18
Date Signed

updated 10/8/18

Mission Statement

Parental Involvement Mission Statement

Response:

The faculty, staff, administrator, and students from Five Points Elementary School will provide the opportunities and educational environment that will allow each student to achieve a feeling of pride and become a winner everyday while mastering the Florida Standards.

Our Parent and Family Engagement Program makes every effort to embrace our families through ongoing and open communication, soliciting and encouraging participation from everyone affiliated with our school, guiding and teach our parents various activities and strategies for them to use with their children for further academic achievement and success, holding special events for our families at school and community locations throughout the year, and providing additional resources through our Parent Resource Room.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for Title I will be used (ESEA Section 1116).

Response:

Title I information is provided for the parent of Five Points Elementary students throughout the year. This traditionally begins on Meet the Teacher day, prior to the first day of school. We feel it is vital for parents to be continuously involved with the education of their children. Therefore, we offer an extended evening session for parents/families to attend Meet the Teacher day.

Information regarding parent involvement opportunities and activities are publicized and discussed at Meet the Teacher day, Open House, Title I Annual Meeting, Parent-Teacher Conferences, Volunteer Orientations, School Advisory Council (SAC) and Parent-Teacher Organization (PTO) meetings, Step-Up Nights, and other times throughout the year. Advance notice of these opportunities, meetings, and other events include, but are not limited to newsletters, marquees, Messenger call-out system, flyers, planners, and communication folders/binders.

Parents also receive pertinent ongoing information via classroom and school newsletters, our school marquees, automated calls from the school, and school and/or district websites.

Parents are an active part of our School Advisory Council and play a fundamental role in the decision making at Five Points Elementary.

Parents are provided opportunities to complete surveys involving: activities, trainings, and materials needed/requested to help their children.

The School Advisory Council assists with preparing, reviewing, and approving the Parent and Family Engagement Plan, the School Improvement Plan, and other duties as dictated by our Bylaws and the State of Florida.

Staff Development Trainings are provided to our faculty and staff in the development of the Parent and Family Engagement Plan and the School Improvement Plan.

The distribution of Parent and Family Engagement and School Improvement funds will be discussed at the School Advisory Council Meetings and the Title I Annual Meetings. Documentation will be recorded in the School Advisory Council Meeting agendas and minutes, surveys, and sign-in sheets.

The School Advisory Council reviews, discusses, and outlines the finding of parent surveys and activities at School Advisory Council Meetings.

All stakeholders are represented on the School Advisory Council and participation is encouraged at all meetings and activities.

Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title V.

Response:

Kindergarten Round-Up is scheduled to inform parents of incoming Kindergarteners of the expectations, standards, grading procedures, and testing of Kindergarten.

Step-Up nights are planned for each grade level. Parents are invited to attend the night for their child's next grade level. For each grade level parents receive information regarding grade level expectations and standards, testing (local and state), grading procedures, along with grade level specific information.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for parent and teacher check-out to assist with academic improvement at home.

| count | Program | Coordination |
|-------|------------------------------------|--|
| 1 | IDEA | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 2 | Title I, Part C - Migrant Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 3 | Title II | Funding supports are integrated and coordinated to provide professional development in accordance with the district plan. |
| 4 | Title III - ELL Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 5 | Title IV | Funding provides students with a well-rounded education including programs such as college and career counseling, STEM, arts, civics; Supports safe and healthy students with comprehensive school mental health, drug and violence prevention, and health and nutrition, along with supporting the effective use of technology. |

| | | |
|---|---|---|
| 6 | Title V | Coordinates with Title I objectives |
| 7 | Title IX - Homeless Education | The district receives funds to provide resources (social work and tutoring for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. |
| 8 | Suwannee Valley 4 C's Head Start, Early Learning Coalition of Fl. Gateway and community daycares. | Community preschool children and their parents will be invited to a school tour and kindergarten screening. Fliers are provided to community businesses, churches, daycares, and the Public Library with information regarding what to expect, as well as how to assist children in preparing for school. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Response:

Flyers are sent home advertising the meeting days and time for the Title I Annual Meeting.

A PowerPoint is presented by the Curriculum Resource Teacher to explain all aspects of being a Title I school. Handouts are available for parents.

The Title I Brochure, explaining all aspects of being a Title I school, is distributed to parents annually.

Monthly School Newsletter is distributed at the beginning of each month with Title I information and updates.

| count | Activity/Tasks | Frequency | Person Responsible | Timeline | Evidence of Effectiveness |
|----------|---|-----------|--|-------------------------------|--|
| 3 | Annual Title I Meeting (Title I program, Type of Program, School Grade, SPAR, School Choice, Rights of Parents) | annually | Curriculum Resource Teacher and Principal | August and September 2018 | Curriculum Resource Teacher will maintain copies of flyers, agendas, school messenger call-out, sign-in sheets, and handouts. At least 20% of parents will attend one of the Title I Annual Meetings. |
| 9 | School Newsletter (Title I Updates) | Monthly | Curriculum Resource Teacher and Principal | Monthly September through May | Curriculum Resource Teacher will maintain copies of each month's School Newsletter with Title I Updates |
| On-going | Title I Brochure | on-going | Curriculum Resource Teacher and Clerk-Typist | On-going | Increased awareness of the Title I Program based on the program surveys. Curriculum Resource Teacher will distribute to all current students. Clerk-Typist will distribute to all new enrollees as part of the New Student Packet. |

| | | | | | |
|---|--------------------------------------|----------|--|---------------------------|--|
| 3 | Parent Notification Letters / Flyers | annually | Curriculum Resource Teacher, Principal, and Classroom Teachers | August and September 2018 | Curriculum Resource Teacher will maintain copies of flyers sent home advertising each scheduled Annual Title I Meeting |
|---|--------------------------------------|----------|--|---------------------------|--|

Parent Notifications

Describe how the school will provide each family with timely notification of their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Response:

The "Parents Right to Know" notification letter is sent home at the beginning of the school year to inform parents of their rights.

The Title I Notebook is available in the front office for parents to review and request copies/information concerning the school.

Describe how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field or does not meet the state licensure requirements.

Response:

An "Out of Field" notification letter is sent home with each student that is being taught for four or more weeks by a teacher that is out-of-field or does not meet the state requirements for licensure.

How will the school provide each family with an individualized annual report about the performance of their child(ren) on the State and Local assessment (ESEA Section 1116 - Florida State Statute 1008.22)

Response:

Local testing for progress monitoring includes iReady and Performance Matters.

iReady Diagnostic assessment is conducted three times per year in reading and math for Kindergarten through fifth grade. Results from these assessments are reviewed with parents at conferences and reports are sent home.

Performance Matters assessments for third through fifth grade Science are given three times per year. Results are given to parents as appropriate.

State testing includes FSA Reading and Math for grades three through five and Science for grade five. Results are distributed to parents as the school receives. Parents are notified through the automated callout system when results are available.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and will the school provide, with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

Response:

Meet the Teacher is scheduled for an extended time during the evening to better accommodate our parents.

We provide two Open House nights based on grade levels. The first will be scheduled in two sessions for first through fifth grade (first through second grades; third through fifth grades). The second will be scheduled for Kindergarten only.

Five Points holds multiple Title I Annual Meetings within the first quarter of the school year. Two meetings will be held prior to the two Open House Nights and one will be held during morning hours to accommodate parents.

Volunteer Orientation is held on multiple days with flexible times to accommodate adults wanting to volunteer in the classroom. In addition, a one-on-one orientation will be held for adults not able to attend scheduled days and times.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day.

The Curriculum Resource Teacher will collect information to determine better dates and times for meetings, and if a light snack and/or child care services would make a difference in attendance.

The Curriculum Resource Teacher will collect data which will show the time of the meeting, day of the week it was held, number of people in attendance, type of workshop and/or event, and if snacks and/or incentives were included.

Teachers will offer parent conferences before, during, and after school hours to accommodate the schedules of parents, within reason.

The following steps will be taken to address barriers:

- Continue to offer Parent and Family Engagement activities at multiple times, when feasible.
- Offer Parent and Family Engagement activities at locations other than the school, when possible.
- Incorporate light snacks and/or incentives for those attending activities, when applicable.
- Workshop evaluations will be completed by those in attendance to assist with ways to increase and better serve parent and family engagement.

Building Capacity

How will the school implement activities that will build the capacity for meaningful parent/family involvement?

Response:

Annual Parent and Family Engagement surveys are distributed to all parents. Results are used to modify and/or add activities.

Step-Up Nights are held in the spring for parents to learn expectations and standards for their child's next grade level. Evaluations are completed at the conclusion of the night and results are used to determine the needs of parents for additional Curriculum Nights.

Family Reading Nights are held monthly. Flyers are sent home prior to each event advertising the date and time.

How will the school implement activities that will build relationships with the community to improve student achievement?

Response:

Throughout the year various guest speakers are invited to present to students.

Participation in the March of Dimes allowed students as well as their families to assist in a fundraiser that was used to support babies born premature. Students were educated on the history of March of Dimes and participated in a MOCK Walk.

How will the school provide materials and trainings to assist parents / families to work with their child to improve their child's academic achievement?

Response:

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for check-out to assist parents at home.

Step-Up nights are planned for each grade level. Parents are invited to attend the night for their child's next grade level. For each grade level parents receive information regarding grade level expectations and standards, testing (local and state), grading procedures, along with grade level specific information.

Summer Bridge Workbook were distributed to parents attending Step-Up nights to maintain student learning and prepare them for their new grade level.

How will the school provide other reasonable support for parent and family engagement activities? (ESEA Section 1116).

Response:

Family Reading Nights are held monthly for families to spend time together reading. Students are allowed to take Accelerated Reader tests to increase their points and/or average percent correct.

FIPO Talent Show was held to showcase a variety of student talent.

Music and the Arts night will be held to showcase work produced by students.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--|---|---|---|---|
| 1 | Open House to explain and distribute information regarding Florida Standards, grade level expectations and state/local assessments | Principal, Curriculum Resource Teacher, and Classroom Teachers | By providing this information student academic achievement levels will increase | September 2018 | 10% increase in the baseline and end-of-year iReady Reading and Math Diagnostic Assessments |
| 3 | Title I Annual Meeting to explain and distribute information regarding Title I | Curriculum Resource Teacher | Information provided will increase student success in all academic areas | September 2018 | Title I Annual Meeting Sign-in Sheets |
| 9 | Family Reading Nights | Principal, Media Specialist, Curriculum Resource Teacher, and Instructional Coach | Student achievement will increase in Reading as of result of parent and family engagement | Monthly from September 2018 to May 2019 | iReady Reading Diagnostic scores will increase by 10% |

| | | | | | |
|----------|---|---|---|--|---|
| 2 | Conference Nights to discuss Teacher-Parent-Student Compacts, student assessments and grades | Principal, Curriculum Resource Teacher, and Classroom Teachers | Increase in student achievement in all academic areas. | 2-3 times during the school year (2018-2019) | Signed Compacts, increase in student achievement, and parent surveys |
| 4 | School Advisory Council (SAC) Meetings with discussions related to state and district assessments | SAC Chairperson and Principal | Supports all academic areas | 3-4 times during the school year (2018-2019) | Ongoing reporting of student assessment scores to SAC Members. |
| 6 | Kindergarten Orientation /Round-Up and Step-Up Nights | Principal, Curriculum Resource Teacher, and Classroom Teachers | Parent information relating to next year's grade level expectations and state/local assessments and other pertinent information. Kindergarten readiness information for incoming Kindergarteners. | March - May 2019 | Sign-in Sheets, Event Evaluations, and positive parent comments on parent surveys at the end of the year. |
| 9 | Monthly School Newsletter containing information to increase knowledge | Principal, Curriculum Resource Teacher | Improvement in academic success as a result of dissemination of information regarding curriculum, assessments, helpful tips, and upcoming events. | September 2018 - May 2019 | Parent Surveys |
| On-going | Parent Resource Room and Parent Computer Area | Curriculum Resource Teacher | Materials for checkout by parents for Reading, Writing, Math, and Science that will increase strong parental support, resulting in an improved level of student academic achievement along with a computer available for parents to use for academic research or for completing for volunteer application | August 2018 - May 2019 | Increase parental visits by 10% |
| On-going | Volunteer Orientation | Curriculum Resource Teacher | Student success and achievement will increase due to increased volunteers in the school | August 2018 - May 2019 | Volunteer Orientation Sign-in Sheets and Volunteer Hour Log |
| 3 | Various academic workshops to provide strategies and knowledge for parents to assist their child(ren) | Principal, Classroom Teachers, Instructional Coach, Curriculum Resource Teacher | As a result of these workshops, student academic achievement levels will improve | August 2018- May 2019 | Event Evaluations and end of the year parent surveys |

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?

Response:

Teachers will be provided audio-visual resources to assist with supporting parents. Reflections will be completed by teachers as an extension of the information learned.

Professional articles will be provided to teachers to increase their knowledge of parental support.

Principal will highlight specific parent engagement strategies throughout the year in the weekly communication tool for all faculty and staff.

Curriculum Resource Teacher will collect input from teachers for specific grade level information for Compacts and Conference forms.

Curriculum Resource Teacher will train all teachers in the effective use of volunteers.

Curriculum Resource Teacher will train all faculty and staff on Title I.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|----------|---|--|--|-------------------------------|--|
| .1 | Increase communication between teachers and parents (Conferences, Compacts) | Curriculum Resource Teacher, Principal | Enable teachers to be better communicators with parents. Using compacts as a tool to inform parents of grade level expectations and documenting conference on the back will assist in parents feeling they are an equal partner and contributor to the school. | October 2018 | Signed compacts and/or conference forms and end of the year parent surveys |
| 1 | Volunteer Training for teachers | Curriculum Resource Teacher | Provide opportunities for teachers to share ways to utilize volunteers in the classroom in order to improve student academic achievement | Ongoing 2018-2019 school year | Increase number of parent volunteer hours by 5% from previous year |
| 1 | Title I Training for Staff | Curriculum Resource Teacher | Provide all staff information about Title I that will help children at home | Ongoing 2018-2019 school year | Title I Teacher/Staff Surveys |
| On-going | Weekly Faculty & Staff Communication Tool | Principal | Provide specific parent engagement strategies | Weekly August to May | Title I Teacher/Staff Surveys |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?

Response:

Professional Development on Parent Conferences will assist teachers with effective presentation and communication to parents during a conference.

Professional Development on Styles of Communication will assist teachers with effective presentation and guide them when talking to parents.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|---|--|----------------|---------------------------|
| 1 | Parent Conference | Principal, Instructional Coach, Curriculum Resource Teacher | Effective communication during a conference assist parents with how their child is performing and guides them with assistance for helping their child at home. | September 2018 | Title I Parent Surveys |
| 1 | Parent Communication | Principal, Instructional Coach, Curriculum Resource Teacher | Effective communication with parents on concerns or discipline issues will create a partnership with parents and support with student. | October 2018 | Title I Parent Surveys |
| | | | | | |
| | | | | | |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in implementing and coordinating parent / family programs, and in building ties between parents / families and the school?

Response:

Share results of Title I Parent Survey and Step-Up Night Evaluation with teachers to guide them in planning family engagement activities.

Provide research video and articles to support teachers in planning family engagement activities.

Provide resources and/or snacks to support teachers implementing family engagement activities.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---------------------------------------|--|---|------------------|--|
| 1 | Parent Survey Results | Curriculum Resource Teacher | Identifying parental needs for supporting students will increase student achievement | April 2019 | Data from Parent Surveys |
| 6 | Step-Up Nights/ Kindergarten Round-Up | Curriculum Resource Teacher, Classroom Teachers, Principal | Parent information relating to next year's grade level expectations and state/local assessments and other pertinent information. Kindergarten readiness information for incoming Kindergarteners. | April - May 2019 | Sign-in Sheets and data from Evaluations |
| | | | | | |
| | | | | | |

Other Activities

Describe how other activities, such as parent resource centers (rooms), the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

Response:

A table will be set-up at Meet the Teacher, Title I Annual Meeting, and Open House to advertise Parent Resource Room and encourage parents to volunteer.

The Parent Resource Room is open daily from 8:00am to 2:00pm. After school hours can be scheduled for parents unable to come in during the day. Resources are available for check-out to assist parents at home.

A monthly School Newsletter is sent home providing information regarding upcoming campus events, testing dates, and other valuable information. Each newsletter also contains helpful tips for parents.

School website provides Parent and Family Engagement information.

Two Parent Conference Nights are schedule during the year (October and February) to inform parents on their child's progress and provide support for helping their child at home.

Monthly Family Reading Nights are scheduled to allow parents the opportunity to read with their child. Student are able to take Accelerated Reader tests to work toward their goal.

The Media Center will host at least one Book Fair for students, parents, and teachers to attend. One day during the event the fair will be open after school hours to allow for parents to attend with their child.

The School Messenger (an automated call-out system) is used to notify parents of upcoming events along with encouraging and supporting them to more fully participate in the education of their child.

Our Communication Binders and/or Folders (PreK - 2nd grade) and planners (3rd - 5th grade) provides daily information to parents including, but not limited to, upcoming activities, school assignments, and testing schedules.

Parent are invited to join the School Advisory Council (SAC) at the beginning of the school year. Members are voted on but all stakeholders are invited to attend every meeting.

List all activities that will be implemented:

| | |
|--|---|
| | Meet the Teacher and Open House - welcome parents and invite them to participate as a stakeholder |
| | Title I Annual Meeting - inform parents of Title I requirements |
| | Parent Resource Room - resources available for parent check-out to assist at home |
| | Parent Conference Nights - inform parents of student progress and assist with improvement |
| | Family Reading Nights - monthly parent-child reading time |
| | Communication Binders/Folders and Planners - daily communication with parents |
| | School Advisory Council - participation to improve the school |

Communication

Describe how the school will provide timely information about the Title I programs?

Response:

The Title I Annual Meeting provides information to the parents regarding Title I and all other Federal Programs. At least three meetings will be held at various times to accommodate parents. Sign-in sheets for the meetings will be housed in the Curriculum Resource Teacher's office.

School Messenger automated calls will be sent during the school year to inform parents of Title I updates.

Monthly School Newsletters are sent home with Title I information and updates.

School marquee will advertise Title I events.

School and district websites will contain Title I information and updates.

Explain how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Response:

Prior to the first day of classes parents are invited to Meet the Teacher. At this event parents will be given information and materials regarding grade level curriculum, standards, state and local testing along with progress monitoring information.

Open House is held several weeks after the start of school. Parents are encouraged to attend. At this event teachers are able to further discuss in detail grade level expectations, curriculum, and types of assessments.

Parent Conferences Nights are held two times each year (October and February). During these nights teachers meet one-on-one with parents to discuss student progress and share all data points.

Step-Up Nights/Kindergarten Round-Up are held for each grade level. Parents are invited to the night of the grade level their child will be in for the following year. At these events teachers discuss grade level expectations, curriculum, standards, and state/local testing.

Explain how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children?

Response:

During Meet the Teacher parents are introduced to and invited to join PTO and SAC. They are also encouraged to become a volunteer.

At Open House parents are invited to join PTO. They are asked to vote on SAC Members.

SAC Meetings are held four times per year. All parents are invited to attend, members have voting rights.

Monthly School Newsletters provide updates and advertise opportunities for parents to participate in decision making for the improvement of their child's education.

Parents are invited to give input on both the School Improvement Plan and the Parent and Family Engagement Plan.

Explain the process the school will use to submit parents / families comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)?

Response:

SAC Meetings provide the opportunity for parents to voice concerns about schoolwide decisions.

Parents are invited to give input on both the School Improvement Plan and the Parent and Family Engagement Plan.

Title I Parent Surveys provide an opportunity for parents to document concerns about the school and all decisions.

At all Step-Up Nights and Kindergarten Round-Up parents complete an evaluation of the event. Concerns are addressed to improve the event and/or other aspect of the school.

Response:

Communication:

Accessibility

Describe how the school will provide full opportunities for participation in parent / family engagement activities for all parents / families?

Response:

Meet the Teacher is planned prior to the first day of school. This event is scheduled for an extended amount of time to accommodate parents.

Open House is planned several weeks into the school year. Flyers are sent home and the School Messenger call-out system is used to advertise and remind parents of this event. Kindergarten Open House is also scheduled on a different night as this is the first year of school for most students/families.

The Title I Annual Meeting is held three times with varying times and days to accommodate parents.

Parent Conference Nights allow parents to schedule a time to meet one-on-one with their child's teacher to discuss progress. Teachers accommodate parents that are not able to attend on the scheduled night with other opportunities to meet.

Five Points Elementary makes every effort possible to hold meetings for parents during and after school hours to encourage parental engagement.

Describe how the school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand?

Response:

School and district websites provide information for parents in regards to school grade, testing schedules, events, along with other pertinent information.

PTO Facebook page allows parents to ask and receive pertinent information throughout the school year.

Flyers and/or letters are sent home to inform parents of upcoming events/meetings, school grade, and other pertinent information.

Monthly School Newsletters provide information regarding school grade, testing schedules, events, parent tips, and other pertinent information.

Discretionary Activities

Discretionary School Level Parental and Family Engagement Policy Components

Will the school provide any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent / family engagement, etc.) **Not Applicable**

List all activities that will be implemented:

| Count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|----------|--|--------------------|---|----------|
| | | | | | |
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Barriers

Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents / families who are disabled, have limited English proficiency, have limited literacy, and parents / families of migratory children)? [ESEA Section 1116].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| 1 | Child care (economically disadvantaged) | Provide child care during events such as Step-Up Nights/Kindergarten Round-Up and Curriculum Nights |
| 2 | Understanding expectations (SWD) | Present information in a format that is easily understood and provide handouts and samples for parents to take home. |
| | | |
| | | |

Supply Evidence of Input from Parents

Note: As an assurance of the school-level parent and family engagement plan, each school shall involve parents of children served in Title I, part A in decision about how Title I, Part A funds are spent.

Upload evidence of how parents were involved in making decisions in the FA399 folder.

Supply Evidence PFEP Plan was Jointly Developed

Note: As an assurance of the school-level parent and family engagement plan, each school shall jointly develop/revise the PFEP with parents and made available to the local community.

Upload evidence of how the plan was jointly developed in the FA399 folder.

Supply Evidence Planning, Reviewing and Improving the Schoolwide Plan

Note: As an assurance of the school-level parent and family engagement plan, parents and families are to be involved in planning, reviewing and improving the schoolwide program plan.

Upload evidence of how parents were involved in planning, reviewing and improving the schoolwide program plan in the FA399 folder.

Supply Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload an electronic version of the Parent-School Compact in the FA399 folder.

Supply Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload evidence of parent input in the development of the compact in the FA399 folder.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|--|
| 1 | Meet the Teacher and Open House | 3 | 459 | Increase student achievement due to information given to parents regarding grade level expectations, testing, and strategies parents can use to help their child academically. |
| 2 | Volunteer Orientation (group and one-on-one) | 57 | 69 | Increased volunteers throughout the school to improve academic achievement of all students. |
| 3 | Academic Fairs - Book Fair | 2 | 76 | Increase student achievement due the parental involvement and increased time reading. |

| | | | | |
|----|---|----|-------|--|
| 4 | Kindergarten Round-Up and Step-Up Nights | 6 | 91 | Increase student achievement by providing parents with grade level expectations, standards, state/local testing, and strategies for the grade their child will enter the upcoming year. |
| 5 | Awards Ceremonies, Graduation, End-of-the-Year Programs | 6 | 320 | Parent and family engagement activities held to build and strengthen relationships with parents, students, faculty, and staff. |
| 6 | Parent / Teacher Conference Nights | 2 | 324 | Conference nights provide the opportunities for parents to learn strategies to assist their child with academic achievement and success. |
| 7 | Inservice for Teachers and Non-Instructional | 1 | 22 | Activities to educate faculty members regarding parent and family engagement. |
| 8 | PTO and SAC Meeting | 5 | 71 | Involvement of parents with activities such as PTO meetings aide children in academic achievement. Input assistance from SAC members regarding SIP and PFEP increases student achievement and success. |
| 9 | Title I Annual Meeting | 2 | 28 | Information shared with parents regarding Title I and other Federal Grants requirements and how funding supports classrooms resources for academic achievement. |
| 10 | Teacher/Parent/ Student Compact | 3 | 317 | Involving parents as a partner in their child's education increases student academic performance. |
| 11 | Family Reading Nights | 9 | 129 | Increases student achievement due to parental involvement and increases time spent reading by the student. |
| 12 | Parent Resource Room / Parent Portal Computer | 92 | 92 | Materials and supplies are checked out to parents to work with their child at home will have a positive impact on the child's academic achievement and success. Parent Portal Computer allows parents to access academic activities from the web, check student grades in FOCUS, and apply for volunteer status. |
| 13 | School Newsletter | 9 | 3,803 | Monthly communication to inform parents of upcoming events along with helpful tips to work with their child to increase academic achievement. |
| 14 | Title I Parent and Family Engagement Brochure | 1 | 410 | Communication tool to inform parents about Title I and Parent |

| | | | | |
|--|--|--|--|--|
| | | | | and Family Engagement at the school level. |
| | | | | |

Staff Training Summary

Provide a summary of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|--|----------------------|------------------------|---|
| 1 | Inservice for Teachers and Non-Instructional | 1 | 22 | Activities to educate faculty members regarding parent and family engagement. |
| 2 | Volunteer Training for Teachers | 1 | 22 | Help teachers with ways to better utilize volunteers in the classroom to improve student achievement. |
| | | | | |
| | | | | |

Provide a summary of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|--|----------------------|------------------------|---|
| | Inservice for Teachers and Non-Instructional | 1 | 22 | Activities to educate faculty members regarding parent and family engagement. |
| | Volunteer Training for Teachers | 1 | 22 | Help teachers with ways to better utilize volunteers in the classroom to improve student achievement. |
| | | | | |
| | | | | |

Best Practices

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective.

| count | Content/Purpose | Description of the Activity |
|-------|--|---|
| | Parent Conference Nights | Two conference nights (Fall and Spring) provided the opportunity for parents to learn grade level expectations along with strategies to assist their child with academic achievement and success. |
| | Step-Up Nights / Kindergarten Round-Up | These nights allowed parents to gain insight into the grade level expectations, standards, and state/local testing for their child's upcoming school year. |
| | Family Reading Nights | These nights increased student achievement by providing the opportunity for students and parents to spend time together reading. As a result students' reading ability and success increased. |

Five Points Elementary

2018 - 2019

PFEP Documentation

Evidence of Input from Parents



- SAC (Satellite Meeting) Agenda/Notes
- List of items purchased during 2017-2018
 - SAC Signature Sheet

School Advisory Council

Satellite Meeting

May 30, 2018

Agenda / Notes

Parent and Family Engagement Funds (2018-2019 School Year):

- Title I regulations require that at least 1% of the Title I Allocation be set aside for Parent and Family Engagement activities. Traditionally, the district sets aside 2% which is the maximum allowed by Florida Statute.
- The district plans to set aside 2% of the total Title I Allocation for Parent and Family Engagement activities. From the 2% of the set aside funds, the district will develop a per pupil allocation and distribute the funds to the schools using per pupil allocation to fund Parent and Family Engagement activities.

Parent Surveys

- The Title I Parent and Family Engagement Surveys results revealed overall parents are pleased with Five Points Elementary. The major concern/barrier parents reported for participating in school events was scheduling conflicted with their work schedule.
- A copy of survey results will be on file in the Parent Resource Room for viewing.

Step-Up Nights

- As a new Parent and Family Engagement event Step-Up Nights were scheduled for each grade level. Parents were invited to attend the grade level their child would be attending for the 2018-2019 school year. Teachers of that grade level presented expectations, standards, required testing (state and local – depending on the grade), and grading procedures. Parents had the opportunity to ask questions. A light snack was provided. Childcare was also provided. All that attended received a Summer Bridge Workbook.

PFEP 2018-2019

- The 2018-2019 Parent and Family Engagement Plan is under development (draft is attached). If you have any suggestions/input or questions about the plan please contact Cherie Stone.

Parent and Family Engagement Funds

- Attached is a list of items purchased during the current school year using Title I Parent and Family Engagement funds.
- Funds for the upcoming school year (2018-2019) are planned to be used for these or similar items. If you have any suggestions or questions on the use of these funds please contact Cherie Stone.

2017-2018**Title I Parent and Family Engagement Funds**

| <u>Date</u> | <u>Description</u> | <u>Amount</u> |
|--------------------|--|----------------------|
| 10/18/17 | Parent Conference Night – Rolls & Salad (Walmart) | \$92.00 |
| 10/18/17 | Parent Conference Night – Foam Trays (Premier Paper) | \$19.98 |
| 1/29/18 | Communication – 1" Binders for 1 st &2 nd (Office Depot) | \$234.00 |
| 1/29/18 | Communication – Planners for 3 rd -5 th (SchoolMate) | \$866.25 |
| 1/29/18 | Communication – Folders for Kindergarten (Nicky's Folders) | \$190.00 |
| 2/1/18 | Communication – Color Copy Paper for 2 nd (Office Depot) | \$93.52 |
| 2/5/18 | Parent Conference Night – Cookies (Walmart) | \$49.50 |
| 2/5/18 | Parent Conference Night – Foam Trays (Premier Paper) | \$29.97 |
| 2/7/18 | Parent Conference Night – Chips (Walmart) | \$99.80 |
| 2/26/18 | Summer Bridge Workbooks | \$1,218.78 |
| 4/4/18 | Toner for CRT & Para Printers | \$606.17 |
| 4/6/18 | Staples for Xerox (Amazon) | \$151.86 |
| 4/11/18 | Step-Up to 1 st Night – Snacks/Plates (Walmart) | \$107.75 |
| 4/13/18 | Color Paper and Tagboard (Office Depot) | \$301.66 |
| 4/16/18 | Step-Up to 4 th Night – Snacks/Plates (Walmart) | \$102.18 |
| 4/16/18 | Kindergarten Roundup – Snacks/Plates (Walmart) | \$94.96 |
| 5/7/18 | Step-Up to 3 rd Night – Snacks/Plates (Walmart) | \$93.05 |
| 5/7/18 | Step-Up to 5 th Night – Snacks/Plates (Walmart) | \$94.40 |
| 5/15/18 | Step-Up to 2 nd Night – Snacks/Plates (Walmart) | \$99.89 |
| 5/21/18 | Parent Resource Room - materials for checkout (Lakeshore) | \$401.80 |
| | Total Spent | \$4,947.52 |

SCHOOL ADVISORY COUNCIL

Satellite Meeting

SIGN-IN SHEET

May 30, 2018

****By signing I state that I have received a copy of the SAC Satellite Meeting agenda / notes.**

| Print Name | Signature | Parent | Business Partner | Faculty/ Staff |
|---------------------------|----------------------------------|--------|------------------|----------------|
| Linda Adams | Linda Adams | | | ✓ |
| Nicole Callum | Nicole Callum | ✓ | | |
| Shannon Hall | Shannon Hall | ✓ | ✓ | |
| Neelisha Ivery | Neelisha Ivery | ✓ | | |
| Ciennah Kirkendoll | * sent home with student 5/31/18 | ✓ | | |
| Nikki McIntosh | Nikki McIntosh | ✓ | | |
| Charlotte Nettles | Charlotte Nettles | | | ✓ |
| Charity Payne | Charity Payne | ✓ | | |
| Rebecca Roode | Rebecca Roode | ✓ | | |
| William Roode | William Roode | ✓ | | |
| Rex Cannon | Rex Cannon | | | |
| Cherie Stone, Chairperson | Cherie Stone | | | ✓ |
| Lisa Lee, Principal | Lisa D. Lee | | | ✓ |

Five Points Elementary

2018 - 2019

PFEP Documentation

Evidence PFEP was Jointly Developed



- SAC (Satellite Meeting) Agenda/Notes
 - SAC Signature Sheet

School Advisory Council

Satellite Meeting

May 30, 2018

Agenda / Notes

Parent and Family Engagement Funds (2018-2019 School Year):

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PFEP 2018-2019

- The 2018-2019 Parent and Family Engagement Plan is under development (draft is attached). If you have any suggestions/input or questions about the plan please contact Cherie Stone.

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SCHOOL ADVISORY COUNCIL

Satellite Meeting

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|---------------------------|----------------------------------|--------|------------------|----------------|
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| Shannon Hall | Shannon Hall | ✓ | ✓ | |
| Neelisha Ivery | Neelisha Ivery | ✓ | | |
| Ciennah Kirkendoll | * sent home with student 5/31/18 | ✓ | | |
| Nikki McIntosh | Nikki McIntosh | ✓ | | |
| Charlotte Nettles | Charlotte Nettles | ✓ | | ✓ |
| Charity Payne | Charity Payne | ✓ | | |
| Rebecca Roode | Rebecca Roode | ✓ | | |
| William Roode | William Roode | ✓ | | |
| Rex Cannon | Rex Cannon | | | |
| Cherie Stone, Chairperson | Cherie Stone | | | ✓ |
| Lisa Lee, Principal | Lisa D. Lee | | | ✓ |

Five Points Elementary

2018 - 2019

PFEP Documentation

Compacts



Grade Level Specific Compacts
(Kindergarten through Fifth Grade)

District Goals

- To increase each student's foundational and comprehension skills in reading across all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.
- To increase each student's competency in math computation, application of math skills, and number operations in all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.

School Goals

Columbia County District Schools will provide consistent high quality rigorous instruction with differentiation in Language Arts, Math, and Science to increase student achievement.

Our students need support at home with these foundational skills to increase proficiency in all areas.

| Reading | Math |
|---|--------------------------------------|
| Write Name | Count and Write Numbers to 100 |
| Letters, Letter Sounds, & Blending | One-to-One Correspondence 0-20 |
| Review Sight Words nightly | 2 Dimensional & 3 Dimensional Shapes |
| Read to or have child read 15 minutes per night | |

In the Classroom

- * Use student planner or homework folder with students and send home materials to help parents support the learning goals.
- * Use the word wall and storytelling incorporating new words. Send new words to families each week to build home word walls and develop their own stories.
- * Design a family literacy night and share classroom strategies with families on how to help students identify and share personal experiences related to the story.
- * Develop goals with students that focus on increasing their skill in adding, subtracting, multiplying and division. Send goals to parents along with some practical ideas for supporting their learning goals at home.
- * Devote one section of our monthly newsletter to providing tips to help parents and students make math-related activities a daily part of their family life.

At Home

- * Use the student planner or homework folder to discuss my child's learning goals and use the teacher's materials to support my child's learning at home.
- * Remember to use new vocabulary in conversations and stories. Add our own new words to conversations and stories.
- * Read with my child every day and talk about how the story connects with things that he or she has experienced. Attend the Family Fun Literacy Night to practice new ways to support my child as a more powerful reader. Meet goals set by teacher.
- * Use the math goals and related games or strategies the teacher sends home to improve my child's basic math skills.
- * Read the monthly newsletter with my child. Ask him or her to pick out two or three new math-related activities to do together.
- * Access school purchased website programs along with other academic programs with student. (check with teacher for passwords)

Students

- * Set goals for myself to learn new words by reading at least 20 minutes each night.
- * Think of new words to utilize with my family. Pick really good ones. Share ideas with my friends.
- * Make up stories to tell my family using new words. See if they can guess what the words mean.
- * Practice math facts and /or multiplication tables until I can say them quickly. Practice using multiplication by pointing out in real life situations where using multiplication is appropriate.

Student Signature _____

Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Grades: Reading _____ Math _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Mid-Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Grades: Reading _____ Math _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

End of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Grades: Reading _____ Math _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

District Goals

- To increase each student's foundational and comprehension skills in reading across all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.
- To increase each student's competency in math computation, application of math skills, and number operations in all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.

School Goals

Columbia County District Schools will provide consistent high quality rigorous instruction with differentiation in Language Arts, Math, and Science to increase student achievement.

Our students need support at home with these foundational skills to increase proficiency in all areas.

| Reading | Math |
|---|---------------------------------------|
| Sight Words | Count and Write Numbers to 120 |
| Read 15-20 minutes per night (to build stamina/fluency) | Mastering Addition & Subtraction 0-12 |
| | UNRAVEL Word Problems |

In the Classroom

- * Use student planner or homework folder with students and send home materials to help parents support the learning goals.
- * Use the word wall and storytelling incorporating new words. Send new words to families each week to build home word walls and develop their own stories.
- * Design a family literacy night and share classroom strategies with families on how to help students identify and share personal experiences related to the story.
- * Develop goals with students that focus on increasing their skill in adding, subtracting, multiplying and division. Send goals to parents along with some practical ideas for supporting their learning goals at home.
- * Devote one section of our monthly newsletter to providing tips to help parents and students make math-related activities a daily part of their family life.

At Home

- * Use the student planner or homework folder to discuss my child's learning goals and use the teacher's materials to support my child's learning at home.
- * Remember to use new vocabulary in conversations and stories. Add our own new words to conversations and stories.
- * Read with my child every day and talk about how the story connects with things that he or she has experienced. Attend the Family Fun Literacy Night to practice new ways to support my child as a more powerful reader. Participate in AR and meet goals set by teacher.
- * Use the math goals and related games or strategies the teacher sends home to improve my child's basic math skills.
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- * Access school purchased website programs along with other academic programs with student. (check with teacher for passwords)

Students

- * Set goals for myself to learn new words by reading at least 20 minutes each night.
- * Think of new words to utilize with my family. Pick really good ones. Share ideas with my friends.
- * Make up stories to tell my family using new words. See if they can guess what the words mean.
- * Practice math facts and /or multiplication tables until I can say them quickly. Practice using multiplication by pointing out in real life situations where using multiplication is appropriate.

Student Signature _____

Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

| | Reading | Math | Science | Social Studies | Conduct | Work Habits |
|--------|---------|------|---------|----------------|---------|-------------|
| Grades | | | | | | |
| iReady | | | | | | |

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Mid-Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

| | Reading | Math | Science | Social Studies | Conduct | Work Habits |
|--------|---------|------|---------|----------------|---------|-------------|
| Grades | | | | | | |
| iReady | | | | | | |

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

End of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

| | Reading | Math | Science | Social Studies | Conduct | Work Habits |
|--------|---------|------|---------|----------------|---------|-------------|
| Grades | | | | | | |
| iReady | | | | | | |

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

District Goals

- To increase each student's foundational and comprehension skills in reading across all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.
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School Goals

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| Reading | Math |
|--|----------------------------------|
| Reading Fluency: 1 st 9 weeks -- 65 correct words per minute 2 nd 9 weeks -- 81 correct words per minute 3 rd 9 weeks -- 95 correct words per minute 4 th 9 weeks -- 109 correct words per minute | Mastering Addition Facts 0-18 |
| Assist with Reading Comprehension Development | Mastering Subtraction Facts 0-18 |
| Fry Sight Words (up to 400) | Skip Counting |

In the Classroom

- * Use student planner or homework folder with students and send home materials to help parents support the learning goals.
- * Use the word wall and storytelling incorporating new words. Send new words to families each week to build home word walls and develop their own stories.
- * Design a family literacy night and share classroom strategies with families on how to help students identify and share personal experiences related to the story.
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Student Signature _____

Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Mid-Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores : Reading _____ Math _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

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Comments: _____

Parent Signature: _____

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iReady Scores: Reading _____ Math _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

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Comments: _____

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| Reading | Math |
|-----------------------------------|--|
| Meet Accelerated Reader Goals | Addition / Subtraction with Regrouping |
| Assist with Reading Comprehension | Place Value |
| Academic Vocabulary | Mastering Multiplication Facts 0-12 |

In the Classroom

- * Use student planner or homework folder with students and send home materials to help parents support the learning goals.
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Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Reading _____ Math _____ Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

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Comments: _____

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| Reading | Math |
|---|---|
| Reading Fluency | Place Value & Rounding through Hundred Millions |
| Assist with Reading Comprehension Development | Mastering Basic Multiplication Facts |
| Subject Specific Vocabulary | Mastering Basic Steps of Division |

In the Classroom

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Student Signature _____

Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Mid-Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

End of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

Attendance: days present _____ days absent _____ days tardy _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

District Goals

- To increase each student's foundational and comprehension skills in reading across all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.
- To increase each student's competency in math computation, application of math skills, and number operations in all grade levels so that the percentage of students scoring proficient (iReady or FSA) will increase a percentage point each year.

School Goals

Columbia County District Schools will provide consistent high quality rigorous instruction with differentiation in Language Arts, Math, and Science to increase student achievement.

Our students need support at home with these foundational skills to increase proficiency in all areas.

| Reading | Math |
|--|--|
| Read 30 minutes per night | Place Value (Whole Numbers and Decimals) |
| Reading Fluency (through rereading) | Mastering Multiplication/Division Facts |
| Use Vocabulary, Spelling, Content Words in sentences nightly | Equivalent Fractions |

In the Classroom

- * Use student planner or homework folder with students and send home materials to help parents support the learning goals.
- * Use the word wall and storytelling incorporating new words. Send new words to families each week to build home word walls and develop their own stories.
- * Design a family literacy night and share classroom strategies with families on how to help students identify and share personal experiences related to the story.
- * Develop goals with students that focus on increasing their skill in adding, subtracting, multiplying and division. Send goals to parents along with some practical ideas for supporting their learning goals at home.
- * Devote one section of our monthly newsletter to providing tips to help parents and students make math-related activities a daily part of their family life.

At Home

- * Use the student planner or homework folder to discuss my child's learning goals and use the teacher's materials to support my child's learning at home.
- * Remember to use new vocabulary in conversations and stories. Add our own new words to conversations and stories.
- * Read with my child every day and talk about how the story connects with things that he or she has experienced. Attend the Family Fun Literacy Night to practice new ways to support my child as a more powerful reader. Participate in AR and meet goals set by teacher.
- * Use the math goals and related games or strategies the teacher sends home to improve my child's basic math skills.
- * Read the monthly newsletter with my child. Ask him or her to pick out two or three new math-related activities to do together.
- * Access school purchased website programs along with other academic programs with student. (check with teacher for passwords)

Students

- * Set goals for myself to learn new words by reading at least 20 minutes each night.
- * Think of new words to utilize with my family. Pick really good ones. Share ideas with my friends.
- * Make up stories to tell my family using new words. See if they can guess what the words mean.
- * Practice math facts and /or multiplication tables until I can say them quickly. Practice using multiplication by pointing out in real life situations where using multiplication is appropriate.

Student Signature _____

Parent Signature _____

Teacher Signature _____

Beginning of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Mid-Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

End of Year Conference Date: _____

Reason for Conference: To discuss _____ progress, behavior and/or test scores.

iReady Scores: Reading _____ Math _____

Performance Matters Scores: Science _____

Grades: Reading _____ Math _____ Science _____ Social Studies _____ Conduct _____ Work Habits _____

RTI Plan: Reading _____ Math _____ Behavior _____ N/A _____

Comments: _____

Parent Signature: _____

Teacher Signature: _____

Five Points Elementary

2018 - 2019

PFEP Documentation

Evidence of Parent Involvement in Development of Parent-School Compact



- SAC Agenda (10-2-18)
- SAC Meeting Input (10-2-18)

**Five Points Elementary
School Advisory Council (SAC)
Agenda
October 2, 2018 4:00p.m. Conference Room (CRT)**

Call to Order: Cherie Stone

Sign-in / Roll Call: Cherie Stone

Old Business:

- Approve minutes from last meeting (March 22, 2018)

New Business:

- SAC Chairperson: Nomination/Approval for 2018-2019
- SAC Vice Chairperson, Secretary, Members: Nomination/Approval for 2018-2019
- Members: review nomination and voting of membership (parents by parents, teachers by teachers, school-related personnel by school-related personnel) – Mrs. Stone
- SAC Bylaws: review/adopt 2018-2019– Mrs. Stone
- SAC Duties/Sunshine Law: review/train members– Mrs. Stone
- Title I: – Mrs. Stone
 - What is Title I?
 - Tutors
- School Improvement Plan (SIP): – Mrs. Stone
 - Comprehensive Needs Assessment (CNA) overview
 - School mission/vision
 - Goals and activities
 - Parent input
- Data: – Mrs. Stone
 - 2017-2018 FSA results and school grade
 - Baseline Progress Monitoring (iReady and Performance Matters)
- Budget: Title I and SIP
- Compacts: review and approve grade level specific Teacher/Parent/Student Compacts – Mrs. Stone

Parent Involvement:

- Updates: Meet the Teacher, Volunteer Orientation, Title I Annual Meeting, Open House – Mrs. Stone
- Parent Conference Night: Thursday, October 25 – Mrs. Stone
- Parent and Family Engagement Plan (PFEP): – Mrs. Stone
 - Parent Input

Additional Comments / Concerns:

Next Meeting: TBD

Meeting Adjournment: Cherie Stone

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

N/A

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

N/A

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

N/A

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

N/A

Other Suggestions:

Provide a glossary to translate the jargon
used in many of the documents above
LAFS, MAFS, etc

Please print your name and then sign below.

Diane St John

Print name

Diane St John

Signature

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:



SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:



Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:



Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:



Other Suggestions:

Please print your name and then sign below.

Tammy Harrington
Print name

Tammy Harrington
Signature

SAC Meeting Input
10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

~~0~~ NA

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

NA.

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

N/A. Love these!!

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Make Sure Teachers are putting all newsletters and/or any papers to go home w/ Child (especially before it's past date).

Other Suggestions:

PTO - Whos President, how do you get on PTO, DO more fundraisers (per grade) help add funds to School stuff.

Please print your name and then sign below.

Nikki McIntosh

Print name

Nikki McIntosh

Signature

SAC Meeting Input
10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

P

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

P

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

Terrific insight.

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Work shops please

Other Suggestions:

PTO - more info to parents.

Please print your name and then sign below.

MELODY SPROUSE

Print name

Melody J. Sprouse

Signature

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:



SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:



Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:



Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:



Other Suggestions:

Please print your name and then sign below.

Tiffany L. Stubbs
Print name

Tiffany L. Stubbs
Signature

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

Nothing at this time

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

Chromebooks
Accelerated Math

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

None at this time

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Nothing at this time

Other Suggestions:

Please print your name and then sign below.

Charlotte Nettles
Print name

Charlotte Nettles
Signature

SAC Meeting Input
10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

None

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

None

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

None

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

None

Other Suggestions:

Please print your name and then sign below.

Michelle Harrell

Print name

Michelle Harrell

Signature

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Other Suggestions:

N/A

Please print your name and then sign below.

Rex Cannon

Print name



Signature

SAC Meeting Input
10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

N/A

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

Not now

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

Not now

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Other Suggestions:



If you need Help stuffing
or a teacher
News Letters into Students
Books to go home Call me.

Please print your name and then sign below.

Rebecca Rook

Print name

Rebecca Rook

Signature

SAC Meeting Input

10/2/18

School Improvement Plan 2018-2019

I would like to suggest that we add or change the following to the school improvement plan for Five Points Elementary:

N/A

SIP Budget 2018-2019

I would like to suggest that we purchase the following for Five Points Elementary with the SAC budget:

N/A

Compacts 2018-2019

I would like to suggest that we add or change the following to the Grade Level Compacts for Five Points Elementary:

N/A

Parent and Family Engagement Plan 2018-2019

I would like to suggest that we add or change the following to the Parent and Family Engagement plan for Five Points Elementary:

Very Good

Other Suggestions:

Please print your name and then sign below.

WILLIAM ROODE

Print name

William Roode

Signature