

ST. LUCIE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Micheal Reed, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of St. Lucie Elementary, a family dedicated to enriching lives, is to prepare children for lifelong reading and learning, in a caring, respectful, and safe environment. The school believes parent/family involvement is essential to meeting these goals. The administration, teachers, and staff encourage parents to become involved with all school activities and to keep the lines of communication open.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: St. Lucie Elementary believes that positive parent/family involvement is essential to student achievement and encourages parents to become active members of the School Advisory Council and Parent Teacher Organization. By attending these meetings parents will be provided information regarding the school's Title 1 allocation. Parents will be allowed to provide input in the decision-making process of all Title 1 activities related to the school. Notification of all meetings will be relayed to parents in a variety of ways and with sufficient notice to allow for attendance. Parent surveys/responses at the end of the school year will help determine what changes/improvements need to be made.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Volunteer Program	School staff through participation and recruitment, measurement by total hours.
2	Voluntary Pre-K Program	School staff through the Early Learning Coalition, measurement by assessments.
3	Parent Lending Library	Videos, books, materials for parents to check out, measurement by patron usage log
4	Parent Academy	Parenting training, workshops, and resource materials.
5	Parent curriculum nights	School teachers, administrators and coaches measured by sign in sheets and attendance

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Maintain documentation	Administration.	After annual meeting	Title 1 documentation box for monitoring purposes
2	Flyers to all families in English, Spanish and Creole	Administration, school staff	10 days before meeting	Participation roster
3	Refreshments provided	Administration, Cafeteria mgr.	October 2014	Parent attendance
4	Child care provided	School Staff	October 2014	Parent attendance
5	Spanish translation provided	Administration	October 2014	Participant understanding
6	Supporting material,	Administration,	October 2014	Participation, questions

	handouts			
7	Power Point Presentation, etc.	Principal	October 2014	Participation, questions
8	Agenda, Sign-in sheets	Administration,	October 2014	Participation
9	Announcement: Connected and Marquee	Administration,	1 week prior-Marquee, 1 day-connect-ed	Participant roster
10	Annual Title 1 meeting	Administration,	October 2014	Participant roster and parental input

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Teacher Organization meetings are scheduled for the 3rd Thursday of each month. At the first meeting parents will be asked what time period works best. Dates will be agreed upon and set for the year, allowing flexibility in changing if the parents vote for the change. Spanish and creole translation will be provided by school staff when available. There will also be evening events for families in the area of literacy, math, science, and writing.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Curriculum Night	Coach, Teachers and Administration	Parents and students learn reading skills together that will contribute to student success	2nd. Semester-TBA	Student assessments
2	4th & 5th Grade Writing Camp	Coach, Teachers and Administration	Parent will be able to assist students with their writing in preparation for FCAT Writing.	1 Sessions	Parent Feedback Survey
3	Individual Parent Conferences offering assistance in accessing the parent portal	Coach, Teachers and Administration	Parents who have access to the parent portal are able to monitor their student's academic records	Initiate in October/provide throughout the year as needed	Student assessments
4	Grade Level Open House for Parents	Coach, Teachers and Administration	Connect the Home and the School Partnership	August 2014	Improved Communication

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective parent conferences for new faculty and staff	Coach, Teachers and Administration	Teaching teachers how to get the most out of a parent/teacher conference	Nov. 10 PD Day	Participation/response/teacher feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: St. Lucie Elementary provides a Title 1 Parent Resource Center with numerous handouts explaining all aspects of the Title 1 program as well as free resources provided via the St. Lucie County Children's Services Council. This area is located in the main office, easily accessible to parents. The literature/materials are provided by the District Title 1 Office, the school and the St. Lucie County Children's Services Council. The school also provides a parent lending library where parents can take advantage of checking out useful teaching tools. St. Lucie Elementary will ensure a family-friendly school by offering "Coffee with the Principal" once per semester. This round table discussion, one-on-one with the principal, will allow parents to express their views and ask questions regarding school matters in a small relaxed setting. Translators will be provided as needed by the parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The administrative team of St. Lucie Elementary will send monthly Parent newsletter home. The school staff will inform parents about Title 1 and all school activities through monthly newsletters/calendars, telephone calls, school marquee/website. Forms of academic assessment and Title 1 programs will be shared with parents during open house/SAC & PTO meetings, parent conferences, and any other time a parent requests such information. During the Annual Title 1 meeting parents will be given the opportunity to ask any questions regarding school wide programs. The school will make all literature available in English and Spanish (and Creole if necessary) to meet the needs of the parents. Teacher conferences are available at the request of parents or as determined by

the teacher for the success of the student. Translators will be available as needed.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: In keeping with Florida's Consent Decree, St. Lucie Elementary will hold at least two ELL (English Language Learners) workshops to ensure that parents and students fully understand their rights to equal access to all education programs. To the extent necessary, St. Lucie Elementary will refer parents to the Florida Diagnostic and Learning Resources System (FDLRS) for information and training to meet the needs of children who are exceptional and/or have special needs. St. Lucie Elementary's ESE chair person is available to conference with parents as needed. The school will work closely with the District Migrant Liaison and District Social Worker to ensure student needs are met. Translators will be available at all parent meetings and in school offices to provide translation services. The Title 1 district office will be notified if any parents with disabilities require written material in large print or Braille; or if American Sign Language services are needed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I parent work shop	3	48	Students become better readers due to parent involvement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Student school improvement data / PBS	2	72	Helping teachers understand PBS and School achievement data may help them explain this to parents and garner behavioral and academic support.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time	Use faculty & staff meetings for training

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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