

GRAND RIDGE SCHOOL

Title I, Part A Parental Involvement Plan

I, Laura Kent, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Laura P Kent

Signature of Principal or Designee

10-13-2014

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Grand Ridge School's mission is to empower students to excel as contributing members of society by guaranteeing a quality educational foundation.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Council is the committee that makes decisions on parental involvement at Grand Ridge School. These decisions include the Parental Involvement Plan through the School Advisory Council Meetings. The person responsible will be School Advisory Council Chairperson, Staff Members on the SAC and the School Administrator. These meetings will be four times a year. Two in the fall and two in the spring. This will be measured by the adequate progress of the School Improvement Goals and objectives, and the School Advisory Council Committee's approval of the next year's Parental Involvement Plan. Grand Ridge School follows the requirements of State Statute 1001.452 in the selection of members to serve on the School Advisory Council. Additional items the SAC will discuss, review and revise with the input and or feedback from parents: Review of the student/schools achievement on FSA (First meeting and also done in Title I Annual Meeting, students through reports and parent conferences); Review of student/school achievement on other benchmark assessments; i.e. ThinkLink and Stanford 10 (First Meeting and Title I Annual Meeting, each time the assessment is given); Dissemination of the School-wide Program Plan; School/District Accountability Report Card; inclusion of parents in the decisions on how to spend the schools' parental involvement allocation; School Parent Involvement Policy/Plan; Notification of resources available through the State Parent Information and Resource Centers; Parents Right to Know; Notification of students receiving instruction from a non-qualified teacher after 20 consecutive days. The School Advisory Council Meeting minutes will reflect the input from parents on the above topics. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Requests from parents through the School Advisory Council Meetings and other correspondence on additional topics identified in Section 1118 or strictly based on a parent's need is addressed in the School Advisory Council Meeting, when appropriate, and/or staff meetings to determine the feasibility of implementation and return on investment.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start/Early Childhood	Combine efforts of Title 1 and Head Start to inform parents of Title 1 Components by Including personnel and parents from Head Start, VPK, and Early Childhood programs in the District Parent Advisory Council.
2	Title 1, Part C	We include parents of migratory families and personnel from PAEC that assist in implementing Title 1, Part C on the District Parent Advisory Council.
3	ESE	Parent Involvement activities are coordinated by including input from parents of ESE students and working in close collaboration with ESE office to meet the unique and special needs of students with varying exceptions.
4	Homelessness	The school and the homeless liaison work closely to ensure the needs of parents and students are met through parental involvement activities and additional academics. The administration, guidance counselor and Homeless Liaison communicate on an as needed basis to provide appropriate services.

5	BackPack Program	The school and a community organization work together to provide needy students with food during the weekends and holidays.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Annual Parent Night	Laura Kent and Rex Suggs	First 9 weeks	Sign in sheets
2	Grade Level Parent Night	Classroom Teachers	First 9 weeks	sign in sheets, Tribal news

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: To meet the needs of parents, Grand Ridge School will provide opportunities for them to participate in meetings and activities during different times in the school day. The first opportunity is the School's Open House. It occurred during the day on August 14, 2014 from 10-12 pm. The school will also be providing grade level orientation nights to inform parents about classroom expectations and promotion requirements. The school will have its annual Title 1 parent meeting within the first nine weeks to promote the school's visions, and give parents the opportunity to ask related questions. These will occur later in the evening at approximately 6:00 p.m. The later times in the evening are at the request of parents so that they will not have to miss work.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	RTI	Laura Kent, RTI Team	To increase student achievement of struggling students through the use of interventions	Throughout year	Progress monitoring of child
2	Title 1 Parent Night	Laura Kent	Parents will be encouraged to attend parent night to gain knowledge of their child's progress at the end of each 9 weeks. Parents will be given the opportunity to schedule a meeting with their child's teacher to discuss progress more in depth if needed.	October 13, 2014 6:00 pm	Sign in sheets and student progress monitoring
3	Increase communication to parents	Laura Kent, Classroom Teachers	Allowing frequent meaningful communication with parents on student achievement and other indicators to ensure student success	August 2014-May 2015	Signed planners, emails of communication, parent/teacher conferences, phone

					logs, school meetings
4	Grade Level Orientation Nights	Laura Kent, Classroom teachers	To increase parents knowledge of skills needed for promotion	First 9 Weeks	Sign in Sheets
5	Remind	Classroom Teachers	Increase communication with parents about classroom expectations, assignments, etc	Throughout school year	remind app, email, SMS

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	CIPA	Laura Kent, Faculty and Staff	Students will be taught safety when using the internet. Teachers are also reviewed on ways to keep their emails professional while conversing with parents.	First 3 weeks of school	Certificate of Completion
2	Ethics	Laura Kent	Professionals will review ethical standards that are set forth by the Florida Department of Education. Teachers are expected to maintain standards that are solidly based. This training addresses appropriate social media, emails and other forms of communication while interacting with parents and the community.	August 2014	Sign in Sheet
3	Bullying Training	Laura Kent, faculty and Staff	Professionals will be trained and know what signs to look for in a student that is being bullied or if a students is bullying others. Teachers and Staff members will be able to effectively communicate with parents when their child is being bullied or is the one who is bullying and apply interventions as a team in order to stop the negative behavior.	August 2014	Sign in Sheet
4	Volunteer Parent Meeting	Laura Kent, Teachers, Staff	The principal, teachers, staff and parents will work together as a team to provide assistance to students and the school as needed. Volunteers will help in classrooms and promote a positive climate.	August 2014- May 2015	Sign in Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Classroom teachers will have available to parents supplementary materials to work with their students at home upon request. The school labs are open to parents who would like to monitor grades/progress through our online grade system or to help select books for home use. The labs are available daily during regular school hours. Parents may come by the office and sign in to use the technology available. The school website is continuously updated for parents to view school information.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Title I night is scheduled early in the school year to familiarize parents with this program and how it benefits our school. The school website has links to school grades, testing dates, and other resources accessible to parents. Parents are also invited to a grade level orientation night to involve them in working with their child on grade level expectations and requirements for promotion. Grand Ridge parents are given an open door to request conferences with teachers when they feel a concern that needs to be addressed.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Grand Ridge School works closely with the Migrant facilitator through PAEC and solicits her input for meetings and correspondence as needed to involve all parents. The migrant facilitator provides translation services into prevalent non-English language, mainly Spanish, and helps parents understand procedures and language at meetings or through other correspondence. ESE teachers are available during parental involvement meetings and Individual Education Plan meetings. Grand Ridge's campus meets ADA requirements for accessibility.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	School Advisory Meetings at various times. Parent conferences and meetings will be scheduled before school, during and after school to involve more parents in planning for the educational needs of their child.	Laura Kent	Student performance will improve through the cooperative efforts of school and home	September 2014-May 2015

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Grand Ridge School Open House August 16, 2013	1	300	Students and Parents will meet teachers and become familiar with the school
2	Annual Title 1 Parent Night	1	150	Inform parents of Title 1 components

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The Art and Science of Teaching	7	45	Effective instruction to increase student achievement and teacher effectiveness in the classroom

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parental time constraints	More after school activities; school website will be updated so parents will have access to the latest information
2	Language barrier	Interpreters as needed

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Grade level orientation meetings, parent nights, open house
2	Effective Communication	Monthly Newsletter, Website, Agenda books

2014-2015
Student Accountability Agreement

The Jackson County School Board has adopted policies requiring students to meet local Board of Education standards for promotion in grades K-8. The Board believes that learning can take place best when there is shared effort, interest, and motivation by students, parents, and staff.

We are committed to _____'s success in school and promise to work together to promote his or her achievement.

As a student at Grand Ridge School, I pledge to ...

- Respect myself and the rights of others
- Attend school regularly
- Follow the Code of Student Conduct
- Come to school dressed appropriately, with necessary materials, and prepared to work
- Ask my teacher questions when I don't understand
- Complete all of my assignments on time

Signed _____ **Date** _____

As the parent of _____, I pledge to ...

- Provide ample, quiet study time at home and encourage good study habits
- Make sure my child is well-rested and at school on time
- Support the school staff in their efforts to promote appropriate behavior
- Encourage my child to read more
- Communicate regularly with my child's teacher
- Monitor my child's homework
- Read, sign, and return my child's progress reports
- Attend parent/teacher conferences as requested
- Monitor time allowed to watch television and/ or use electronic devices

Signed _____ **Date** _____

As a classroom teacher at Grand Ridge School, I pledge to ...

- Explain my expectations, instructional goals, and grading system to the student and parent
- Teach the Florida Sunshine State Standards
- Provide a climate in my classroom that is conducive to learning
- Communicate with parents through conferences, progress reports, report cards, and by telephone
- Employ various teaching methods which work best for the student
- Provide enrichment and acceleration opportunities for the student as needed
- Respect the cultural differences of my students
- Provide information to parents on how to volunteer in classrooms

Signed _____ **Date** _____

Mrs. Kent, Grand Ridge School Principal, is committed to providing a safe and orderly environment that is conducive to learning. As the instructional leader of the school, she will support the teachers in their efforts to teach all students. Opportunities for the establishment and attainment of high expectations will be made available to all students.

Parental involvement is essential as we work to give your child the best educational experiences possible.