

**Endeavour Primary Learning Center**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2019-2020**

### **Mission Statement**

We, the faculty and staff of Endeavour Primary Learning Center, have a commitment to excellence. We believe that with the cooperation of students, parents, teachers, school staff, and the community, we can provide opportunities for children to reach their full potential and be prepared to meet the challenges of a diverse and rapidly changing society.

### **Engagement of Parents and Families**

***Endeavour Primary Learning Center will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].***

We will conduct a recruitment at the annual public meeting whereby parents will be invited and encouraged to become active members of the School Advisory Council (SAC), School Advisory Forum (SAF), and Parent Teacher Association (PTA) and active Volunteers for our classrooms. Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. Results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents will be involved in the reviewing, developing, and revising Endeavour's Parent Involvement Program.

### **Coordination and Integration**

***Endeavour Primary Learning Center will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].***

Count	Program	Coordination
1	Title X (Homeless)	Endeavour teachers and staff members are responsible for identifying homeless students and referring them to the

		Homeless Education Program offered by the district. The purpose of the Homeless Education Program is to identify homeless students, remove barriers to their education, including school enrollment, provide them with supplemental academic and counseling case management services as well as linkages to their school social worker while maintaining school as the students stable environment
2	Headstart	Head Start teachers will conduct at least two home-visits. Parent meetings will be held to discuss specific learning needs of students and their academic progress.
3	SAI	Student Enrichment in the Arts (SEAS) is a program offered to all students in Broward County Public Schools that give theatre based and school based arts education opportunities. Supplemental Academic Instruction (SAI) funds will be used to provide additional academic support to students.
4	Title I	There will be training for all teachers and administration to address academic achievement problems and concerns. Funds from Title I professional development will be allocated for these activities. Parent activities, workshops, and seminars will be planned to assist parents in helping their child improve his/her academic and social performance. Title I parent involvement funds will be allocated for these activities.
5	Title II	Endeavour receives support, services, and materials funded through Title III from our Multicultural Department for ELL students.
6	USDA	The USDA federal program includes the free and reduced priced meal for qualifying students who attend Endeavour Primary Learning Center.
7	Violence Prevention Programs	Endeavour builds a violence prevention culture through classroom instruction in anger management, conflict resolution, bullying prevention, and the Broward County adopted character traits. In addition to the classroom instruction, all teachers and staff members received training on the Anti-Bullying Policy.

### **Annual Parent Meeting**

***Endeavour Primary Learning Center will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].***

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
	Student Agenda	Administration	July 2019	Sign-in Sheets
	Back to School Meet and Greet	Administration	August 2019	STAR Visitor Log/Sign-in Sheets
	Open House	Administration	September 2019	STAR Visitor Log/Sign-in Sheets
	Title One Parent	Administration	September 2019	STAR Visitor Log/Sign-in Sheets
	School Discipline	Administration	February 2020	Sign-in Sheets

### **Flexible Parent Meetings**

***Endeavour Primary Learning Center will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].***

Endeavour Primary Learning Center will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Our school will hold an annual public meeting/Open House for parents at each grade level to inform them about the school's participation in the Title I Program and to encourage parents to be involved with the reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms.

Parents will be given a summary of the students' test scores and an explanation of the interventions that teachers are using to assist the child/ren in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic trainings and childcare will be provided.

### **Building Capacity**

***Endeavour Primary Learning Center will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve***

*their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline (Including frequency and duration)</b>	<b>Evidence of Effectiveness</b>	<b>Evidence-based Research</b>
Science Night	Administration	Parents are to support their child at home. Student skills will increase school.	January 2020	Sign-in sheets	<a href="http://www.crs.cience.org/educators/ScienceNights">http://www.crs.cience.org/educators/ScienceNights</a>
Movie Night	Administration	Engaged parents will assist with students being more successful and engaged in the classroom.	November 2019	Sign-in sheets	<a href="http://www.commonse.nsemedia.org/blog/5-tips-to-make-family-movie-night-a-success">www.commonse.nsemedia.org/blog/5-tips-to-make-family-movie-night-a-success</a>
Literacy Night	Administration and Literacy Coach	Parents are to support their child at home. Student skills will increase school.	October 2019	Sign-in sheets	<a href="http://www.csustan.edu/sites/default/files/GVWP/documents/FamLitNight.pdf">http://www.csustan.edu/sites/default/files/GVWP/documents/FamLitNight.pdf</a>
Technology Night	Administration and Microtech	Parents are to support their child at home. Student skills will increase school.	March 2020	Sign-in sheets	
Reading Corner	Administration and Literacy coach	Parents are to support their child at home. Student skills will increase school.	Ongoing Sept 2019-April 2020	Sign-in sheets	<a href="http://www.nea.org/tools/tips/Family-Reading-Night.html">http://www.nea.org/tools/tips/Family-Reading-Night.html</a>
Anti-Bullying Presentation	Administration and Guidance	Engaged parents will assist with	September 2019	Sign-in sheets	<a href="https://www.stopbullying.gov/">https://www.stopbullying.gov/</a>

		students being more successful and engaged in the classroom.			
ESOL Night	Administration and ESOL contact	ELL Parents are to support their child at home. Student skills will increase school.	February 2020	Sign-in sheets	From the journal of Educational Research "The effects of school based parental involvement on academic achievement at the child and elementary school level: A longitudinal study"
Math Night	Administration and Math Coach	Parents are to support their child at home. Student skills will increase school.	October 2019	Sign-in sheets	<a href="https://www.sc-holastic.com/teachers/blog-posts/meghan-everette/hosting-common-core-math-night-free-manipulatives/">https://www.sc-holastic.com/teachers/blog-posts/meghan-everette/hosting-common-core-math-night-free-manipulatives/</a>

## Staff Training

***Endeavour Primary Learning Center will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].***

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline (Including frequency and duration)</b>	<b>Evidence of Effectiveness</b>	<b>Evidence-based Research</b>
Interactive Read Alouds	Administration	Models proficient reading to the whole class and engages students in meaningful conversations	September 2019 – March 2020	BAS growth	
Shared Reading	Administration	Teacher invites students to read together allowing students to process more complex text	September 2019 – March 2020	BAS growth	
Responsive Literacy Instruction	Administration	The reading and writing instructional contexts shown below incorporate whole group, small group, and individual teaching opportunities to develop strong readers and writers	September 2019 – March 2020	BAS growth	
Balanced Literacy	Administration	engages children in a variety of authentic reading and writing experiences	September 2019 – March 2020	BAS Growth	

## **Other Activities**

***Endeavour Primary Learning Center will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].***

## Communication

**Endeavour Primary Learning Center will provide parents of participating children the following [Section 1116(c)(4)]:**

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Endeavour Primary Learning Center will hold an annual Title I Open House. Our Meet-n-Greet will convene of the last teacher planning day before the first day of school. In addition, parents will be encouraged to attend parent conferences. There will be sponsored periodic academic themed parent nights, and distribution of written notification to parents regarding these programs. Announcements will be placed on the school's Parent Link, website, flyers, marquee, student calendar agenda, and post cards will be sent home to parents.

## Accessibility

**Endeavour Primary Learning Center will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].**

Endeavour Primary Learning Center will create an action/intervention plan with parents. There will be frequent communication including telephone parent-link calls, text messages, emails, and written responses. Title I will provide the Parent Family Engagement Plan (PFEP) in English and in Spanish, Haitian-Creole, and Portuguese upon request. Parents will be sent notification of the plan in the school's newsletter, website, and made available in front lobby of the school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at parent meetings and made available when needed to maximize parent involvement. Staff members will conduct conferences or telephone conferences between teachers or other educators who work directly with participating children.

### **School-Parent Compact**

**As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].**

**Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.**

### **Adoption**

**This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.**

**This plan was adopted by the school on 05/24/19 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.**

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*Signature of Principal*

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*Date*

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*SAC Chairperson*

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*Date*