

Title I, Part A 2019-2020 Parent and Family Engagement Plan

Edgewood Academy

I, Carol Frink, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1116
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116];
- If the plan for Title I, Part A, developed, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified [Section 1116]
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1116].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116].

Edgewood Academy will meet quarterly with our School Advisory Committee (SAC), made up of at least 51% parents, to plan for improvements of Title I programs. All parents and/or guardians of students in Pre-Kindergarten through 5th grade are invited to be members of the School Advisory Committee by communication that goes home in English and Spanish. Parents who express interest in and attend the SAC Meetings, are included as SAC members. SAC Meetings are offered at the time that parents express as the most preferred time (by replying to a parent involvement survey).

Decisions regarding the use of the Title I 1% set aside funds reserved for parent involvement at the school level and the development and review of the Parent Involvement Plan and Compact will be made during the development of the School Improvement Plan by the School Advisory Council. During a scheduled SAC meeting, the committee will hold an open discussion and will decide, with input from parents, how the 1% set aside for Parent Involvement money will be used. Ideas and input from parents will be documented in the SAC Meeting Minutes. Documentation for all SAC and parent meetings to include: flyers, agendas, handouts, minutes, and sign-in sheets will be maintained in the Title I Toolkit.

Reasonable support will always be given to parents as they have requests for further training and involvement in their children's education to support academic achievement. School, District and Community Resources will be utilized so that all parents and guardians are able to fully participate in planning, reviewing, and improving the Title I program.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

count	Program	Coordination
1	Head Start	All Head Start Parents receive all school wide newsletters / flyers, and are invited to participate in all Parent Involvement Activities at Edgewood Academy
2	Head Start	All Head Start Students have 2 parent conferences and 2 Home Visits

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting/ Open House / School Choice Info and the Rights of the Parents	Administrators, Parents, Office Staff, Teachers, Adequate Yearly Progress is discussed, Technology Specialist, & Translators	Fall	Website, flyer, agenda, SAC Agenda and Minutes, copy of Title I PowerPoint

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116)].

Response: Edgewood Academy will offer meetings for parents at flexible times in order to accommodate parent's schedules for work and family responsibilities. Student-Led Conferences are offered before school during morning drop-off, after school during parent pick-up, evenings, and during the day during teacher Duty Days. School Advisory Meetings will be offered at the time that is most convenient for parents according to the results of a parent survey. Child care, transportation and home visits may be provided if needed. Parent training will be offered at various times.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House (Back to School Night)	Administrators, Office Staff, Teachers, Technology Specialist, & Translators	Written information disseminated about Title I program. Parents have opportunity to review and give input in the School Compact and speak to teachers and administrators.	August	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
2	Head Start Open House	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Information provided on Head Start Program, opportunity to review and give input in the School Compact and speak to teachers and administrators	August	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.

3	Annual Title I Meeting at Curriculum Night	Administrators, Office Staff, Teachers, Technology Specialist, & Translators	Information provided on Title I program, and opportunity to review and give input in the School Compact and speak to teachers and administrators	September	Flyer, Agenda & Minutes, Sign-In Sheets, Handouts, Parent comments and advertising, Title I powerpoint, % of compacts returned and signed
4	"Which was Better? The Movie or the Book?" Movie on the lawn, giveaways of the book, and collaboration with the LCPL system.	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Participate with parents, community members, teachers, staff, and administrators in school activity for increased parent involvement. Invite LCPL Youth Services to encourage a Public Library Card Drive	Winter	Flyer, Agenda, & Sign-In Sheets, Handouts, Parent comments and advertising.
5	Student-Led Conferences	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Students will conference with their parents and their teacher at the end of the first and third quarter (additionally as needed) to report progress toward mastery of grade level standards. Parents will learn how they can help their child.	October and Ongoing as needed	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
6	Math Night	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Information will be provided to parents on how to help their children with math.	Fall	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
7	School Advisory Council/PTO Meetings	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Participate with parents, community members, teachers, staff, and administrators in school decision making for increased student achievement.	Quarterly August-May	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
8	Literacy Nights	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Information will be provided to parents on how to help their children with reading.	Sept - March	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
9	FSA Information and Spaghetti Dinner	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Parents will learn how to prepare for the upcoming state assessment.	Winter	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
10	Parenting Classes	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Parents will learn about the various parenting topics sponsored and led by Lee Health.	6 week session	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.

11	Dads for Donuts/School Updates	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Important male figure in the child's life have the opportunity to have a donut with the Principal, learn about opportunities for their children at our school, and then walk their child to class.	Spring	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
12	Walk your Kid to Class	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Parents will be provided the opportunity to walk their child to school. This will encourage parents to be part of their child's education. Teachers will be able to provide brief updates of the class progress almost like a follow-up Open House.	Fall	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
13	Watch DOGS Pizza Night	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Parents will have the opportunity to volunteer at school. This will encourage parents to be part of their child's education.	Fall	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
14	Fall Festival	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Parents and students will come to support their school and have fun at the fall festival. School and community support agencies will be invited. There will be sign-up opportunities for Parent Portal, etc.	Fall	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.
15	Grade Level Performances	Administrators, Parents, Office Staff, Teachers, Technology Specialist, & Translators	Families and parents will support their school and watch their child perform at one of the performances.	Fall and Spring	Flyer, Agenda, & Sign-in Sheets, Handouts, Parent comments and advertising.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Training at Faculty Meetings	Administrators, Parent Involvement Specialists, Guest Speakers	These trainings will improve the ability of teachers to work effectively with parents	Ongoing, Aug-May	Email communication, Agendas

			which will increase student achievement.		
2	Student led conferences Training for Teachers and Staff	Administrators, Teachers, Technology Specialist	These trainings will improve the ability of teachers to work effectively with parents which will increase student achievement.	September	Email communication, Agendas
3	Office staff training for parent communication	Administrators, Technology Specialist, and Parent Involvement Specialist	This training will increase communication and positive relations between parents and the office staff	August	Agenda and Sign-In Sheets
4	Technology Training for School Messenger, School Website, and District Website for Teachers & Staff	Administrators, Technology Specialist, and Parent Involvement Specialist	This training will enable teachers to provide information to parents so that parents are able to effectively use these resources to get information about their child, the school, and the district.	August - May	In-service Records Registered with Staff Development, Agendas

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116)].

Response: We will ensure that we have a Family Friendly School by welcoming parents and providing friendly and efficient service to their needs in person and on the phone. In all areas of our school we will answer questions in a courteous manner that demonstrates our concern for them to be a partner in their child's education. We will conduct a survey in order to evaluate our success and make changes during the year. At some of our parent involvement events we will offer food to help draw parents to participate.

Communication

Describe how the school will provide parents of participating children the following [Section 1116]:

- Timely information about the Title I programs [Section 1116];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116].

Response: An Annual Title I Meeting at our Back to School Night will be held to inform parents of the Adequate Yearly Progress for Edgewood Academy, Title I Funding, opportunity to participate in school decision making through the School Advisory Committee, Supplemental Education Services, Title I power point presentation explaining what a Title I school is, % of compacts returned and signed, and the rights of parents.

During the Annual Title I Meeting we will give parents an opportunity to review and plan for improvements of the Title I program. Parents' rights will be explained. Parents will be involved in developing the new School Compact at our SAC meeting. Parents will give written input into the School Compact. Input will be taken back to the School Improvement Committee, revision requests will be discussed and any revisions approved by the SAC. The School Compact will be communicated with parents at our annual Title I Meeting.

In addition to providing information about the Title I program, each grade will offer a grade level specific curriculum night for parents to explain the Florida State Standards, assessments, proficiency levels, and provide parents with information on how they can support their child's learning.

Information and Resources will be provided in the beginning of the year to support parents in understanding the FSA and providing parents with ways that they can support their child all year.

If requested by parents, meetings will be set up at a convenient time for the parent with the teacher, guidance counselor, administrator, reading coach, and/ or other appropriate school faculty. For parents' convenience the meetings will be coordinated by the school to accommodate the request of the parent to meet with all teachers and other school faculty at the same time.

If received, any parent concerns about the Parent Involvement Plan will be submitted to the District Title I Office.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116)].

Response: Dates of parent programs, meeting, and other activities will be published in the school newsletter and communication will be sent home. All documents are sent out in English and Spanish. According to individual language needs of our population, they may be sent in Creole. During all meetings and conferences, translation is provided. Edgewood Academy will take every effort to provide information and school reports in a format and in a language that parents can understand. Parents may select the language that they prefer to receive phone messages through our Parent Link System.

Edgewood Academy will give parents with disabilities access to participate in Parent Involvement activities. Reasonable support will always be given to parents with special needs. School, District and Community Resources will be utilized to provide needed accommodations and modifications so that all parents and guardians are able to fully participate in planning, reviewing, and improving the Title I program.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
XNot Applicable

Upload Evidence of Input from Parents

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116].

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116)].

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated impact On Student Achievement
1	Open House	1	350	Correlation and communication; parent involvement
2	Student Led Conferences	1	125	Correlation and communication; parent involvement
3	Fall Fest	1	250	Correlation and communication;

				parent involvement
4	Family Math Night	1	32	Correlation and communication; parent involvement
5	Title I Meeting	1	16	Correlation and communication; parent involvement
6	Winter Performance	1	120	Correlation and communication; parent involvement
7	End of the Year Performance	1	100	Correlation and communication; parent involvement
8	Kindergarten Thanksgiving Feast	1	40	Correlation and communication; parent involvement
9	Family Movie Night	1	90	Correlation and communication; parent involvement
10	SAC/PTO Meetings	4	94	Correlation and communication; parent involvement
11	Head Start Open House	1	36	Correlation and communication; parent involvement
12	FSA Information Spaghetti	1	16	Correlation and communication; parent involvement
13	Bingo for Books	1	18	Correlation and communication; parent involvement
14	Donuts with dad	1	42	Correlation and communication; parent involvement
15	Dads take your child to school	1	30	Correlation and communication; parent involvement
16	Watch Dog Pizza Night	1	50	Correlation and communication; parent involvement
17	Kindergarten Ceremony	1	50	Correlation and communication; parent involvement
18	5 th Grade Promotion Ceremony	1	50	Correlation and communication;

				parent involvement
		Total 21	Total 1509	

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Office Staff Parent Training	1	5	Correlation and communication; parent involvement
2	Parent Involvement training at faculty meetings	1	45	Correlation and communication; parent involvement
3	Technology Training, Castle, ClassDoJo, school website, and District website for Teacher/staff	1	45	Correlation and communication; parent involvement
4	Student Led Conference Training	1	45	Correlation and communication; parent involvement
5	Parent Involvement Information in newsletters	10	550	Correlation and communication; parent involvement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Barriers	Provide translation at all events.
2	Fear, uncomfortable at school	We will create a family friendly school by welcoming parents and families in all areas of the school, providing positive feedback from teachers in agendas, being professional and judgement-free in all phone conversations from school staff, returning phone calls in 24 hours or less, answering all questions in a respectful manner, and treating parents as true partners in the educational process.
3	Child Care for programs and SAC meetings	Children attend programs and SAC meetings with parents will be provided child care.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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