

COMPASS MIDDLE CHARTER SCHOOL Title I, Part A Parental Involvement Plan

I, Ms Anita Fine, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and School-based Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The parent involvement contact and leadership team will hold parent meetings for parents to provide suggestions to our Parent Involvement Plan, Student/Parent Compact and SIP. Parents are invited based on their willingness and dedication to being involved with the school. Meeting documentation will be filed into the Title I TASK file. These meetings will be held on scheduled dates at the beginning of the school year, if needed, to review/finalize the decisions made by parents from the previous parent meetings held in the final months of the previous year. Most involvement occurs in those final months. The process repeats each year. Our SAC, which includes parents, determined that the 1 % for Parent Involvement this year would be spent on student agendas.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part A	The Title I funds provide supplemental instructional resources and interventions for students with academic achievement needs. This program supports summer instructional programs, supplemental instructional materials, technology for students, professional development for the staff, and resources for parents.
2	Title 1, Part C	Migrant students enrolled in Compass Middle Charter School will be assisted by the school and by the District Migrant Education Program (MEP). Students will be prioritized by the MEP for supplemental services based on need and migrant status. They provide support to both students and parents in locating services necessary to ensure the academic success of these students whose education has been interrupted by numerous moves.
3	Title 1, Part D	Compass Middle Charter School is not listed as a Department of Juvenile Justice (DJJ) facility or a zoned home school and is therefore not a participant of transition facilitators.
4	Title II	Title II funds provide professional development resources. Compass Middle Charter is using Title II funds in the 2014-2015 school year to provide training in the new curriculum of i-Ready through implementation training, data analysis training, and coaching training. Title II funds will also be used for required ESOL and Reading competency training for certification purposes.
5	Title III	Compass Middle does not use or receive Title III funds.
6	Title X The Hearth program	Hearth program, funded by Title X, provides support for homeless students. Title I provides support for this program, and many other activities through the Hearth Program.
7	Adult Education	Students are provided with information related to adult education options upon request.
8	Violence Prevention Programs	Title IV provides violence and drug prevention programs in schools in order to promote a safe school environment. Examples of programs include anti-bullying, gang awareness, drug awareness and etc.
9	Nutrition Programs	This school is not a location for the summer feeding program.
10	Career and Technical Education	All eighth grade students are enrolled in a Career Development course through their eighth grade course requirement and receive assistance through the Choices program. The guidance counselor meets with all eighth grade students as they discover their career interests and plan for their high school course load.
11	State and Local funds	State curriculum specialists develop and evaluate school core content standards/programs

12	Housing Programs	Students with housing needs are referred to the Homeless Student Advocate.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Agenda, handouts, and power point to address required components	Parent involvement contact	Prior of meeting	Hard copy/survey
2	Send home invitation in advance of meeting	Parent involvement contact	Week before meeting	Sign-in count
3	Compass Mobile App push-message reminder	Principal	Day before meeting	Sign-in count
4	Flyer reminder of event	Parent involvement contact	Day before meeting	Sign-in count
5	Coordinate other events at school	Parent involvement contact	Ongoing	Samples of events/survey
6	Sign-in sheets	Parent involvement contact	After meeting	Hard copy
7	Set dates/times for absent parents to discuss meeting	Parent involvement contact	Ongoing	Samples of events/survey
8	Educate Parents on PIP, PIV and Title I	Parent involvement contact	During meetings	Samples of events/survey
9	Develop event evaluation	Parent involvement contact	Prior of meetings	Survey results

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Annual Title I Meeting, Parent Education Nights and Parent Workshops will be offered via internet recordings for absent parents to review the information that was missed. A letter with web links will be sent home to make parents aware of the information opportunities within a two week period after each event. Barriers of transportation, child care, and language will be considered and addressed as needed and as funds are available.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Conferences- Assessments and class work discussed during individual conferences	Parent involvement contact	allowing for expectations and goals to be developed	Ongoing	Hard copy of meeting
2	Open House	Principal	Helps develop relationship with Administration, teachers, and parents while learning expectations	September 30, 2014	Parent survey
3	School Website	Principal	Keeps parents informed and resources available	Ongoing	Parent survey
4	Compass Mobile App	Principal	Parent's awareness of ongoing events	Ongoing	Parent survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	i-Ready implementation training	Principal	Students will narrow learning gaps	August 4	Student performance on state examine
2	Changes in the Classroom to meet FLSS	Principal	teachers are updated on standards improving student awareness	August 11	Student performance on state examine
3	Technology Updates	Principal	Students will narrow learning gaps	August 11	Student performance on state examine
4	Structured Learning	Principal	Motivated students	August 12	Student performance on state examine
5	Increasing Rigor in the Classroom	Principal	Students will narrow learning gaps	August 13	Student performance on state examine
6	Close Reading in the Classroom	Principal	Improved student learning	August 13	Student performance on state examine
7	i-Ready Data Analysis	Principal	Students will narrow learning gaps	September 22	Student performance on state examine

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Resource Brochures, full of free information for parents on various topics, is located in the office of our school. Our school website has links to District Title I Resources and the Parent Institute. Parent Education Nights are scheduled and designed to show parents ways to help their child with Math, Science, Reading and FSA testing skills. Furthermore, volunteers will be solicited and encouraged to take part in helping to

improve the quality of instruction, engagement, and achievement of our students.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the annual meeting in October, parents will view a PowerPoint explaining Title I, PIP, and Compact. There will be an opportunity during the annual meeting for parents to learn how they can become more involved with the school. Additional time will be given so that parents can have an opportunity to visit classrooms and receive expectations from teachers. At the conclusion of the event, a time will be allowed for questions and evaluations to be completed. The administration will retain the agenda, parent sign-in sheets, and parent evaluations of the event for the TASK file. Parents will be informed of curriculum and assessment expectations and procedures through Open House, parent/teacher conferences, interim reports, Progress Monitoring Testing and FCAT/FSA reports, newsletters, and through the school website. Suggestions and concerns from parents are always considered and acted upon as necessary and needed. All parent involvement meetings are documented in the Title I TASK file.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We communicate information to parents through our school website, student planners, newsletters, emails, Compass Mobile App push messages and flyers. Documents are sent home in English and Spanish. Haitian Creole is made available as needed. Interpreters will be included to the fullest extent possible at all parental involvement activities. The school is equipped with ramps and enlarged bathroom stalls for parents with disabilities. Microphones and speakers are always used at all events. Child care will be considered and made available as needed. Pertinent Title I and parent involvement information will be kept in a Parent Involvement Notebook on the counter in the office of the school as a resource for parents needing information. Extra copies of all disseminated materials will be available for distribution to new incoming students.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Parents participate in development of the PIP and parents/student compact.	Parent involvement contact	Better communication/better student performance	Ongoing
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Through Parent Nights advise parents of ways to encourage other parents to be involved with school.	Principal/Parent involvement contact	Better communication/better student performance	Ongoing
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parents will be asked for input on scheduling of parent meetings.	Principal/Parent involvement contact	Better communication/better student performance	Ongoing
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	The school will invite businesses and local organizations to become involved with Compass Middle Charter.	Principal	Better communication/better student performance	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual open house/Title I meeting	1	28	Improve parent knowledge and relationships
2	Book club	2	1	Build student's reading skills
3	FCAT data night	1	5	Build capacity with parents to help their children's performance on state exams

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Marzano, revising knowledge	1	10	Students should be able to digest and summarize information
2	Marzano, processing new information	1	10	Teachers will present ways for students to better process information
3	Marzano, 6-step vocabulary	1	7	Students will be able to comprehend vocabulary to a deeper understanding
4	iPad/technology integration	2	10	Students will show a greater interest in learning through more technology
5	Increasing student engagement through relationships	1	9	Students should perform better due to teachers building positive relationships with students

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents lacking childcare	Childcare will be provided on campus for parents who wish to participate
2	Parents with language barriers	Interpreters will be available to translate and explain topics and processes
3	Parents who are unable to attend due to lack of transportation	Video taping of meetings will be posted via the school web site.