

## 2019 – 2020 Parent and Family Engagement Plan

School Name	Rock Lake Elementary
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

### Assurances

The above named school agrees to the following assurances:

- ☐ Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- ☐ Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- ☐ Jointly develop/revise plan with parent and make available to the local community;
- ☐ Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- ☐ Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- ☐ Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- ☐ Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- ☐ Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

### Mission Statement

<b>1. Does the mission statement include:</b> How the parent and family engagement plan is a shared responsibility?  How the parent and family engagement	<b>The mission of Rock Lake Elementary School is to lead our students to success with the support and engagement of families and the community. Rock Lake Elementary feels strongly that parent and family engagement is a positive force in a child's education and is a shared responsibility. We are committed to working jointly with parents and family to develop a plan for activities and workshops that support the high quality instruction needed for all learners to be successful. We will host multiple curriculum</b>
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plan will assist in providing high quality instruction for all learners?	nights aligned to grade level standards to model instructional strategies that can be used at home and at school.
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### Involvement of Parents

<p><b>2. Does the plan include:</b> How the school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]?</p>	<p><b>Rock Lake Elementary will ensure the organized, ongoing and timely manner of involving parents through the following methods:</b></p> <ul style="list-style-type: none"> <li>• Home-to-school and school-to-home communication in English and/or other languages</li> <li>• Student planners</li> <li>• Flyers</li> <li>• Newsletters</li> <li>• Connect Orange messages</li> <li>• School website</li> <li>• E-mail</li> <li>• Other known best practices as needed</li> </ul> <p><b>At Rock Lake Elementary, parents and families are involved in the planning, review and improvement of Title I programs, including involvement in the decision making of how funds for Title I will be used by:</b></p> <p><b>Attending</b></p> <ul style="list-style-type: none"> <li>• School Advisory Council (SAC) meetings</li> <li>• Multilingual Parent Leadership Council (MPLC) meetings</li> <li>• Title I Annual Meeting</li> </ul> <p><b>Partnering in</b></p> <ul style="list-style-type: none"> <li>• Parent and family engagement capacity-building activities (such as Grade Level 3-5 iReady/FSA workshops and Primary Learning Strategies Workshop for Pre-K through 2<sup>nd</sup> grade).</li> </ul> <p><b>Reviewing</b></p> <ul style="list-style-type: none"> <li>• Academic data</li> <li>• Previous school year Parent and family Engagement Plan</li> </ul>
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### Coordination and Integration with Other Federal Programs

<p><b>3. Does the plan include:</b> How the school will coordinate and integrate parent and family engagement programs and activities?</p> <p>How the school will coordinate and integrate parent and family activities that teach parents</p>	<p><b>Rock Lake Elementary will coordinate and integrate parent and family engagement programs and activities through a host of planned events throughout the school year. These activities will teach parents how to help their child(ren) at home through the implementation of various best known practices that are linked to learning. Below you will find the delineated program and coordination for each school-based program.</b></p>
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how to help their child(ren) at home [ESEA Section 1116]?	
<b>Program</b>	<b>Coordination</b>
<b>Pre-K / Varying Exceptionalities/ESE/IDEA</b>	The school will work with the VE teachers and paraprofessionals to coordinate transitions for students into the regular classroom. Meetings will be held to discuss student needs and develop new IEP's. An opportunity for orientation to kindergarten and classroom visits will occur in spring and/or summer. Pre-K families will be invited to all Family Night events.
Title I	The Principal and Title I Contact will coordinate with the Title I office to provide opportunities for parent and family engagement at home, at school and in the community.
Title II	The school will continue to work on informing parents of Florida Standards. Teachers will learn about these standards through Title II funds.
Title III	Provides funding for our ELL students' Imagine Learning to support their oral language development.
Title X	McKinney Vento Program provides support to our homeless students.

### Annual Parent Meeting

<p><b>4. Does the plan include:</b></p> <p>A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program?</p> <p>A description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance)?</p> <p>A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?</p>	<p>Rock Lake Elementary will host an annual Title I meeting to inform parents and families of children participating in the Title I program at the beginning of the school year. We will host a single meeting to educate parents via the following methods:</p> <ul style="list-style-type: none"> <li>• Annual Yearly Progress (AYP) via PowerPoint presentation/handouts</li> <li>• School Choice by way of district handouts/policies</li> <li>• The Rights of Parents via brochure and other resources</li> </ul> <p>Parents and families are informed of the nature of the Title I program by the following statement:</p> <p>Title I schools receive services from the largest federal aid to education program in existence. Title I has been in existence since 1965 and continues to level the academic playing field for children in poverty. Title I funds provide services and educational programs to help students achieve. Title I/Migrant Programs administer in excess of \$500 million in federal funds to school districts and agencies in Florida for high quality supplemental instruction and support services for educationally disadvantaged children. Our mission is to provide leadership and technical assistance to local education agencies (LEAs) and local operating agencies (LOAs) to implement programs and services that ensure that all children have a fair, equal and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments. We provide service to local school districts, agencies, private schools and local neglected and delinquent institutions for Title I, Migrant, and Homeless Programs. For more information please visit the Florida Department of Education, Office of Title I Programs and Academic</p>
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	<p>Intervention Services at <a href="http://www.fldoe.org/bsa/title1/title_compile.asp">http://www.fldoe.org/bsa/title1/title_compile.asp</a> and our district's Title I website: <a href="https://www.ocps.net/departments/title_i">https://www.ocps.net/departments/title_i</a></p> <p>Below are the specific steps that Rock Lake Elementary will take to conduct the Title I Annual Meeting.</p>		
<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Notices sent home to parents in English and/or other languages	School Administrators	August-September, 2019	Copy of notice with date of dissemination
Annual meeting date posted on the marquee	School Administrators	August-September, 2019	Picture and date posted
Agenda and presentation materials developed	School Administrators	August-September, 2019	Copies of Agenda
Connect Orange message sent	School Administrators	August-September, 2019	Copy of message
Develop sign-in sheets	Title I Coordinator	August-September, 2019	Sign-in sheets for classrooms
Conduct Title I Annual Meeting	School Administrators	September, 2019	Copies of Agenda and handouts
Maintain documents	Title I Coordinator	School year 2019-2020	Copies of all documents

### Flexible Parent Meetings

<p><b>5. Does the plan include:</b></p> <p>How will the school offer a flexible number of meetings, such as meeting in the morning or evening?</p> <p>How will the school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?</p>	<p>Rock Lake Elementary will offer a number of flexible parent meetings by implementing the following:</p> <ul style="list-style-type: none"> <li>• Morning, afternoon and evening opportunities for activities and teacher conferences</li> <li>• Developing and distributing a yearlong calendar in the first weeks of school and update as needed</li> <li>• Conduct parent surveys and use results to accommodate most requested times for school-wide activities</li> <li>• Hold meetings at locations that are convenient for parents (example: the Community room of the apartment complex where many Rock Lake students live).</li> </ul> <p>As it pertains to services related to parent and family engagement, the school will provide the following:</p> <ul style="list-style-type: none"> <li>• Transportation to a minimum of 1 Parent Academy</li> <li>• Cover the cost of staffing a childcare room with an OCPS staff member(s) for parents to utilize during parent activities and meetings</li> </ul>
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### Building Capacity

<p><b>6. Does the plan include:</b> How the school will implement activities that will build the capacity for meaningful parent/family involvement?</p> <p>How will the school implement activities that will build relationships with the community to improve student achievement?</p> <p>How the school will provide material and training to assist parents/families to work with their child(ren)?</p> <p>How the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116]?</p>	<p>Rock Lake Elementary takes pride in building the capacity of all key stakeholders who play a vital role in the academic success of our students. We provide both internal and external workshops and activities that strengthen these relationships throughout the school year. Our doors are open to the community through the implementation of activities during and after school that community members and organizations can volunteer to support through our Partners in Education (PIE) coordinators as well as our ADDitions coordinators. Our Parent Engagement Liaison (PEL) will be a main point of contact for parents to receive resources, support, and information about activities that engage parents and family.</p> <p>Below are the specific steps that Rock Lake Elementary will take to build capacity for meaningful parent and family engagement.</p>			
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet the Teacher	Instructional staff	Teachers will introduce classroom expectations, routines, and establish rapport	August 8, 2019	Connect Orange, marquee
"Boo Hoo Breakfast" for Pre-K and Kindergarten parents/families	PEL, Administrative team members, Principal, PIE Coordinator	Parents attend a breakfast; they will have the opportunity to learn school	August 12, 2019	Sign in sheets, surveys/exit slips



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		information/procedures, as well as interact with other parents in a relaxed atmosphere		
Open House	Principal, Assistant Principal, PEL, Classroom teachers, Admin. Team, Title I Contact	Often held following Annual Title I Meeting; allows parents the opportunity to meet their children's teacher and observe the classroom	August-September, 2019	Sign in sheets, parent information gathered
Report Card Conference Night	Classroom teachers	Teachers will conduct individual conferences to discuss child's test results, expectations, progress toward benchmarks, and individual needs	October, 2019	Conference/Parent communication logs
Curriculum workshops	Instructional staff	Teachers will discuss expected grade level skills in reading, writing or math. Parents will be given strategies and resources to assist their students in developing these skills at home.	Winter/Spring, 2019-2020	Sign-in sheets, handouts, flyers
Family Night Series (Reading,	Instructional staff	Parents will interact with their students	One in September, October,	Flyers, sign-in sheets, Make and Take activities



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Math, Writing, Science, Arts)		while learning a targeted skill	November, January, March (TBD)	
"Parent University"	Administrative Team; PEL, teachers, PIE coordinator	Parents will attend classes led by Partners in Education, faculty, Community Partners in order to find the best ways to support their children	Fall, 2019 Spring, 2020	Flyers, Agenda/Schedule, Survey (feedback), Exit Slips
"Parent Support Card" and end of year Celebration	Principal, Assistant Principal, PEL, Admin. Team	Parents will be recognized for their participation in their child's school	School year 2019-2020; celebration at end of school year (May-June)	Representation/Recognition of parent involvement; pictures; certificate
"Principal's Connection"	Principal; PIE coordinator	Principal will host meetings with parents in order to answer questions, share topics; food will be provided	One per report card period	Flyers, sign in sheets, surveys; immediate feedback
Connect Orange messages	Principal	Increased parental awareness of school events and participation	Ongoing	Copies of message on file
Newsletter, website, daily planners, e-mail communication, flyers	Principal	Parents and students will have access to information about school events/activities	Ongoing	Website resources, survey feedback, copies of newsletter/e-mails, flyers
Regularly scheduled SAC/PTA/PLC meetings	Principal, Parent Representatives, school representatives	Parents will actively participate in decision-making process for school	Ongoing	Meeting minutes



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Activities designed to bring parents together with their children and other families (events include but are not limited to: Mother's Tea, All Star Dads, Multicultural Festival, Family Connection events)	Principal, PEL, PIE Coordinator, faculty, staff, Community Partners and Volunteers/ADDitions, Administrative Team	Parents will experience positive interactions with school and other parents, leading to increased involvement in all areas of school-related activities; will learn ways to improve health/involvement in family life	Fall, 2019 Spring, 2020	Pictures, sign in sheets, surveys, immediate feedback
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### Staff Development

<p><b>7. Does the plan include:</b> A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff:</p> <ul style="list-style-type: none"> <li>- with the assistance of parents/families, in the value and utility of contributions of parents/families?</li> <li>- in how to reach out to, communicate with, and work with parents/families as equal partners?</li> <li>- in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116]?</li> </ul>	<p><b>Rock Lake Elementary strives to build the capacity of all school staff. Throughout the year, various professional development activities are provided to educate the teachers, specialized instructional support personnel, administrators, other school leaders and other staff to build capacity in parent and family engagement.</b></p> <p><b>Below are the specific activities and tasks that Rock Lake Elementary will implement to build capacity for meaningful parent and family engagement.</b></p>
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<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
<b>Title I Annual Meeting</b>	<b>School administration, Title I coordinator</b>	<b>Information given about the assistance programs provided to the school to help support students academically.</b>	<b>August-September, 2019</b>	<b>Agenda, PowerPoint, and sign-in sheets</b>
<b>Parent and Family Engagement Prof. Dev. Module 1- Building Strong Partnerships with Parents and Families</b>	<b>School administration, PEL, Title I Coordinator</b>	<b>Improved school staff resources to create a welcoming school environment, understand and value the importance of parent and family engagement, and maintain strong school to home partnerships</b>	<b>Oct., 2019</b>	<b>Sign-in sheets, exit slips</b>
<b>Parent and Family Engagement Professional Development Module 2: Building Ties Between Home and School</b>	<b>School administration, PEL, Title I Coordinator</b>	<b>Improved ability of staff to work with parents and families</b>	<b>Jan., 2020</b>	<b>Sign-in sheets, exit slips</b>
<b>Parent and Family Engagement Professional Development Module 3: Implementation and Coordination of Parent and Family Engagement Programs</b>	<b>School administration, PEL, Title I coordinator</b>	<b>Increased parent and family participation in school activities which support student achievement</b>	<b>March, 2020</b>	<b>Sign-in sheets, exit slips</b>
<b>Parent and Family Engagement Professional Development Module 4: Communicating and working with Parents as Equal Partners</b>	<b>School administration, PEL, Title I coordinator</b>	<b>Improved relationship, communication and collaboration between parents and school</b>	<b>May, 2020</b>	<b>Sign-in sheets, exit slips</b>



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### Other Activities

<p><b>8. Does the plan include:</b> How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116]?</p>	<p>Rock Lake Elementary will use various school resources to assist parents and families with their needs. The following are some of the school resources available to parents and families:</p> <ul style="list-style-type: none"> <li>• The ESE and Guidance office have a resource center that includes information about, but not limited to, the following: <ol style="list-style-type: none"> <li>1. Homeless Education</li> <li>2. Counseling services</li> <li>3. Retention</li> <li>4. Exceptional Education Services</li> <li>5. Behavioral Support Services</li> <li>6. Other resources outside the school</li> </ol> </li> <li>• Computer access to district applications and other materials allowed to parents/students</li> <li>• District Parent Academy and Virtual Academy events offered throughout the year.</li> </ul> <p>Below are the specific activities and tasks that Rock Lake Elementary will use to encourage and support parents and families in more meaningful engagement in the education of their children</p>		
Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Resource Center	Guidance Counselor, ESE Contact, Parent Engagement Liaison	Ongoing	Sign-in Sheets
Media Center/Extended Media Hours	Media Specialist, Parent Engagement Liaison	Ongoing	Sign-in Sheets
Love Pantry	Title I Coordinator, Parent Engagement Liaison	Ongoing	Sign-in Sheets
Virtual Academy	Parent Engagement Liaison, Media Specialist	October, 2019 February, 2020 May, 2020	Parent registration, Media Center sign-in sheet
Parent Academy	Parent Engagement Liaison, Title I Coordinator	Sat., Oct., 2019 Sat., Nov., 2019 Sat. Dec., 2019 Sat. Feb., 2020 Sat. March, 2020 Sat. May, 2020	Pictures, Parent Registration, Flyers
Celebration of Black History	Principal, Assistant Principal, Admin. Team, faculty/staff, Community Partners/Volunteers	February, 2020	Sign in sheets, photographs, participation in program, survey
Community Partner Breakfast	Principal, Assistant Principal, Partner in Education Coordinator, faculty/staff, PEL	Spring, 2020	Sign in sheets, affirmation of support of Rock Lake ES



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### Communication

<p><b>9. Does the plan include:</b></p> <p>How the school will provide timely information about the Title I programs?</p> <p>How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?</p> <p>How the school will submit parents/families comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116]?</p>	<p>Rock Lake Elementary will maintain timely communication about Title I programs through the following:</p> <ul style="list-style-type: none"> <li>• Hosting the Title I Annual Meeting</li> <li>• Conducting monthly New Parent Orientation for parents new to the school to cover Title I programs</li> </ul> <p>Teachers and other staff members will support parents' understanding of curriculum, forms and assessments used to measure progress and expected achievement through the following:</p> <ul style="list-style-type: none"> <li>• School Compact</li> <li>• Report Card Nights</li> <li>• Progress Book</li> <li>• Planners</li> <li>• Parent Conferences</li> <li>• Connect Orange Messages</li> <li>• Other school communication methods (monthly calendar)</li> </ul> <p>Parents will be included in the formulation of suggestions and decision making through the following:</p> <ul style="list-style-type: none"> <li>• One-on-one meetings with teachers, administrators, and/or support personnel</li> <li>• Parent surveys</li> <li>• Participation in SAC to review the School Improvement Plan (SIP), Parent and Family Engagement Plan (PFEP) and School Compact</li> </ul> <p>If the school-wide plan is not satisfactory to parents, feedback will be presented at the SAC meeting for discussion, review and needed updates.</p>
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### Accessibility

<p><b>10. Does the plan include:</b></p> <p>A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school an</p>	<p>Rock Lake Elementary will establish a variety of opportunities for parents and families to participate in school activities through ensuring multiple levels of access for parents and families. The following methods will be used:</p> <ul style="list-style-type: none"> <li>• Family Nights will be presented in multiple languages to service our ELL families.</li> <li>• Activities will be offered at multiple times throughout the day for parents and families to participate during the morning, evening, and afternoon.</li> </ul> <p>We will share information through various best known practices in multiple languages in order to reach the highest number of parents and families. The following outlines some of those methods:</p> <ul style="list-style-type: none"> <li>• Home-to-school and school-to-home communication in English and/or other languages</li> </ul>
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parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?	<ul style="list-style-type: none"> <li>• Student planners</li> <li>• Flyers</li> <li>• Newsletters (monthly)</li> <li>• Connect Ed messages</li> <li>• School website</li> <li>• E-mail</li> <li>• Other known best practices as needed</li> </ul>
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### Discretionary Activities

<b>11. Does the plan include:</b> Any activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)	<p>Rock Lake Elementary will utilize Title I, Part A funding for additional activities to support student achievement. Although not required, these activities support student achievement.</p> <p>Below are additional activities and tasks that Rock Lake Elementary will implement that are funded by Title I, Part A.</p>			
<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Provide training opportunities to parents to enhance the engagement of other parents	Principal; PEL, instructional staff	Increase the engagement of parents and their knowledge of student's level of performance and needs in the classroom	Ongoing	Sign-in sheets, parent program survey



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Maximizing parent engagement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school; or hold meetings at outside locations more convenient to parents (e.g. apartment complex community room)	Principal, school administrators, faculty	Increase the engagement of parents and their knowledge of student's level of performance and needs in the classroom.	Ongoing	Sign-in sheets, parent program survey
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### Barriers

<p><b>12. Does the plan include:</b></p> <p>A description of the barriers that hindered participation by parents during the previous school year?</p> <p>A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116]?)</p>	<p>Rock Lake Elementary, after reviewing the previous year's Parent and Family Engagement Plan and accompanying feedback, acknowledges the existence of the following barriers to parent and family engagement:</p> <ul style="list-style-type: none"> <li>• Transportation</li> <li>• Language</li> <li>• Education</li> <li>• Economically disadvantaged</li> </ul> <p>Below are the specific steps that Rock Lake Elementary will take to address barriers that existed in the previous year.</p>
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<b>Barriers (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
Transportation for parents (FRL)	Look into transportation options for parents as needed. Change location of activity to a community center or alternate site.
Language (ELL)	Open House – preview of the grade level expectations for the year; explain educational terminology in a way that all are able to understand (e.g. instead of using the words "fluency, fact family," etc.); we will accompany these terms with a definition and model strategies accordingly.
Economically disadvantaged (FRL)	Provide food during some evening events, free lunch for all students, Food Pantry access, clothing, Thanksgiving food baskets, Holiday gifts and food; PIE purchases a book for every child.

### School-Parent Compact

<b>13. Does the plan include:</b> As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement?	<b>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</b>
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### Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by



What is a Student/Family/School Compact?

A Student/Family/School Compact is an agreement that families, students and teachers review during conference times. It explains how we will work together to make sure that all students are learning and reaching grade-level expectations.

Instructional Data for Primary Grades:

#### READING iReady Data

Fall	
Winter	
Spring	

#### MATH iReady Data

Fall	
Winter	
Spring	

Rock Lake Elementary commits to keeping families informed and engaged with what happens at the school. The following are ways that the school will communicate with families:

Connect Orange phone calls

Planner / Agenda

Homework folders

Phone calls

Parent/Teacher Conferences

Report Card Conference Nights

School website

Flyers

Marquee

Meetings

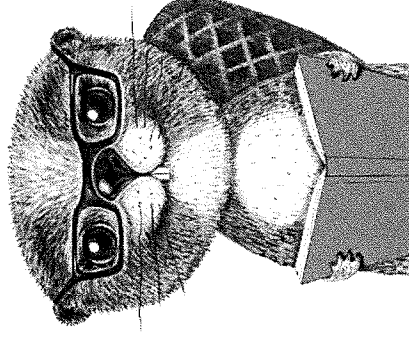
ProgressBook

Class Dojo

Rock Lake Elementary  
Grades K - 2

“Excellence is the only option”

Student / Family / School  
COMPACT  
2019 - 2020



Dr. Tracy Webley, Principal  
Rock Lake Elementary  
408 N. Tampa Ave.  
Orlando, FL 32805  
(407) 245-1880  
[www.RockLake.ocps.net](http://www.RockLake.ocps.net)

#### Jointly Developed

The Rock Lake Student/Family/School Compact was developed through use of the Rock Lake Elementary Parent and Family Engagement Plan and Student/Family/School Compact Evaluations and Reflections. Meetings are held to review the Compact and make changes as needed. Contributions from all Rock Lake stakeholders are welcome at any time. We value your input!



## Rock Lake Elementary Goals for Student Achievement

### Rock Lake Elementary Mission Statement:

Rock Lake Elementary will strive to recognize and utilize the unique gifts each family brings to the school in order to fulfill our mission of reaching every student and developing their potential.

With my signature, I acknowledge that I have read and will support the mission and goals of Rock Lake Elementary as stated in this Student/Family/School Compact:

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Parent Signature / Date

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Student Signature / Date

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Teacher Signature / Date

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Principal Signature / Date

## Activities to Build Family Engagement and Student Success:

- Meet The Teacher
- First Day of School Celebration
- Title I Annual Meeting
- Open House
- School Advisory Council (S.A.C.)
- Multilingual Parent Leadership Council (MPLC)
- Parent Teacher Association (P.T.A.)
- Family Night Events: Reading, Math, Science, Writing
- Honor Roll Celebrations
- Participation in District Parent Academy events
- Report Card Conference Nights
- ADDitions Volunteer

## School Improvement Plan Goals for Grades K - 2:

Reading: Upon school year and grade completion, students will use appropriate phonemic strategies to read and comprehend literary and informational text that is of appropriate complexity.

Math: Upon school year and grade completion, students will perform strategies at an appropriately complex level to add and subtract.

## Working Together for Success:

**AT SCHOOL:** Teachers will create a partnership by communicating with parents about student progress, creating a safe learning environment and monitoring student work in order to guide instruction.

**AT HOME:** Families will make children's education a priority by reading with/to their children each night, making sure homework is completed and turned into class, signing and returning agendas / planners sent from school, and communicating with their child's teacher about progress and behavior.

**STUDENTS:** Students will come to class prepared and willing to learn by following positive behavior and academic expectations and the Student Code of Conduct, completing and turning in daily class assignments and homework, reading each night, and letting the teacher know when help is needed.



What is a Student/Family/School Compact?

A Student/Family/School Compact is an agreement that families, students and teachers review during conference times. It explains how we will work together to make sure that all students are learning and reaching grade-level expectations.

Instructional Data for Intermediate Grades:

#### READING iReady Data

Fall	
Winter	
Spring	

#### MATH iReady Data

Fall	
Winter	
Spring	

#### Jointly Developed

The Rock Lake Student/Family/School Compact was developed through use of the Rock Lake Elementary Parent and Family Engagement Plan and Student/Family/School Compact Evaluations and Reflections. Meetings are held to review the Compact and make changes as needed. Contributions from all Rock Lake stakeholders are welcome at any time. We value your input!

Rock Lake Elementary commits to keeping families informed and engaged with what happens at the school. The following are ways that the school will communicate with families:

Connect Orange phone calls

Planner / Agenda

Homework folders

Phone calls

Parent/Teacher Conferences

Report Card Conference Nights

School website

Flyers

Marquee

Meetings

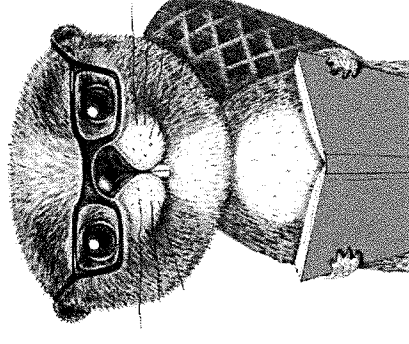
ProgressBook

Class Dojo

Rock Lake Elementary  
Grades 3 – 5

“Excellence is the only option”

Student / Family / School  
COMPACT  
2019 - 2020



Dr. Tracy Webley, Principal  
Rock Lake Elementary  
408 N. Tampa Ave.  
Orlando, FL 32805  
(407) 245-1880  
[www.RockLake.ocps.net](http://www.RockLake.ocps.net)



Rock Lake Elementary Goals for Student Achievement

Rock Lake Elementary Mission Statement:

Rock Lake Elementary will strive to recognize and utilize the unique gifts each family brings to the school in order to fulfill our mission of reaching every student and developing their potential.

With my signature, I acknowledge that I have read and will support the mission and goals of Rock Lake Elementary as stated in this Student/Family/School Compact:

Parent Signature	/	Date
Student Signature	/	Date
Teacher Signature	/	Date
Principal Signature	/	Date

Activities to Build Family Engagement and Student Success:

- Meet The Teacher
- First Day of School Celebration
- Title I Annual Meeting
- Open House
- School Advisory Council (S.A.C.)
- Multilingual Parent Leadership Council (MPLC)
- Parent Teacher Association (P.T.A.)
- Family Night Events: Reading, Math, Science, Writing
- International Festival
- Honor Roll Celebrations
- Participation in District Parent Academy events
- Report Card Conference Nights
- ADDitions Volunteer

Working Together for Success:

AT SCHOOL: Teachers will create a partnership by communicating with parents about student progress, creating a safe learning environment and monitoring student work in order to guide instruction.

AT HOME: Families will make children’s education a priority by reading with/to their children each night, making sure homework is completed and turned into class, signing and returning agendas / planners sent from school, and communicating with their child’s teacher about progress and behavior.

School Improvement Plan Goals for Grades 3 – 5:

Reading: Upon school year and grade completion, students will read with fluency and comprehension text from both literary and non-fiction/informational sources appropriate to their grade level.

Math: Upon school year and grade completion, students will apply the appropriate problem solving skills and computations, including multiplication and division.

STUDENTS: Students will come to class prepared and willing to learn by following positive behavior and academic expectations and the Student Code of Conduct, completing and turning in daily class assignments and homework, reading each night, and letting the teacher know when help is needed.



**School Parent and Family Engagement Plan (PFEP)**

**and**

**Compact Evaluation and Reflection Form**

Name Iliana Solis

School Rock Lake

Status (Please Circle): Parent

Staff

Community Member

Date 05/16/2019

Please take a moment to answer the following questions.

1. What things worked well in the PFEP?

2. What things did not work well in the PFEP?

Me gustaria que los mensajes por telefono tambien fueran en español,

3. How many events did you attend this year?

Halloween, Santa Claus, festival internacional.

4. What were some of the things you liked/didn't like about the events?

Todos los eventos y las actividades me encantaron el de Halloween

5. What events drew the most people?

6. What events drew the least amount of people?

7. What were some of the barriers that we faced?

algunas veces son los horarios, el clima, transporte, yo trabajo hasta las 5:00pm y los eventos son mas tempranos deberian

8. How can we overcome those barriers? ser mas tardes.

hacer los eventos mas tardes y proporcionar autobuses para recoger a las personas para poder asistir a los eventos.

9. Do you have any suggestions for trainings or events that you'd like to happen next year?

10. What changes would you like to see in next year's compact?



# School Parent and Family Engagement Plan (PFEP)

and

## Compact Evaluation and Reflection Form

Name Mary A. Renault

School Rock Lake

Status (Please Circle): Parent

Staff

Community Member

Date 05/16/19

Please take a moment to answer the following questions.

1. What things worked well in the PFEP?

2. What things did not work well in the PFEP?

3. How many events did you attend this year?

at least 7 or more

4. What were some of the things you liked/didn't like about the events?

Everything was wonderful

5. What events drew the most people?

6. What events drew the least amount of people?

7. What were some of the barriers that we faced?

8. How can we overcome those barriers?

9. Do you have any suggestions for trainings or events that you'd like to happen next year?

10. What changes would you like to see in next year's compact?

Everything you do is always enjoyed



## School Parent and Family Engagement Plan (PFEP)

and

### Compact Evaluation and Reflection Form

Name Gleysi Mejia

School Rock lake

Status (Please Circle): Parent

Staff

Community Member

Date \_\_\_\_\_

Please take a moment to answer the following questions.

1. What things worked well in the PFEP?

2. What things did not work well in the PFEP?

Necesitamos los mensajes que nos mandan por telefono en español.

3. How many events did you attend this year?

4. What were some of the things you liked/didn't like about the events?

Festival Internacional

5. What events drew the most people?

6. What events drew the least amount of people?

7. What were some of the barriers that we faced?

Por el transporte

8. How can we overcome those barriers?

Si pueden proporcionar transporte para las mamás

9. Do you have any suggestions for trainings or events that you'd like to happen next year?

10. What changes would you like to see in next year's compact?



## School Parent and Family Engagement Plan (PFEP)

and

### Compact Evaluation and Reflection Form

Name Larry Johnson

School \_\_\_\_\_

Status (Please Circle): Parent

Staff

Community Member

Date May 16, 2019

Please take a moment to answer the following questions.

1. What things worked well in the PFEP?

2. What things did not work well in the PFEP?

3. How many events did you attend this year?

*Enjoy events that grandchildren participate in.*

4. What were some of the things you liked/didn't like about the events?

5. What events drew the most people?

6. What events drew the least amount of people?

7. What were some of the barriers that we faced?

8. How can we overcome those barriers?

9. Do you have any suggestions for trainings or events that you'd like to happen next year?

10. What changes would you like to see in next year's compact?

*Loves  
Enjoys meeting  
principal for it  
to learn new  
ideas, ways of  
teaching*

*(Mr. Johnson asked  
me to write his  
thoughts)  
JCH*



Date: May 14, 2019

Time: 5:30 pm

# Rock Lake Elementary School School Advisory Council

## *A G E N D A*

Time	Topic	
2	Call to Order / Introductions	Chair
	Approval of Previous Meeting	
	<b>Old Business:</b>	
2	SAC Bylaws	Janet Ludwig
	<b>New Business:</b>	
10	Review/Discuss/Update Rock Lake PFEP	Janet Ludwig
10	Review/Discuss/Update Compact	Janet Ludwig
15	Take Survey for PFEP and Compact	Janet Ludwig
10	Principal's Report (School Uniforms for 2019-2020 school year)	Tracy Webley or Designee
	<i>Adjourn</i>	
NEXT MEETING:	<i>Fall, 2019 – 2020 / T.B.A.</i>	



**Rock Lake Elementary**  
**School Advisory Council (SAC) Meeting Minutes**  
**May 16, 2019    Rock Lake ES Cafeteria**

**Attendance:**

Parents: Mrs. Gleysi Mejia, Mrs. Liliana Solis, Mrs. Mary Chenault, Mr. Larry Johnson  
Faculty/Staff: Sharna Adderley (teacher), Brooke Gaston (teacher), Rozene Frett-Bowie (Assistant Principal),  
Laura Matthews (CRT), Janet Ludwig (ECS, Title I)  
Community Partner: Mrs. Sharon Warner

**Call to Order:**

Meeting called to order at 5:30.

**Approval of Previous Minutes:**

Minutes approved as read with no corrections.

**Principal's Report-(Announcements/HR & Budget Updates):**

Mrs. Frett-Bowie, Assistant Principal, spoke to the Committee regarding Rock Lake becoming a uniform school for the 2019-2020 school year. Members voted agreement.

**School Improvement Plan Goals:**

Discussion and evaluation of PFE Plan and School Compact by membership. Artifacts attached.

**Old Business:**

Support of AR program (student incentive trip)

**New Business:**

Parents completed an Evaluation and Reflection form for the PFEP and the school Compact.

**Topics of Concern (Non-SAC Members):**

None at this time.

**Meeting Adjournment:**

Meeting adjourned at 5:55 p.m.

**Next Meeting Date, Time, and Location:**

Meeting date for school year 2019 – 2020 will be determined in August, 2019.

**Submitted by:** Janet Ludwig, ECS and Title I resource

Email approved minutes, agenda, and sign-in sheets to [www.sac@ocps.net](mailto:www.sac@ocps.net). (NEW website)

Use the following naming convention: **School Name-Document-SAC Meeting Date**

According to Florida State Statute 1001.452, SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education