## Title I, Part A 2019-2020 Parent and Family Engagement Plan

## Lee Adolescent Mothers Program (LAMP) SCHOOL

## I, \_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1116
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1116)];
* If the plan for Title I, Part A, developed, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1116)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified [Section 1116)
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1116)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** The mission of LAMP is to provide a nurturing academic environment that empowers and motivates students to become responsible, respectful, and productive parents in their communities. LAMP mothers are able to stay in the program until they graduate. Their children attend the high quality child care next door at the Early Childhood Center.

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**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1116)].

**Response:** Due to the unique nature of our alternative program, weekly orientations throughout the school year with parents and students will be held on Wednesdays or as needed to meet the needs of our parents' schedules. We will be holding our annual Title I meeting in conjunction with our pre-school open house. Parents and SAC members will be given the opportunity to be involved with the decision-making process for expanding the 1% Title I parent involvement funds, compact, developing our parent involvement plan, and developing our school compact for success and our final SAC meeting of the school year, and additional SAC meeting for the upcoming year. Parents are invited to participate in SAC through the Parent Guide, Parentlink, newsletters and personal invitation. Additional suggestions for improvement of parental involvement will be an on-going process through parent surveys given at weekly orientations. Sign-in sheets, surveys and SAC minutes will be kept as documentation in the Title I Toolkit.

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**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

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| **count** | **Program** | **Coordination** |
| 1 | Title I | Parents will be offered trainings once a month to come in to learn strategies and best practices to work with their children that will increase student achievement. Parents will work with their students alongside our leadership team. |
| 2 | Early Head Start Program | EHS program provides various training opportunities to Teen Mom's who attend Lee Adolescent Mothers Program. For example, training on topics such as Car Seat Safety, Pool Safety, Literacy, Math, discipline, and Reading Benefits are provided. |

**Annual Parent Meeting**  
  
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Select a date and time for the first SAC/Title I Annual meeting. | Administration | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 2 | Create an invitation to the SAC/Title I meeting to go home to parents / guardians. | Previous SAC Chair | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 3 | Post invitation on the school website and peachjar | Website tech/Parent Inv. Specialist | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 4 | Post flyers at office entrances and entrance to media center. | Parent Involvement Specialist | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 5 | Prepare Title I power point presentation video, Parents Rights will be discussed along with School Choice Options. Also, Parents will be notified regarding adequate yearly progress of students.(AYP) | Parent Inv. Specialiast | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 6 | Design a parent survey for the meeting to determine where/how families heard about the meeting. | Teacher | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 7 | Set agenda for meeting | Previous SAC Chair/Admin | August | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 8 | Make reminder phone calls or peachjar flyer | Assistant Principal | September | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |

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| **Flexible Parent Meetings**  Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116)].  **Response:** The belief of our school is to provide a variety of times for parents to attend school functions to keep parental participation at a maximum. To do this, meetings will be held weekly in addition to the necessary smaller meetings scheduled to accommodate the needs of working parents and those parents with transportation issues. Parent Involvement Specialist will provide transportation for special meetings to parents, upon request. Childcare and home visits will be provided as needed. |

**Building Capacity**  
  
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1116)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | | **Anticipated Impact on Student Achievement** | | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I Meeting | Administration | | Provide information to parents regarding Title I and Right to know as well as curriculum and academic expectations. | | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 2 | Orientations | Administration, Parent Involvement Specialist, and office staff. | | Provide information to parents regarding expectations, curriculum and testing and graduation requirements. | | Weekly August thru May | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 3 | Junior/Senior CCAS night (College, Career, Armed Services) | Counselors | | Provide information to parents regarding Educational Opportunities of students once they graduate. | | Second Semester | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 4 | SAC Meetings | SAC Chair & Admin& Parent Involvement Specialist | | Provide parents and students with more input into the academic programs and increase parent involvement | | Quarterly | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 5 | Parenting Class/Conscious Discipline | Social Worker | | Improve Parenting Skills to enhance students academic participation in the classroom | | First Semester | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 6 | Fall Social Services Fair | Parent Involvement Specialist /Social Worker | | Provides information to parents and students regarding services that will enhance and assist with overcoming barriers to education | | First Semester | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 7 | Fall College Fair | Parent Involvement/ School Counselor | | Provides Information to Parents and Students regarding opportunities to further their education | | First Semester | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 8 | Health/Parenting Class  SIDS Awareness | | Parent Involvement Kappa Alpha Psi/Sigma Gamma Rho | | Provides Educational Information to Parents and Students regarding safety precautions for Sudden Infant Death Syndrome | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 9 | Health/Hydration Literacy Workshop | | Administration | | Provides parents / students nutritional education for healthy pregnancy | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 10 | Alumni Round  Table: Life After  LAMP | | Parent Involvement | | Provides encouragement to students and their families information regarding educational opportunities for graduating young mothers. | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 11 | Sociology/Parenting Class/Human Trafficking | | Social Worker | | Provides educational information for students / parents regarding safety and awareness of Human Trafficking | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 12 | Anatomy/Science Breakfast for mom | | Parent Involvement  Administartion | | Parents/students will learn about mental and physical wellbeing and how it relates to anatomy and their own personal health. | Once a year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 13 | Early Literacy Workshop/Books and Breakfast | | Parent Involvement Specialist, FGCU Educational Outreach Department | | Educates Students / Parents on the importance of Reading to their children | Once a Year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |
| 14 | LAMP Enrichment Trip(Tentative) | | Parent Involvement Specialist / School Counselor | | Educates students / parents regarding higher educational opportunities | Once a year | Flyers, Agenda, handouts, sign-in sheets, workshop comments forms |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Training on use of peachjar program | Technology Specialist/Parent Inv. Specialist | Improve the ability of staff to work effectively with parents. | August | Sign-in sheets, agenda, handouts |
| 2 | Parent involvement on our website | Web Master/Parent Inv. Specialist | Provide research-based PI strategies | Ongoing | Website usage Report |
| 3 | Provide information to faculty staff on how parents can help their children succeed in school-monthly Newsletters | Parent Involvement Contact, Newsletter Chair | Improve communication with parents to provide strategies for success | Ongoing | Newsletters, Parents, students, teacher feedback |
| 4 | Staff will be informed of our communication methods and practices with parents through regular staff meetings and team meetings | Teachers, Tech Specialist, Admin., bilingual translators | Cooperation between family and school provides a strong support system for the student. Frequent communication between all parties indicates to students that all parties are working together to help them achieve academic success | Ongoing | Maintenance records: registration of teacher trainings, copies of newsletters, communication logs, parent conference logs and surveys, reports of messages sent via ParentLink |

**Other Activities**  
  
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116)].

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| |  | | --- | | **Response:** 1. Ensure a family-friendly school/research the family friendly school correlates; People Responsible are Administration, parent involvement specialist, teachers, office staff, other staff; The timeline for this is ongoing throughout the year; Evidence of effectiveness will be Activity Logs, Pre-Post Evaluation/Survey, staff development log, as needed. The focus of the school is on customer service, therefore all parents questions and concerns will be answered in a courteous manner. | |

**Communication**  
  
Describe how the school will provide parents of participating children the following [Section 1116]:

* Timely information about the Title I programs [Section 1116];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section
* If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1116].

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| **Response:** All parents and or guardians attend an orientation for our alternative program. During orientation, parent/guardians and students will view a presentation explaining our Title I program, parent involvement, the proficiency level expectations, and assessments used. At that time, parents/guardians also receive a packet with School and Title I documents. Parent meetings will be held when needed at parents discretion to discuss educational needs of their children. Opportunities for feedback will be provided on the orientation survey. Surveys, sign in sheets, and orientation packet sample will be maintained in the Title I Toolkit. If any parent complaints are received regarding the school-wide plan, they will be submitted to the District Title I office. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116)].

**Response:** When appointments for orientation are made, note will be taken of any special needs of the parents attending. The school will provide information and school reports in a format and, when possible, in a language that parents can understand. These reports are available in English and Spanish in print and on our website. Every effort will be made to accommodate those with disabilities so that they may participate fully in parent events and meetings. If parents are unable to attend any information will be sent home so parents remain informed.

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**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

\_\_\_Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.to the Title 1 Crate for the school year

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116].  
  
Upload an electronic version of the Parent-School Compact.to the Title 1 Crate for the school year

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116)].  
  
Upload evidence of parent input in the development of the compact to the Title 1 Crate for the **2018-2019** school year

## In this section you are reviewing the 2018-2019 parent involvement activities. You will need to put in the number of times you offered the events and how many participated

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116)]. Include participation data on the Title I annual meeting.

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| Count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated impact On Student Achievement |
| 1 | Annual Title 1 Parent Meeting | 1 | 42 | Provide information to parents on expectations and suggestions for helping their children. |
| 4 | School Advisory Council (SAC) | 4 | 53 | Provide information to parents on expectations and suggestions for helping their children. |
| 1 | SIDS Awareness | 1 | 109 | Provide information to parents on expectations and suggestions for helping their children. |
| 1 | Books and Breakfast | 1 | 37 | Provide information to parents on expectations and suggestions for helping their children. |
| 1 | Anatomy/Science breakfast for mom | 1 | 38 | Provide information to parents on expectations and suggestions for helping their children. |
| 1 | Health Hydration Workshop | 1 | 49 | Provide information to parents on expectations and suggestions for helping their children. |
|  | Open House | 1 | 43 | Provide parents with information, expectations and suggestions for a successful school year. |
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|  |  | Total 10 | Total 371 |  |

**Please submit total number of Parent Involvement activities and total number of parent involvement participants to Annette Tartaglia by May 8,2019**.

## In this section you are reviewing the 2018-2019 staff training activities. You will need to put in the number of times you offered the events and how many participated

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Staff was informed of our communication methods and practices with parents through regular staff meetings | 12 | 12 | Strengthened staff understanding of supports provided for student achievement |
| 2 | PLC book study | 9 | 12 | Improved parent communication and student achievement |
| 3 | Variety of trainings based on communications | 6 | 12 | Improved strategies and systems to communicate with families |
| 4 | Variety of trainings regarding methods of student support | 6 | 12 | Improved staff strategies to support students learning |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Lack of Transportation | Utilize Title I parent involvement van |
| 2 | Language Barrier | Provide, when possible, information in other languages, translator and translation earphones |
| 3 | Proximity between school and home | Offer referrals in the community and maintain all communication efforts with parents. |
| 4 | Transient population | Due to the transient student population, LAMP will work with parents who enter our school to form an extended relationship once their child has returned to their sending school. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |