

Title I, Part A 2019-2020 Parent and Family Engagement Plan

Tice Elementary SCHOOL

I, Ronda Amaya, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1116
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116];
- If the plan for Title I, Part A, developed, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified [Section 1116]
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1116].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116)].

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

count	Program	
1	Head Start	Head Start teachers will conduct two (2) individual personal conferences and two (2) home visits each year with each student's parent
2	ESOL/ELL (Title III)	All programs and activities will be available to all parents. All invitations, flyers and School Message are translated into Spanish

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Meeting	Parent Involvement Specialist, Administration, Teachers and support staff	August	Agenda, PowerPoint, marquee, School Messenger to advise parents of the Annual Title I meeting, flyers in English and Spanish, Sign-in Sheets, Compact sheets signed and returned

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116)].

Tice Elementary is committed to providing every opportunity for parents to be involved in the school. Tice Elementary will provide flexible dates and times for meetings and workshops when possible. We will conduct a survey of all parents to determine the dates, times, and subject matter for parental programs. Spanish and English translators will be available during all parent and family engagement opportunities including parent workshop trainings, PTA meetings, SAC meetings, and conferences. Teachers schedule parent/teacher meetings at flexible times during school hours (i.e. 7am-4pm), throughout the year.

Our parent involvement center is open Monday-Friday, during school hours, for a variety of workshops and meetings, which are offered at various times to maximize participation. At our SAC meetings, which are held once a month, a translator is always available. The

parent center will also have an information table where parents can pick up literature and informational flyers.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title 1 Meeting	Administration, Parents, Teachers	Provides information about Title 1, school routines and class syllabus which allows parents to know how to help students and know where to get help in the school.	August	Sign-in sheets, flyers, agenda, handouts, workshop comments
2	English Classes	Administration, Gulf Coast Literacy Council, Parents	Literacy volunteers will conduct English classes to our parents and surrounding community members, with little or no English skills, at the church next door. This will give them the tools to help their children with school work.	September-May	flyers, agenda, handouts, workshop comments School Messenger sign in sheets
3	Curriculum Night	Teachers, Administrators, Parents, Translators, Parent Involvement Specialist, Other Staff	Provide parents and student with pertinent information on standardized testing, grade level Florida Standards, homework, and ways in which parents can help their children.	September	flyers, agenda, School Messenger, handouts, PowerPoint, marquee sign in sheets workshop comments
7	SAC Meetings	Administration, Parents, Certified and Support Staff	Provide information to parents including expectations, standardized testing, curriculum, and how to get involved in the school.	Monthly: Sept – May	Sign-in sheets, flyers, agenda/minutes School Messenger, handouts, marquee
8	Hispanic Heritage Night	Teachers, Administrators, Parents, Parent Involvement Specialist	Provide a venue for the Dual Language (DL) PK-5 th grade to demonstrate mastery of the Florida Standards in 2 languages. Promote the Arts and Culture with school-wide art contest and improve writing via grade 4 & 5 Hispanic Heros Essay contest.	October	Sign-in sheets, flyers, agenda/minutes School Messenger, handouts, marquee, photos, awards list
9	Science Fair Day	Teachers (Primarily 5 th Grade), Students, Parents, Administrators	Presents a learning opportunity for the entire family. Younger siblings can observe and form hypothesis	April	Sign-in sheets, flyers, School Messenger, marquee

			of their own. Emphasis on hands-on investigations like real world scientists and engineers.		
10	Head Start Meeting	Head Start Teachers, Parents	Provides information to parents on how they can help their children be successful in school.	August	Sign-in sheets, Flyers, agenda, handouts workshop comments
11	Kindergarten Orientation	Parent Involvement Specialist, Kindergarten Teachers, Administrators, Parents, Students	Provides parent with information regarding KG expectations. Also provide parents with an overview of Tice policies and procedures as well as strategies and techniques to equip their incoming KG students for success.	May	Sign-in sheets, flyers, agenda, Handouts workshop comments
12	Cinco de Mayo	Parent Involvement Specialist, Administrators, Teachers, Parents, Students	Provide students an opportunity to learn about, take part in, and develop an appreciation for various cultures. All ethnicities are invited and included in meal preparation and traditional folklore dance and activities.	May	Sign-in sheets, flyers, agenda, Handouts workshop comments
13	Donuts with Dad	Parent Involvement Specialist, Administrators, Parents, Teachers	Before school hours, provide an educational video and school speaker on how parents can support their students at home with academics.	September	Sign-in sheets, flyers, agenda, School Messenger, workshop comments, handouts, marquee
14	Muffins with Mom	Parent Involvement Specialist, Administrators, Parents, Teachers	Before school hours, provide an educational video and school speaker on how parents can support their students at home with academics.	May	Sign-in sheets, flyers, agenda, School Messenger, workshop comments, handouts, marquee

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Handwriting without Tears (Grades K-2)	PLC Chairs	Teachers will learn how to teach handwriting resulting in increased student achievement	Monthly	PLC notes
2	Teach Like a Champion	Grade level chairs	Teachers will learn techniques to improve their teaching practice and help their students become college and career ready	Monthly	Sign-in sheets and participate products (e.g. PowerPoint presentations)
3	High Yield Strategies	Grade level chairs	Teachers will learn high yields instructional strategies (higher order thinking, writing to raise	Monthly	PLC Notes

			achievement, numbered heads together, text dependent questioning, and distributed summarizing) in order to increase student engagement and achievement		
4	Core Connections Writing	Peer Collaborative Teacher	Teachers will learn methods to increase student writing across content areas using evidence from multiple sources.	Monthly	In-service records
5	School Messenger training: Teachers will be trained on the use of School Messenger to send messages to parents to increase involvement in school activities, events, and student progress	Techology Support Specialist	An increase of parent involvement and communication with teachers will improve student achievement.	August	Staff meeting agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116]].

Parent Resource Center-open Monday-Friday to assist parents with filling out forms, conduct meetings, help with school situations and family situations that impact school achievement. Person Responsible is the Parent Involvement Specialist, August through May, as evidenced by activity log, sign-in sheets.

Communication

Describe how the school will provide parents of participating children the following [Section 1116]:

Timely information about the Title I programs [Section 1116];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116].

Response: At the annual Title I meeting in August, parents will be given information about Title I programs, the curriculum, various types of assessments used, student expectations, and student achievement data. Parents will learn about the school-wide programs and how to be actively involved in the education of their children. They will also be involved in the development of the SIP and the PIP. In addition, we will hold a minimum of 4 SAC meetings a year to continuously provide necessary information to parents as well as ask for their input in decisions relating to the education of their children. All sign-in sheets, agendas, and other pertinent documentation will be maintained in the Title I tool kit. Parents who have concerns or complaints about the plan will be directed to the Title I district office.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116)].

Response: All written communication is provided in English and Spanish, with Creole available if needed. Bilingual staff is available at all functions and meetings, during or after school. When using ParentLink, communication is done in both English and Spanish. Administrator, teachers at PK, KG, 1st, 2nd, & 3rd grade levels speak Spanish, as well as half of the office staff & clinic aide. Many paraprofessionals speak Spanish and provide translation help if needed as well. All activities are held in areas accessible to guests with physical disabilities. We will make every effort to provide full opportunities for parents with disabilities and those with special needs. Written communication is filed in the Title I tool kit.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

 X Not Applicable

Upload Evidence of Input from Parents

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116)].

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116)].

In this section you are reviewing the 2018-2019 parent involvement activities. You will need to put in the number of times you offered the events and how many participated

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated impact On Student Achievement
1	Title 1 Annual Meeting SAC/PTO	1	106	Provide information to parents on expectations and suggestions for helping their children.
2	Open House	1	368	Parents are provided with, expectations for a successful school year.
3	Donuts with Dad	1	89	Before school hours, provided an educational video and a speaker on how parents can support students at home with academics. Also, provide parents with educational handouts.
4	Hispanic Heritage Night	1	326	Promote the Arts and Culture with school-wide art contest.
5	BPS Workshop	1	127	Promote reading and math aloud at home; promote writing and numbers.
6	Family Literacy Night	1	62	Promote reading students read to parents, siblings, friends write about the experience
7	Family Prevention Night	1	93	To provide parents with effective tools about different kinds of safety.
8	Science Day	1	26	Students workshop
9	Cinco de mayo	1	238	Provide students and parents an opportunity to

				learn about,taken part in and developed an appreciation for various cultures as all ethnicities are invited and including in meal preparation and folklore dance.
10	Muffins with Mom	1	75	Before school hours, provide an educational video and a speaker on how parents can support students at home with academics. Also, provide parents with educational handouts.
		Total 10	Total 1510	

Please submit total number of Parent Involvement activities and total number of parent involvement participants to Annette Tartaglia by May 8,2019.

In this section you are reviewing the 2018-2019 staff training activities. You will need to put in the number of times you offered the events and how many participated

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	SLOP model of instruction will be delivered to all teachers to be used in all content areas. Training will be ongoing throughout the year to help develop comprehensible input. Concepts should be directly linked to students' background experience. This experience can be personal, cultural or academic.	10	40	Teachers will know and understand how to implement SLOP Strategies in all curricular areas to increase student achievement. Teachers will be able to communicate the use of this strategies to parents to support its implementation at home and integrate cultural background into lessons.
2	Parentlink Training: Teachers were trained on the use of sending and receiving messages to and from parents to increase involvement in school activities, events, and student progress.	1	40	An increase of parent involvement and communication with teachers will improve student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
	Transportation	Title 1 vans are available for transportation for parent involvement events
	Work schedule	Parent involvement events are offered at flexible times
	Language Barrier	Information is available for translation through school messenger, by translation by ESOL paras and the bilingual parent involvement staff

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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