## Sidney Lanier Title I, Part A Parent & Family Engagement Plan

I, Royce G. Kamman Ed.D, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
* The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
* In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section1116(e)(f)]
* The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
* The school will be governed by the statutory definition of ''parents and family engagement'' as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
* The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).

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| **Signature of Principal or Designee** | Date Signed |

**Parent & Family Engagement Mission Statement**

**Response:**

Sidney Lanier School will ensure that students with disabilities learn authentic skills in a safe environment to be productive and integrated into their home, community, leisure and work.

The Alachua County School Districts' mission statement: We are committed to the Success of Every Student!

**Involvement of Parents**

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

* Holding Title 1 annual family engagement meeting at beginning of school year.
* Discussing family engagement at SAC meetings, including budget, SIP, PIP and Title 1 Home-School Compact
* Automated Phone homes, phone calls, e-mails and newsletters to invite parents to Family Engagement activities
* Parent Surveys and evaluations of Title 1- sponsored activities

**Coordination and Integration**  
  
The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

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| --- | --- | --- |
| **Count** | **Program** | **Coordination** |
| 1 | Sharing System of Care Programming | Address in parent engagement meetings and in IEP/ EPT team meetings throughout the year |
| 2 | PBIS / Achieve 3000 programs / Unique programs | Progress monitoring throughout the year on a monthly basis |

**Annual Parent Meeting**  
  
The school will conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

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| --- | --- | --- | --- | --- |
| **Count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Send notices in school newsletter, send invitations via backpacks, alert parents of meeting | Principal,  Title I Lead Teacher  Title 1 Team | August-September | Photograph of marquee, copy of newsletters and invitations |
| 2 | Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting | Principal,  Title I Lead Teacher | August-September | Copies of presentation and all handouts |
| 3 | Development of agenda for Annual Parent Meeting | Principal,  Title I Lead Teacher | August-September | Completed Agenda |
| 4 | School will hold the Annual Parent Meeting | Principal,  Title I Lead Teacher | September | Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings |

**Flexible Parent Meetings**

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

* All new parents will be given information and review the FPEP and Compact during intake
* Opportunities are provided throughout the school year during IPE/EPT meetings
* Meals are provided for evening Family Engagement activities
* At least two activities are held during school hours to accommodate parent schedules

**Building Capacity – Parent/Family Workshops**

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

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| --- | --- | --- | --- | --- | --- |
| **Count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Access to District Edutone Resources for Parents | School-based facilitator/Title 1 Lead Teacher | Increase reading & math ability and foster parent involvement | October 2019 | Agenda, Title 1 Parent Surveys |
| 2 | Bingo, Books and Dogs (Hot) | Principal, Title 1 Lead Teacher | Increase reading engagement | Spring 2020 | Parent Participation, Title 1 Parent Surveys |

**Staff Training**

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

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| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Review District & Sidney Lanier Parent Family Engagement plans | Principal/Title 1 Lead Teacher | Staff ‘s ability to effectively work with families has a positive impact on student academics and behavior | August 2019 | Training Agenda, Sign-in sheets |
| 2 | Review of Sidney Lanier Home-School Compact and School Improvement Plan | Principal/ Title 1 Lead Teacher | Staff ‘s ability to effectively work with families has a positive impact on student academics and behavior | August 2019 | Training Agenda, Sign-in sheets |
| 3 | How to effectively use Achieve 3000 programs for intervention | District facilitator/Title 1 Lead Teacher | Increase reading skills | September | Training Agenda; Sign-in sheets; Curriculum-based progress monitoring |
| 4 | How to implement American Reading Program | Company trainer | Increase reading skills and engagement | October | Training Agenda; Sign-in sheets; Curriculum-based progress-monitoring |

**Other Activities**

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

* Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use
* Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request

**Communication**  
  
The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

* Conducting the Annual Meeting.
* Provide Title 1 packet at Title 1 Annual Meeting

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

* Information shared at the Annual Meeting
* Family Engagement activity plans

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

* Quarterly conferences to discuss progress
* Annual IEP and EPT team meetings

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

* Title 1 Parent Surveys
* Annual IEP and EPT Meetings
* Evidence of parental input, including evidence of dissatisfaction, will be kept at the Title 1 office as part of the regular Parent & Family Engagement Plan review process

**Accessibility**  
  
The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

* Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities
* Work with McKinney-Vento contact and transportation to assist homeless families
* Work to accommodate family members with disabilities using school and district resources