


A. Quinn Jones Center Title I, Part A Parent & Family Engagement Plan

I, Darin Jones, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).


Signature of Principal or Designee

5/15/19
Date Signed

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Parent & Family Engagement Mission Statement

Response: Parent involvement is essential in raising student achievement. At A. Quinn Jones Center, the administration and teachers are committed to involving parents in their students' performance at school. Daily student progress reports, monthly parent meetings, conferences, the A. Quinn Jones Journal and the Title 1 parent/school/student compact are some of the ways home/school communication is accomplished.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Holding a Title I Annual Family Engagement meeting at the beginning of the school year
- Discussing family engagement at monthly SAC meetings; including the budget, the SIP, PIP and Compact
- Phone calls and emails to invite parents to Family Engagement activities
- Parent surveys and evaluation of Title I sponsored activities

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	Title X: McKinney-Vento	Students will be identified during registration and through our guidance department. Parents will receive assistance from staff on completing paperwork to be submitted to the Homeless Education Coordinator.
2	Meridian Behavioral Healthcare	Identified students will be referred to Meridian for behavioral health support and/or family case management. Counselors work with students and parents to understand the dynamics between behavior and learning at home and school.
3	Title III: ESOL	ESOL report will be run quarterly and staff is notified of students and families who need support. Information is sent to families in their native language.
4	Title I	Family Engagement activities will be provided to assist parents in improving their children's education.
5	UF Health	Counseling services and PALS program for Positive Behavior Support will be available.
6	Reichert House	

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Principal, Title I Lead Teacher	September	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.
2	Development of agenda for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September	Copies of presentation and all handouts
4	Send notices in school newsletter, send invitations via backpacks, alert parents of meeting.	Principal, Title I Lead Teacher	August-September	Photograph of marquee, copy of newsletters and invitations

Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- All new families are provided information and review the FEP and Compact during a scheduled intake.
- Opportunities are provided throughout the school day in conjunction with parent conferences.
- Meals and childcare are provide for evening family engagement activities.
- At least one activity is held at noon to accommodate parent lunch breaks.

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Presentation to Parents: AQJ Curriculum	Classroom Teachers	Improve ability of parents to work effectively with their child to increase achievement	Aug	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
2	Presentation to Parents: PBIS and Success at School	Assistant Principal, Deans, Guidance	Improve ability of parents to work effectively with their child to increase achievement	Sep-May	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
3	Presentation to Parents: Music/Art and Math	Art and Music teachers	Improve ability of parents to work effectively with their child to increase achievement	Dec	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
4	Presentation to Parents: Progress Monitoring, FSA and EOC Success toward Graduation	Principal, AP, Graduation Coach	Improve ability of parents to work effectively with their child to increase achievement	Dec-May	Parent Survey Evaluation, Sign in sheet Signatures and Agendas

Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will result from the staff's ability to effectively work with families.	August	Training agendas and sign-in sheets Training evaluations Parent Surveys
2	Review of Home-School Compact and School Improvement Plan	Title I Lead Teacher and Principal	A positive student impact will result from the staff's ability to effectively communicate the academic expectation to families.	August	Training agendas and sign-in sheets Training evaluations Parent Surveys
3	Discuss importance of family engagement and share ideas to encourage parent involvement	Title I Lead Teacher and Principal	A positive student impact will result from the staff's ability to effectively work with families.	Sep-May	Training agendas and sign-in sheets Training evaluations Parent Surveys

Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.
- Work with McKinney-Vento contact and transportation department to assist homeless families.
- Trans Act can be utilized in translating informational documentation when needed.