



I, Craig Logue, do hereby certify that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on the PFEP Program. All records necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the plan. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116(a)(3)(b)];
- Jointly develop/revise with parents the School-Level PFEP, distribute it to parents of participating children, and make it available to the local community [Section 1116(b)( )];
- Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the PFEP and the joint development of the school-wide program plan under Section 1116(c)(3);
- Use the findings of PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP [Section 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
- Provide each family an individualized student report about the performance of their child on the State assessment [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(i)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].

*R. Craig Logue*

Principal Signature

*8/21/19*

Date

**Parent and Family Engagement Mission Statement (optional)**

Mariposa Elementary's teachers and staff believe that parents are important partners in every student's education. We want to encourage all parents to participate in their child's education. We want to provide the support that parents may need to participate in their child's education in an effective and meaningful way. Also, we want all parents to be aware of the resources available to them at our school site and within the community.

**Involvement of Parents/Families**

**Describe how the school involves the parents/families in an organized, ongoing and timely manner, in the planning, reviewing and improvement of Title I programs including involvement in decision making of how funds for Title I will be used [ESEA Section 1116].**

Mariposa will take the following actions:

1. Convene an annual meeting at a time convenient for parents of participating children:  
All parents shall be invited and encouraged to attend.  
The school will provide information and explain the requirements of Title 1 and the rights of parents.  
Annual Title 1 Parent meeting with Principal, AP, Coaches, Guidance, teachers and staff will be held on October 23, 2018 from 5-6 pm. Parents will receive meeting invitations and agenda. Parent participation data will be collected through sign-in sheets.
2. Offer a flexible number of meetings and may provide with Title 1 funds, transportation, child care, or home visits, as such services are related to parent involvement:  
Meetings will include:
  - (A) Parent Teacher Organization (PTO) will meet each month on the 2<sup>nd</sup> Thursday at 5:30 p.m. Parents will receive meeting invitations and agendas; parent participation data will be collected through sign-in sheets.
  - (B) School Advisory Council (SAC) will meet each month on the 2<sup>nd</sup> Thursday at 4:30 pm. Parents will receive meeting invitations and agendas; parent participation data will be collected through sign-in sheets.
  - (C) Read to Succeed Nights will be periodically on Friday night at 5:30 p.m. Parents will receive meeting invitations and agendas. Parent participation data will be collected through sign-in sheets.
3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title 1 programs. This should include the planning, review, and improvement of the Parent and Family Engagement Plan, as well as the joint development of the school-wide School Improvement Plan under section 1114(b)(2):  
School Advisory Council (SAC) will meet each month on the 2<sup>nd</sup> Thursday at 4:30 p.m. Parents will receive meeting invitations and agendas. Parent participation data will be collected through sign-in sheets.

<b>Coordination and Integration with Other Federal Programs</b>	
<b>Describe how the school will coordinate and integrate parent and family engagement programs and activities with other programs. Explain how these activities will teach parents how to help their child/children at home [ESEA Section 1116)</b>	
<b>Program</b>	<b>Coordination</b>
Voluntary Pre-Kindergarten	Teacher Claudia Bonilla will encourage parent participation through the Early Learning Coalition.
Publix Math Night	Math Coach Ashle Henderson and the Math Committee will support parents in using a trip to the grocery store to teach students math concepts.
Read to Succeed Nights	Literacy Coach Monica Almeida and the Literacy Committee coordinates reading nights for students and parents to read together and enjoy reading.
ESE Parent Night	ESE Chair Bill Spies will coordinate Parent night for all ESE parents to learn how to support students at home.
ESOL Parent Night	Counselor Ashlyn Baliton and the two ESOL paraprofessionals will assist and encourage parents to support ELL students at home with vocabulary.
Family Math Night	Ashle Henderson and the Math committee will provide a workshop for parents to support working at home with engaging activities.
Honor Roll/ Outstanding Attendance	Craig Logue and Angela Patton will hold quarterly Awards Assemblies for Honor Roll and Perfect Attendance
PTO/SAC/Volunteer	Meetings will be held on the 2 <sup>nd</sup> Thursday of each month at 5:30 in the Parent Resource Room to further engage parents in becoming involved in their school.
Parent Academy	PTO members will be invited to Parent Academy functions, so they can become more aware of resources offered throughout our community.

## **Annual Parent Meeting**

**Provide a brief description of the following:**

- **Specific steps your school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school's Title I program.**
  - **The nature of the Title I program that is shared with parents (school-wide or targeted assistance).**
  - **How the school, at the annual meeting, will inform parents of school performance data and the right of parents.**
1. Parent invitations will be sent home with students.
  2. School messenger will be used to notify parents of the upcoming meeting.
  3. An incentive will be offered to students for parent attendance. The class with the highest parent attendance will receive the reward.
  4. An agenda will be provided to parents as they sign in at the beginning of the meetings.
  5. During the meeting, the administrators will explain the requirements of Title 1.
  6. Administrators will also describe the rights of parents.
  7. Title 1 brochures will be provided in both English and Spanish.
  8. A power point presentation will be given to explain the School grade. This will include the school report card/ breakdown by sections.
  9. The School Improvement Plan goals will be shared in the presentation.

<b>Flexible Parent Meetings</b>
<p><b>Describe how the school will:</b></p> <ul style="list-style-type: none"> <li>• Offer a flexible number of meetings, such as meetings in the morning or evening,</li> <li>• Provide, with Title I funds, transportation, childcare or home visits as such services relate to parent and family engagement [ESEA Section 1116].</li> </ul> <p>Mariposa will offer a number of flexible meetings to accommodate parent schedules. Meetings, workshops, and activities will be offered during the mornings, afternoons, and evenings. Parent/school communication will be open to include child care. The school may provide transportation or home visits if such services are needed.</p>

<b>Building Capacity</b>				
<p><b>Describe how the school will:</b></p> <ul style="list-style-type: none"> <li>• Implement activities that will build the capacity for meaningful parent/family engagement</li> <li>• Implement activities that build relationships with the community to improve student achievement</li> <li>• Provide materials and trainings to assist parents/families to work with their child/children.</li> </ul>				
<b>Activity</b>	<b>Materials Provided</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
<b>Title 1 Parent Guide/Calendar</b>	<b>Guide and Calendar</b>	<b>Marla Grant</b>	<b>Monthly</b>	<b>Parent Survey</b>
<b>Monthly Mariposa Newsletter/Calendar</b>	<b>Newsletter and Calendar</b>	<b>Wendy Munao and Angela Patton</b>	<b>Monthly</b>	<b>Parent Survey, Family attendance at events</b>
<b>Phone communications</b>	<b>Information about activities</b>	<b>Craig Logue and Angela Patton</b>	<b>As needed</b>	<b>Parent survey, School Messenger report</b>
<b>School Marque</b>	<b>Information about activities</b>	<b>Ken York</b>	<b>Update continuously</b>	<b>Parent survey</b>

<b>School website</b>	<b>Information about ongoing activities, policies, etc.</b>	<b>Admin, Wendy Munao</b>	<b>Update continuously</b>	<b>Record of hits</b>
<b>School Facebook page</b>	<b>Information about ongoing activities</b>	<b>Angela Patton, Wendy Munao</b>	<b>Update continuously</b>	<b>Record of view, Likes</b>
<b>FSA Parent Night</b>	<b>Information about rigor and expectations on FSA, FCAT Science</b>	<b>Admin, Teachers</b>	<b>Spring 2019</b>	<b>Sign in sheets</b>
<b>District Advisory Council</b>	<b>District-wide information</b>	<b>Parent representatives</b>	<b>Monthly</b>	<b>Minutes and attendance</b>
<b>Title 1 Parent Involvement events at the District Level</b>	<b>Title 1 information</b>	<b>Title 1 Department</b>	<b>Monthly speakers and workshops</b>	<b>Sign-in sheets</b>
<b>Read to Succeed Nights</b>	<b>Opportunities for parents and students to enjoy reading together</b>	<b>Monica Almeida and Wendy Munao</b>	<b>Periodically</b>	<b>Sign in sheets</b>
<b>Publix Math Night</b>	<b>Information about Math concepts</b>	<b>Ashle Henderson</b>	<b>February 2020</b>	<b>Sign in sheets, worksheets</b>

<b>ESOL Parent Nights</b>	<b>Information about helping students at home</b>	<b>Ashlyn Baliton (Guidance) and ESOL paras</b>	<b>Once a semester</b>	<b>Sign-in sheets, survey</b>
<b>Math Night</b>	<b>Information about math standards, and ways to help at home</b>	<b>Ashle Henderson</b>	<b>March 2020</b>	<b>Sign-in sheets, survey</b>



<b>Staff Development</b>				
<p><b>Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders, as well as other staff with the assistance of parents/families in:</b></p> <ul style="list-style-type: none"> <li>• <b>The value of their contributions;</b></li> <li>• <b>How to reach out to, communicate with, and work with parents and families as equal partners; and</b></li> <li>• <b>How to implement and coordinate parent/family programs and build ties between parents/families and the school [ESEA Section 1116].</b></li> </ul>				
<b>Activity</b>	<b>Person Responsible</b>	<b>Area of Focus</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Bullying and Harassment	Admin	Train staff to recognize and prevent bullying and harassment	September 2019	Staff attendance and PD rosters
Positive Behavior Support	PBIS Team	Help staff to utilize positive behavior support effectively	Monthly meetings	Monthly meeting attendance
Parent Involvement Modules	Admin	Value of parent involvement, and parent-school communication	Periodically throughout the year	Staff attendance and PD rosters
MTSS (B)	Guidance (Ashlyn Baliton)	Train the staff on MTSS (B)	October 2019	Staff attendance



## Other Activities

**Describe other activities, such as a parent resource center, the school will conduct in order to encourage and support parents/families in more meaningful engagement in the education of their child/children [ESEA Section 1116].**

Read to Succeed Nights will encourage parents and children to read and learn together. Our first Reading Night will be in September at Barnes and Noble Bookstore. Students will have the opportunity to buy books, listen to read aloud and participate in other fun and engaging activities.

The Parent Resource Room will be used for parent meetings and parent workshops. Volunteers will also be able to meet and work in this room.

## Communication

**Describe how the school will provide to parents of participating children the following:**

- **Timely information about the Title I program and activities;**
- **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;**
- **If requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decision relating to the education of their child/children [ESEA Section 1116].**

Signs will be posted on instructing parents where to park and where to go within the site building. Parents will be offered opportunities to participate through a variety of meetings:

1. School Advisory Council (SAC) Committee will meet each month on the 2<sup>nd</sup> Thursday at 4:30 p.m. Parents will receive meeting invitations and agendas. Data will be collected through sign-in sheets.
2. Parent and Family Engagement Plan will be shared with the SAC Committee for approval.
3. School-Parent Compact will be approved through the SAC committee during a SAC meeting.
4. School Improvement Plan will be reviewed over several SAC meetings and then approved by the SAC committee at a SAC meeting.
5. District Report Card will be distributed to parents once yearly.
6. Not Highly Qualified Teacher Notifications will be prepared by the Assistant Principal and distributed to parents by October 1, 2019.
7. Florida parental Information/Resource Centers (PIRC) flyer will be distributed to parents annually.

## Accessibility

Distribution of Information will be in multiple languages (English, Spanish, and Creole), and on-site resource personnel for interpretation will aid in supporting our families and their comprehension of our parent and families' offerings. Parents will be invited to ESOL Parent night and translators will be available for Spanish and Creole speaking families. ESE chair, Bill Spies will hold an ESE night to support parents of ESE students.

**Discretionary Activities (Optional)**

**Describe any activities that are not required, but will be paid through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)**

**Barriers**

**Provide a description of the:**

- **Barriers that hindered participation by parents during the previous school year**
- **Steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].**

**Barrier (Including the Specific Subgroup)****Steps the School will Take to Overcome**

1. Language barrier
2. Many parents work
3. Distance from school
4. Do not read and write in English

1. Translations, multiple languages
2. Meetings at various times of the day
3. Provide multiple opportunities
4. Offer English language learning opportunities