

# Ransom Middle School Title I, Part A Parental and Family Engagement Plan

## Involvement of Parents

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used {ESEA Section 1116}.

Ransom Middle School will involve the School Advisory Council which is made up of a group of parents and students that represent the diversity of our school population. School Advisory Council meetings will be held a minimum of four times per year and both the agenda and minutes of each of these meetings will demonstrate the decision making process that will take place throughout the 2018-2019 school year as it relates to Title I funds and program offerings.

## Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home {ESEA Section 1116}.

#	Program	Coordination
1	Head Start	LEA cofunds Head Start for 185 children. These services are provided in schools with our highest poverty. Family events provide guidance and modeling of emergent literacy development activities.
2	Voluntary Pre-Kindergarten	Title I Part A co-funds VPK services, by extending full day services in schools with our highest poverty. Family events provide guidance and modeling of emergent literacy development activities.
3	Title I, Part C	Migrant families participate in a LEA Advisory Council for English Language Learners. Translators are available for teacher conferences as well as to assist with translation of documents to be provided for families. Family events provide guidance and modeling of emergent literacy development activities.
4	Title I, Part D	Resources are provided for parents whose children are enrolled in Neglected & Delinquent programs.
5	ESOL-Title III	Provides supplemental resources for English Language Learners (ELL) such as services and paraprofessionals.

6	Title IV, Part A	Provides students with a well-rounded education, supports safe and healthy students, and supports the effective use of technology. Schools benefit through Capturing Kids' Hearts training and the services of the secondary schools guidance TSA.
7	Carl Perkins Career and Technical Education Act	Provides funds to increase the quality of career and technical education.
8	Title IX, Part A	Provides hygiene items, schools supplies, and tutors at area homeless shelters to support families. Assistance for housing, food, and other emergency support are available for families referred under Title IV. Counseling services and shelter based tutoring/parent training is available.
9	IDEA	Provides students with a disabilities a Free Appropriate Public Education (FAPE) that is tailored to their individual needs including an Individualized Education Plan (IEP), placement in the Least Restrictive Environment (LRE), appropriate evaluation, parent and teacher participation, and procedural safeguards.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents are covered at the annual meeting.

#	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop meeting materials	Regina Lipnick	Sept. 10, 2018	Agenda, handouts, etc.
2	Advertise/publicize event	Regina Lipnick	Sept. 3, 2018	Flyer/invitation and Sign-In sheet
3	Title I Parent Meeting	Regina Lipnick	Sept. 10, 2018	Sign-In sheet
4	Maintain documentation	Regina Lipnick	Sept. 10, 2018	Sign-In sheets/Parent Input/Agenda/Meeting Minutes

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental engagement {ESEA Section 1116}.

The Ransom Middle School faculty and staff feels so strongly about parent communication and involvement that three mornings are set aside for parent conferences. This year the days will be Monday, Tuesdays, and Fridays. Teachers will conduct a parent conference with each student's family who desires a conference. Grade reports can be accessed on Focus. Students are assigned to an advisory teacher. The advisory teacher is a contact point for parents and families.

## Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, and building relationships with the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents assist parents/families to work with their child. Include information on how the school will provide other reasonable support for parent/family engagement activities under {ESEA Section 1116}.

#	Building Capacity Activity for Families	Person Responsible	Materials/Training Provided to Parents/Families	Timeline	Evidence of Effectiveness
1	Orientation	Regina Lipnick	Establishes teacher/parent communication	August 9, 2018	Attendance by parents
2	Parent Conferences	Counselors	Improved communication allows parents to support student learning	On-going	Parent conference log
3	Open House	Regina Lipnick	Established teacher/parent communication	August 30, 2018	Attendance by parents
4	Advisory	Teachers	Improved communication. Allows students and families to have a liaison.	On-going	Student attendance and performance
5	Algebra Parent Meeting	Barb Baxter	Establishes teacher/parent communication	August 16, 2018	Attendance by parents
6	National Junior Honor Society Parent Meeting	Lauren Samoszenko	Establishes teacher/parent communication	Sept. 6, 2018	Attendance by parents
7	Student Leadership Team Parent meeting	Brett Davison	Establishes teacher/parent communication	August, 2018	Attendance by parents
8	FSA/Literacy Night	Sandy Ames	Establishes teacher/parent communication.	January 2018	Attendance by parents

## Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents/families, and in how to implement and coordinate parent/family programs, and build ties between parents/families and schools {ESEA Section 1116}.

#	Building Capacity Activity for Staff	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Principal Data Presentation	Principal	Improved student achievement focusing on data	August 3, 2018	Student performance data
2	STAR 360 training	Math/ELA Dept. Chairs	Improved student achievement focusing on data	On-going	Student performance data
3	RTI Training	Asst. Principal	Improvement in student performance	October 2018	Student performance data
4	Mental Health Training	Guidance	Improvement in student behavior/performance	November, 2018	Focus data

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children {ESEA Section 1116}.

Parents are encouraged to volunteer in many ways to be involved as well as being a part of SAC and the PTSA.
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# Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to obtain;
- If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and
- If the school wide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency {ESEA Section 1116}.

- a. Annual Welcome Back to School letter and phone call personalized by the principal
- b. School year calendar
- c. Notification of special programs (Gifted, Title I)
- d. Notification updates on MTSS, IEP's, and EP's
- e. Notification of special parent programs/workshops
- f. Notice of School Advisory Council meetings
- g. Report cards
- h. School website
- i. Compact letter
- j. Rights and Responsibility Handbook
- k. Advisory teachers will contact and communicate with parents.
- l. Remind (Teacher varies)
- m. Facebook page
- n. Weekly call-out
- o. Marque
- p. Focus Gradebook/Parent Portal

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents. Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable, uniform format and in a language that parents/families can understand.

Ransom Middle School uses a large variety of ways to share information and insure accessibility to all school activities. Among the various ways is the "School Messenger" call out system. This system allows for translation from English when needed. Ransom also uses mail outs, flyers home, school marquee, Tiger Television, and teacher/parent contact. Teachers will also use the Remind App when appropriate. Information to students and families is also shared through Advisory Class.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are disabled, have limited English proficiency, and parents/families of migratory children) {ESEA Section 1116}.

#	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Middle school teaches communicating with parents and families.	Continue advisory groups to improve communication
2	Transient families contact data	Advisory teachers secure update contact information
3	Parents are busy and have multiple jobs	Continue to communicate through Facebook, call-outs and the webpage.
4	Students involved in multiple sports and extracurricular activities	Continue to communicate through Facebook, call-outs and the webpage.

# Assurances about the Parent and Family Engagement Plan

I, Regina Lipnick , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- Describe how the school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent;
- Plan was jointly developed/revised with parents and distributed to our families and the local community;
- Involve parents and families in the planning, review, and improvement of the school wide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parental involvement, and to review, if necessary, the school's parent and family engagement plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment {ESEA Section 1116};
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field;
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

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Signature of Principal or Designee

Regina Lipnick

9/25/2018

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(typed signature denotes approval of PFEP)