

PINES LAKES ELEMENTARY
School-Level Parent and Family Engagement Plan
2019-2020

Mission Statement

Preparing the next generation to be problem solvers and innovative thinkers through STEM project based learning.
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Involvement of Parents

Pines Lakes Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decision regarding how funds for parental involvement will be used (sections 1118(c)(3), 1114(b)(2), and 1118(a)(B)).

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the monthly SAC meetings, parents will be provided information regarding the school's "Title I" budget allocation, including professional development and parent involvement funds.
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Parent will be encouraged and allowed to provide input into the decision-making process of all "Title I" activities related to the school and the development of "Title I" documents. An annual evaluation will be conducted using surveys completed by parents, staff, and students. Results will be analyzed to evaluate the effectiveness of the school's "Title I" Parent Involvement Plan.

Coordination and Integration

Pines Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Individuals with Disability Education Act (IDEA)	Supplemental instructional support provided by the school will be discussed with parents during the annual review of the IEP and at their parent/teacher conferences
2	Pre-K ESE (PLACE)	Pre-kindergarten teachers will hold parent meetings to discuss specific learning needs of students and their academic progress

Annual Parent Meeting

Pines Lakes Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the 2

rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
1	Distribute public meeting flyer	Principal Micro Tech	August 14, 2019	Flyer school website parent link
2	Advertise Pines Lakes Annual Parent Meeting via school website	Principal Micro Tech	August 7, 2019	School website Flyer
3	Advertise Pines Lakes Annual Parent Meeting on portable signs in school parking lot	Principal Title I Liaison	August 14, 2019	Photo
4	Announcement: Marquee and Parent Link	Administration Head Custodian	August 19, 2019	Photo Parent link report
5	Title I Teacher Sneak-a Peak	Administration Title I Liaison Media Specialist to broadcast	August 13, 2019	Sign in sheets
6	Parent link report Announcement of Open House	Principal	August 26, 2019	Sign in sheets
7	Title I Open House	Administration Title I Liaison Teacher	August 27, 2019	Agenda Sign in sheet School website

Flexible Parent Meetings

Pines Lakes Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Pines Lakes will schedule meetings at various times during the day and evening to better accommodate parents. At the annual “Title I” Public Meeting, parents will be informed of the school’s participation in the “Title I” program and how to become more involved in the reviewing and revising of the annual “Title I” Parent Involvement activities.

Teacher will hold conference with individual parents to discuss student progress, test scores, and explanation of the processes/intervention utilized in the classroom to assist students in reaching achievement goals. Parent will be asked for discussion/input on how they can support these efforts and will be given suggestions for coordinating school parent efforts. An explanation of homework, grading, promotion criteria, and school wide and district assessment system will be presented at each conference. Curriculum based “Title I” Parent Involvement Family events will be held to familiarize parent with standardized testing and offer guidance to parents for assisting their child at home. To encourage attendance, students will receive an incentive if their parent attends a “title I” event.

Building Capacity

Pines Lakes Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership

among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Time line	Evidence and Effectiveness
1	Curriculum and instruction: Parent conference	Classroom teachers	Parent will be provided grade specific activities and strategies to explain grade level standards. Bilingual guides to student success will be provided	On going	Signed conference form Interim report forms
2	Parent conferences	Classroom teachers	Teacher will conference with parents a minimum of two times each year to review daily performance and achievement data results	On going	Signed conference form Interim report forms
3	First quarterly STEM showcase	Administration Lead teachers Media Specialist	Parent involvement with students helps to increase student's academic success	November 12, 2019	Flyer Marquee Parent link School website Agenda Sign in sheets
4	Chorus performance	Administration Lead teachers Reading coach	Recreational	November 12, 2019 January 28, 2020 April 21, 2020	Flyer Marquee Parent link Agenda Sign in sheets
5	Second quarterly STEM showcase	Administration Lead teacher Reading coach	Parent involvement with students helps increase student's academic success	January 28, 2020	Flyer Marquee Parent link
6	Third quarterly STEM showcase	Administration Lead teacher	Parent involvement with student helps increase student's academic success	April 21, 2020	Flyer Marquee Parent link Agenda Sign in sheet
7	Recognition assemblies	Administration Guidance counselor	Support of student achievement	On going	Flyer Marquee Parent link Agenda Sign in sheet
8	Recognition assemblies for PK—2 nd grade students	Administration Guidance counselor	Support of student achievement	End of the 2019-2020 school year	Flyer Marquee Parent link Agenda Sign in sheet
9	Recognition assemblies for Reading Across Broward and Accelerated Reader	Administration Guidance counselor	Support of student achievement	End of the 2019-2020 school year	Flyer Marquee Parent link Agenda Sign in sheet

Staff Training

Pines Lakes Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Time line	Evidence and Effectiveness
1	Teacher tips for conferences	Administration Office of Diversity	Support of Student Achievement fosters a strong student-teacher relationship	Pre-planning week August 7, 2019	Agenda Sign in sheet

Other Activities

Pines Lakes Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Pines Lakes Elementary will inform parents of the District Parent “Title I” resources available to them as well as the location of the “Title I” office. In addition, Pines Lakes Elementary will provide parents with current “Title I” information, procedures, and meetings via the school website. Any copies of parent resources distributed by the District “Title I” office will be available in the front office.

Communication

Insert School Name will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents’ comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Pines Lakes Elementary will provide information about “Title I” programs in a timely manner using various methods of communication including websites, flyers, marquee, newsletters, parent link, etc. Information about “Title I” programs, academic programs, Next Generation Sunshine State Standards, Florida Standards, grade level expectation, and academic

assessments will be shared during the Open House Annual “Title I” meeting, at conferences, SAC and SAF meetings, and at parent request.

Classroom teachers will discuss the school’s curriculum, procedures, grade level standards, criteria for promotion, a statewide assessment during Open House. The “Title I” Liaison and administration will explain components of the “Title I” programs and provide parents with the opportunity to ask questions at the Open House Annual “Title I” meeting. Florida Standards Assessment and other assessment data will be shared through the school newsletter, school website, and SAC meetings.

Accessibility

Pines Lakes Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Pines Lakes Elementary will provide the Parent Involvement Plan (PIP) in English and Spanish. Parents will be provided notification of the plan and where it is available in the school newsletter and on the school website. All correspondences regarding parent meetings to increase parent participation will be distributed in the above two languages as well (English and Spanish). Translators will be available at all parent meetings upon request.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council’s meeting minutes.

This plan was adopted by the school on _____ and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before _____.

Signature of Principal

Date

Sac Chairperson

Date