St. Lucie PUBLIC SCHOOLS

Each Child, Every Day

St. Lucie Public Schools
2019-2020 School Level Parent and Family Engagement Plan (PFEP)

I, **Monarae Miller-Buchanan**, do hereby certify that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control andmaintenance of records will be implemented to ensure proper accountability for the expenditure of funds onthe PFEP Program.All records necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the plan. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement ,and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101,ESEA;
- Involve the parents and family of children served in Title I,Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116(a)(3)(b)];
- Jointly develop/revise with parents the School-Level PFEP, distribute it to parents of participating children, and make it available to the local community [Section 1116(b)( )];
- Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the PFEP and the joint development of the school-wide program plan under Section 1116(c)(3;
- Use the findings of PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP [Section 116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112,is not satisfactory to the parents and family of participating children, the school will submit parent and family comments when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
- Provide each family an individualized student report about the performance of their child on the State assessment [Section 1112(e)(l)(B)(i));
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(i)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112 (e)(1)(A)].

Principal Signature

Date

Parent and Family Engagement Mission Statement (optional)

Involvement of Parents/Families
Describe how the school involves the parents/families in an organized, ongoing and timely manner, in the planning, reviewing and improvement of Title I programs including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]. SAC: School Advisory Councils-assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with annual school budget. -Once a month, third Wednesday @ 6:30pm. Parent Night (9th , 10th , 11th and 12th): Graduation Requirements, Attendance, Junior/Senior Events, College Application Dates and Support, Introduction to Staff Members for Assistance. For the Freshmen , students will conduct Student Led Conferences. FASFA- College Application, Financial Aid Title 1 Parent Night: Provide an opportunity for the school to get to know the parents, provide information on the Title 1 Program and provide suggestions on ways parents can be involved in the school.

Coordination and Integration with Other Federal Programs	
Describe how the school will coordinate and integrate parent and family engagement programs and activities with other programs. Explain how these activities will teach parents how to help their child/children at home [ESEA Section 1116)	
Program	**Coordination**
SAC- School Advisory Councils	SAC- assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with the annual school budget.
Parent Night (9^{th}- 12^{th})	Graduation Requirements, Attendance, Junior/Senior Events, College Application Dates and Support, Introduction to staff members for assistance.
FASFA	College Application, Financial Aid
Title 1 Parent Night	Provide an opportunity for the school to get to know the parents, provide information on the Title 1 Program and provide suggestions on ways parents can be involve in the school.
Dad's Bring Your Child to School Day	Dad's Bring your Child to School Day provides students to bring either their fathers or any person of influence to school. A breakfast is provided for guest with program All participants are given the opportunity to learn about the programs offered at Central and have a first-hand experience in each program to learn more of the students do.
Parent/Student Conference Night	Students will conference with their parents using portfolios to review academic progress. Parents will rotate to each of their child's core classes. Dinner will be provided for families as well.
Freshmen Orientation	This event is held in March. The purpose is to invite all incoming freshmen to our campus to learn about the programs, meet important people and learn about sports. Students and families are given a packet of helpful information: Dress Code, School Map, Entry Protocol, ESOL programs, Freshmen Pictures, Sports and Club information.

Annual Parent Meeting

Provide a brief description of the following:

- **Specific steps your school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school's Title I program.**
- **The nature of the Title I program that is shared with parents (school-wide or targeted assistance).**
- **How the school, at the annual meeting, will inform parents of school performance data and the right of parents.**

Steps Fort Pierce Central High School take to conduct the Title 1 Annual Meetings in inform parents and families of participation children about the school's Title 1 program:
-ALL parents are invited. (School Wide Invitations) We provide multiple notices to ensure maximum participation including by not limited to the following:
-Flyers
-Skyward
-Automated telephone messages
-Emails

During this meeting, the Principal and Assistant Principals will provide the Title 1 with important information regarding the Title 1 Program. In addition, all participants will leave with helpful literature to refer to if needed:
-Learn about the goals and purposes of Title 1
-Review the District Title 1 Policy
-Learn about the standards, curriculum, and assessments.
-Provide suggestions and ask questions regarding policies, programs, and activities.

Flexible Parent Meetings

Describe how the school will:

- **Offer a flexible number of meetings, such as meetings in the morning or evening,**
- **Provide, with Title I funds, transportation, childcare or home visits as such services relate to parent and family engagement [ESEA Section 1116].**

-In our meetings with Parents, we do provide flexible times (according to teacher availability). Most of our parent meetings will take place at the end of the day around 1:50pm. This is an idea time to meet , due to teachers area available. In addition, parent conferences have been made before school to accommodate parent/guardian/families schedule.
-Home Visits- Graduation Coach, Assistant Principal, Guidance Counselor

Building Capacity

Describe how the school will:

- **Implement activities that will build the capacity for meaningful parent/family engagement**
- **Implement activities that build relationships with the community to improve student achievement**
- **Provide materials and trainings to assist parents/families to work with their child/children.**

Activity	Materials Provided	Person Responsible	Timeline	Evidence of Effectiveness
SAC	-Agenda -Handouts -Powerpoint	Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley	Once a Month	-SAC Minutes -Attendance -Approved Programs -Feedback
Parent Night	-Graduation Requirements. -Resources -Guidance -Power Point	Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley Guidance/Grad. Coach	October	-Attendance -Feedback -Data
FASFA	-FASFA PP -FASFA Representative -Handouts -Application -Computer Labs with Support	Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley Guidance/Grad. Coach	October	-Attendance -Number of Applications are Completed -Feedback

Student Led Conference Night for Freshmen Only	-Student portfolios with work -Feedback Sheets	Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley Guidance/Grad. Coach	-November	- Attendance -Feedback
Dad's Bring Your Child to School Day	-Agenda -Program Information -Hands on Experiences -Dad's Contracts	Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley CTE Teachers	September	-Attendance -Feedback

Staff Development

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders, as well as other staff with the assistance of parents/families in:

- **The value of their contributions;**
- **How to reach out to, communicate with, and work with parents and families as equal partners; and**
- **How to implement and coordinate parent/family programs and build ties between parents/families and the school [ESEA Section 1116].**

Activity	Person Responsible	Area of Focus	Timeline	Evidence of Effectiveness
Grade Level Meetings 9th-12th	**Monarae Buhanan Ayesha Boria Jean Emerson Kelly Bailer John Lesley**	-Protocols -Evaluation -Important Information -Communicate goals to students	August and throughout the year.	-Feedback -Attendance -Teacher Effectiveness
Testing	**Erik Wile Ayesha Boria**	-Testing Protocols -FSA/Pearson Log In -Testing Policy -Expectations for the Year -Communicate goals .	August and throughout the year	-Feedback -Attendance -Overall Performance of Test Administrators.
PBIS: Positive Behavior Intervention Support	**Natasha Santoro Ayesha Boria**	-PBIS protocols -Events -Attendance/Behavior Data -Community Support	August and throughout the year	-Feedback -Attendance/Behavior Data -Overall Success of Activities -Success of Resources/Support given to students.
SHINE- New Teachers	**Kelly Bailer Jean Emerson**	-First Day Procedures -Mentors -Evaluation -Support	Once a month	-Feedback -Attendance -Mentor/Mentee Effectiveness -Teacher Effectiveness and Morale
Cobra Cares- Student Mentorship Program	**Paul Kolo Rafael Chavez**	-Mentoring students in need of academic and behavior support.	Twice or more a month	-Feedback -Mentor/Mentee Effectiveness -Student and Teacher buy in.

Other Activities

Describe other activities, such as a parent resource center, the school will conduct in order to encourage and support parents/families in more meaningful engagement in the education of their child/children [ESEA Section 1116].

- Parent Conferences
- ESE/ESOL meetings
- Attendance Meetings
- 504

Communication

Describe how the school will provide to parents of participating children the following:

- **Timely information about the Title I program and activities;**
- **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;**
- **If requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decision relating to the education of their child/children [ESEA Section 1116].**

Accessibility

-The school will provide parents of participating children about the Title 1 Programs, curriculum, data and Opportunities through the following avenues:
-SAC
-Title 1 Night
-Student Led Conferences with Parents
-Notices
-Initiations through Facebook, Twitter, Skward, Emails.
-Handouts
-Providing suggestions and ask questions regarding policies, programs, and activities.

Discretionary Activities (Optional)
Describe any activities that are not required, but will be paid through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

Barriers
Provide a description of the: • **Barriers that hindered participation by parents during the previous school year** • **Steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].**

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
-Language -Parent/Guardian/Family Attendance	-Translation available, as well as, hands out , letters and resources in different languages. -Adjust times when meeting with SAC to 6:30pm -Provide information regarding upcoming events and Meetings ahead of schedule. In addition, provide flexible timing of events.