

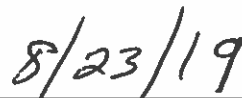
## 2019-2020 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee



Date Signed

School Name

Mission Statement (Optional)

Provide an enriched and rigorous learning environment within a diverse community where all children succeed

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

### **Involvement of Parents**

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

### **Coordination and Integration with Other Federal Programs**

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

The school will provide monthly evening events that address how parents can support academics throughout the school year. Parents are provided with various strategies that can be easily implemented at home in support of current standards.

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

### **Annual Parent Meeting**

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

A flyer is sent home in both English/Spanish. In addition, our school marquee informs parents of upcoming events. We also utilize REMIND to message parents of all meetings.

<b>Count</b>	<b>Activity/Tasks</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1.	Create flyer, PowerPoint, agenda	Michelle Perez Schwartz - Assistant Principal	August 2019	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Michelle Perez Schwartz- Assistant Principal	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Michelle Perez Schwartz- Assistant Principal	August	Collection of sign-in sheets
4.	Compile documents	Michelle Perez Schwartz- Assistant Principal	September	Scan documents upload to LEA monitoring site

### **Flexible Parent Meetings**

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

Kissimmee Elementary School traditionally offers both daytime and evening events to accommodate parents. Many of our parents are able to come to school during the day while their children are in attendance but we have several of our family activities/ events that will be offered in the evening to accommodate working parents. Baby-sitting services will also be available. Most of our families live within walking distance of the school, making the facility easily accessible.

KMES' Annual Title I Information Meeting will be offered both during the day and in the evening during the month of August and September.

The SAC meetings will be held the 2nd Wednesday of each month. Parents report Title I news from the district Title I meetings and school staff relate SIP and SAC updates.

The district's social worker assists with services related to parental involvement such as transportation, child care, or home visits.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Our school is a community school that allow families to walk to all events. Child care is provided by our school staff for every event.

### Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	FSA/FOCUS/ Remind Training for Parents	Leadership Team	Parents learn about how to access student information (grades, attendance, testing information, discipline) in order to monitor the academic progress of their children in FOCUS. Parent will also be provided guidance with the utilization of the school REMIND site. Parents will also be provided with information regarding FSA testing.	September 2019	Flyer, Training Information, sign in sheets
2.	Literacy Night	Academic Coaches /Media Specialist	Students and parents will work together with the Florida English-Language Arts Standards. Parents will have strategies and resources to take home.	September 2019	Flyer, sign in sheets
3.	Title I Annual Parent Meeting	Administration	Parents learn about Title I and how to become more involved in the education of their child at school.	August and September 2019	Flyer, sign in sheets
4.	STEM Night	Academic Coaches	Students and parents will work together with the Florida Math Standards. Parents will have strategies and resources to take home.	November 2019	Flyer, sign in sheets
5.	Math/Science Night	Academic Coaches	Students and parents will work together with the Florida Math Standards. Parents will have strategies and resources to take home.	February 2019	Flyer, sign in sheets
6.	Digging Into Literacy	Academic Coaches	Students and parents will work together with the Florida English-Language Arts Standards. Parents will have strategies and resources to take home	March 2020	Flyer, Sign in sheets

## Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Viceliz Escribano ECS	Provide framework for developing cultural awareness to help the culture gap.	Due no later than October 14 <sup>th</sup>	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Michelle Perez Schwartz Assistant Principal	Provide information about the 5 levels of parent involvement and parent's rights.	Due no later than October 14 <sup>th</sup>	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Title I Information and Title I Compacts and their effectiveness for creating a home to school connection	Michelle Perez Schwartz Assistant Principal	Provide information on the components of the compact when meeting with parents	September 2019	Meeting agenda
4.	Value of parental involvement during grade level meetings and PLCs. Staff will be provided information on parental involvement	Administration and Local Title I Liaisons	Faculty and staff will have a better awareness of the value of parents as stakeholders and have the ability to utilize resources to improve their work with parents.	Monthly	Agendas and weekly bulletins
5.	Strategies for teaching parents how to assist students with reading	Academic Coach	Instructional Staff Training- Staff will learn strategies for parents to help their children become better readers.	November 2019	Agenda, Sign- in sheet

## Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Parenting classes, English acquisition classes for families, monthly information nights regarding the use of FOCUS as a means of tracking student progress.

## **Communication**

**How the school will provide timely information about the Title I programs?**

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

**How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

Curriculum being used at the school is addressed at the school SAC meetings and during our family nights. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

**How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

**How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

## **Accessibility**

**A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?**

Our school utilizes the school marquee located along the entrance to advertise any nightly events. In addition, flyers are provided in both English and Spanish with all necessary information regarding family nights. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

The school provides a newsletter in both English and Spanish. We also provide monthly SAC meetings and monthly family engagement nights that address the learning standards specific to each grade level. Teachers also meet with families on an on-going basis in order to discuss academic progress.

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)  
**(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

## Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

The barrier experienced by our families in the previous school year included conflict of scheduled academic event and work schedule, language barrier, and child care.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Kissimmee Elementary takes great measures to plan events during a time that is convenient for our families. The manner in which we plan our events also ensures that if families arrive late, they are still able to fully participate in every academic station. In addition, we provide translation at every station in order eliminate the language barriers that might exist. Our events also take into consideration the age of all siblings that could possibly attend so that they too benefit from the academic focus provided at each monthly event.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Event Time	Our school has adjusted the start time of our nightly events and the length of the events in order to provide parents with the opportunity to attend.
2.	Language Barrier	Interpreters are provided at all events and staff are readily available to provide appropriate language support as necessary.
3.	Child Care	Child care is provided during events and activities are also provided that would be inclusive of children of all ages.