

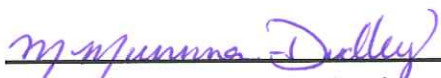
Eastside Elementary School


2019-2020 Title I, Part A Parental Involvement Plan

I, Mildred Murrman, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Eastside Elementary School's Parental Involvement mission is to ensure that parents/families have the opportunity to be actively involved in their children's academic achievements and school activities by participating in regular meaningful communication in a welcoming, trusting, and engaging school environment.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Title I Committee, which establishes a membership that includes the School Improvement Facilitator, administration, parents, teachers, and staff, will be the primary means EES will use to involve parents in the planning, review, revising, and improvement of the Title I programs in an organized, ongoing, and timely manner.

A teacher representative from each grade level is requested for membership. Parents are selected for this committee through staff nominations and parent interest forms sent home during the first month of school. A school administrator will select representatives from the teacher nominations and parent requests. The Eastside Title I Facilitator will contact and invite those parents to become yearlong members of the Title I Committee and/or the District Parental and Community Engagement Advisory Committee.

The Title I Committee meets a minimum of four times per year. Review of the Title I program includes but is not limited to: Florida School Grading Requirements, School Title I Budget, Annual Meeting, Highly Qualified Staff, Professional Development, Parent Workshops/Events, Extended Day Learning Programs, Title I Monitoring, Data Analysis and Parent Involvement Surveys. Parents and educators use data from parent surveys to focus on school improvement and planning for the next school year. Input from parents and community members will be documented by sign-in sheets, agendas, and minutes to be maintained by the Title I Facilitator.

The prior year Title I Parent Survey results will be used to address other support requested by parents. Additional information on ways parents can assist their children at home and opportunities for participating in parent involvement activities are available through the Title I Facilitator, the EES Leadership team, the front office staff and classroom teachers.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate.

Response: The Boys and Girls club work closely with parents to share how to extend readiness skills into the home for their children. VPK coordinates with kindergarten to help preschoolers transition into kindergarten.

The ESOL/Title III Paraprofessional works with the teachers, office staff, administration and the ESOL Lead Teacher at EES to assist in translating information to parents and students of limited English proficiency for conferences, meetings, phone message or letters, and assure that parents are aware of educational opportunities.

The district Parent Academy Liaison's work with the Title I Facilitator and school to help with the involvement of parent through parent onsite workshop, community business relationships.

The school Title I Facilitator coordinates with the Student and Families in Transition Liaison to provide training for staff on recognizing and working with homeless students/families, and connect them with the support available through the McKinney-Vento Homeless Education - Title IX program.

The Kindergarten team coordinates with the Head Start Program to provide a tour of EES for incoming students and suggest materials to prepare their children for Kindergarten.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program.

Response: In May of the previous school year, the school Principal and Title I Facilitator select a date for the Title I Annual Meeting as part of the Title I Comprehensive Needs Assessment planning for the upcoming school year. The Annual meeting is held within the first nine weeks of school.

Early in the fall, the school principal, Title I facilitator and school leadership team meet to select a format for the Eastside Title I Annual Meeting with input from parents and teachers. Advertising and invitations for the Title I Annual Meeting are sent out at least 2 weeks in advance through student backpacks. In addition, flyers with information about the event are posted on the school web-site, Facebook, Class Dojo and the school marquee. Parents are also invited to attend through the school wide phone messenger system.

Handouts and materials are created and prepared to inform parents of Title I programs. Sign-in sheets and Title I packets are printed & distributed to teachers.

On the night of the event, agendas and a parent packet is given to each family that attends. Parents fill out a sign in sheet when they receive their packet, and parent response forms at the end of the event. IN addition to receiving the packet, parents watch a presentation of Title I information as part of the evening event

To ensure that all families receive Title I program information Eastside Elementary developed an event follow up procedure. The school sends home "Sorry we missed you" Annual Meeting handouts through the classroom teachers to parents that did not attend. Classroom teachers sign documentation confirming that the Title I Annual meeting information was sent home to the families that did not attend the meeting. Documentation for the Annual meeting includes: a copy of the invitation/flyer, the Title I information parent packet, Sign-in sheets from every classroom, event response forms and documentation of "Sorry We Missed You" information sent home.

A Title I Annual Meeting report of percentage of attendance is tabulated within 2 weeks of the event and is sent to the district coordinator of family involvement.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Title I Committee meetings are held in conjunction with School Advisory Council meetings to make it more convenient for parents to attend. After the first meeting a vote is taken to note any time change to accommodate parents who want to be involved. Title I/SAC meetings are held on the 2nd Monday of the Month at 3:45 pm. A suggested calendar of meeting date and times is provided to all committee members and voted on at the first meeting. Any time/date changes are noted in the minutes and communicated to all committee members.

The District Parental and Community Engagement Advisory Committee meets at least two times during the school year.

Parent/teacher conferences are scheduled before and after school in the afternoon and evening as well as during teacher planning times.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.

Response: Suggestions of topics from the Title I Parent survey from the previous year provide a focus for workshop needs for the current school year. Activities that build capacity for strong parental involvement include the Title I Annual Meeting, Grade Level Curriculum Nights, Science workshops, STEM Nights, Reading Nights, Standards and Testing nights and parent leadership groups such as SAC, the Title I Committee and the District Parental and Community Engagement Advisory Committee.

Community members partner with the school the host outreach family nights (Meet Me at McDonalds) as well as participate in "Light up the Eastside" winter family event on campus. These activities provide parents with academic and community support, as well as information and training in learning strategies to work with their children at home to increase student achievement.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil

services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Response: Teachers will be trained by the Title I Facilitator on how to build partnerships and effectively communicate with parents to impact student achievement, and how to conduct a successful parent/teacher compact conference.

In addition, staff will be trained on recognizing and working with homeless students/families, and connect them with the support available through the McKinney-Vento Homeless Education - Title IX program.

Teachers will also participate in a Poverty Simulation training, provided by the Student and Families in Transition Team.

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and;
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Eastside Elementary participates in a school wide Title I program. The Title I Facilitator, school administration and the school leadership team coordinate the Title I functions during the school year.

Timely information about the Title I programs are presented at the Title I Annual meeting, held on September 24, 2019. Parents learn about the school's Title I budget and programs, academic assessments, the school grade, their Right to Know about their teacher's qualifications, the Home/School Compact, and ways to be involved in their child's education at the school and at home .

All parents are invited to attend the annual meeting through a variety of means including: flyers in their student's backpacks, Class dojo, and automated phone calls to students' homes. Additionally, the meeting is advertised on the school website and marquee prior to the actual meeting date. Evidence of this meeting includes parent sign in sheets, sign in sheets and Title I parent packets, given to each family that attends. Sorry We Missed You Title I Packets are sent home in student backpacks for those families that did not attend. We also provide new families with information about our Title I programs and Parental Involvement Plan summary

Communication is the key to keeping parents informed about the Title I activities, providing them opportunities to formulate suggestions and participate in decisions relating to the education of their child. Information is disseminated in a variety of ways, such as: EES Title I/SAC Committee Meetings, District Parent Advisory meetings, the school and HCSB website, flyers sent home in backpacks and signs posted around campus. Information is also advertised on Class Dojo, the global phone messenger system and flyers are sent home in student backpacks. During the school year, various committees meet to plan family engagement events.

The Title I Committee meets a minimum of four times per year. Dates and times are voted on at the first meeting of the year to accommodate the needs of all parents and stakeholders. The Title I committee meetings cover specific Title I components throughout the year and ensure that parents understand and contribute to the Title I program.

Eastside Elementary School's Parental Involvement Plan I and Compact are developed jointly by parents and teachers through the Title I committee meetings in March through May. After review by all stakeholders, these documents are sent to the District Title I Supervisor for approval. Parent/school

compacts are used to explain the parent, student and teachers role in their child's success at Eastside Elementary. The Parental Involvement Plan Summary and Compact are posted on Eastside's school website for parents to read and look over at their convenience.

Parent teacher conferences are the vehicle for parents to ask specific questions of their child's teacher about their child's progress, curriculum for the grade level and any state or district testing.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Eastside Elementary School provides parents the opportunities to be involved by using the following communication to reach all parents: Backpack fliers, school website, automated phone system, Class Dojo App, school marquee student planners, and Weekly Communicator Envelopes.

A site based school translator is available for phone calls and conferences as well as general meetings if requested. Standardized documents such as the District and school Parent Involvement Plans, survey s and the Compact are made available in English and Spanish. Parents are informed of meetings and opportunities in a timely manner.

Eastside Elementary School is fully compliant with provisions of the Americans with Disabilities Act in terms of physical accessibility to all areas of the campus. Parents requiring additional assistance may call the school at 352-797-7045 for arrangements to accommodate any specific physical needs.

Parents may call and arrange for an individual school tour, or register to volunteer, so all may feel welcome at Eastside Elementary.

2018-2019 Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Describe Level of Success
1	Donuts with Dads	1	210	Excellent turnout, approximately 33% of parents attended.
2	Title I Annual Meeting/Parent Teacher Conference Night	1	346	Excellent turnout, 55% of parents attended. Good format for this school
3	Grade Level Family Nights Interactive grade level activities, grade Level Expectations, FSA information	6	155	Average of 24% of parents per grade level.
4	Science Fair Parent Night	1	31	Good turnout, lots of students attended as well
5	Poetry Night	1	10	Not a good turnout
6				
7				

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous

school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Describe Level of Success
1	Parent teacher conferences and Compact compliance	1	45	Good. Well attended by teachers.
2				

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents not having time due to their work schedules, lack of transportation and/or financial constraints.	Parent Workshops/Family events will be scheduled on various dates and times in order to be more accommodating toward working families. The school will partner with area businesses to provide outreach locations for activities for families and staff. Dinner and/or snacks will be provided at family events when possible
2	Some Hispanic and other parents have language barriers.	A translator will be available upon request at after school parent workshops, when possible.