**CLIFFORD O. TAYLOR/KIRKLANE**

**ELEMENTARY SCHOOL**

***“Sailing Toward Success”***

**Dr. Patti Lucas Ashley Schutt**

**Principal Jennifer George**

**Assistant Principals**

**Parent Family Engagement Plan (PFEP)**

**2019-2020**

**Parent Involvement**

Clifford O. Taylor Kirklane Elementary recognizes the importance of forming a strong partnership with parents and community members in order to positively impact the students in our school. To promote effective parent involvement, the staff at Clifford O. Taylor Kirklane Elementary welcomes input from parents and community members and encourages them to join us in the activities outlines in this plan. We will work with parents as equal partners in the educational process.

**Title I Annual Meeting**

Parents are invited to attend this meeting at the beginning of each school year to learn more about the requirements of Title I and our schoolwide Title I Programs. At this meeting there will be opportunities to review Title I documents and give input on the following:

• School-Parent Compact • Title I Family Involvement Plan

• Parent’s Right to Know • Title I Budget

• Ideas for future parent involvement activities

**Parent Involvement Activities**

Based on parent survey input, we will provide the following activities to assist parents in understanding the state curriculum and assessments to help parents improve their children’s academic achievement. In meeting the needs of parents to provide input we work with a flexible meeting schedule.

• **Academic Parent Teacher Teams** (APTT) Nights (K-3) and Literacy Nights (K-5) will be implemented for parents to learn strategies to help their child(ren) at home.

• **Assessment Information Night** will inform parents of all grade level assessments, curriculum, and grade level expectations.

• **Monthly Newsletter** to share relevant information and best practices with parents, and to inform them of the value of family engagement.

**Shared Decision Making**

Through the school’s SAC, parents will review and give input while writing the schools’ Parent Family Engagement Plan (PFEP) and School Parent Compact. Parents will have the opportunity to discuss schoolwide programs and review data reports, SAC budget, and the Title I Family Involvement survey.

**Accessibility for all Families**

We encourage all families to attend meeting and events held at the school. School staff will provide support needed for all families to be able to participate and be encourages in their child’s education. We provide translated documents and interpreters (academic reports, flyers), childcare, accessible meeting spaces, and multiple meeting dates and times. Please notify the school if other assistance is needed. We want all families to be part of their child’s education!

**Communication**

Parents will be provided information in a language and format which is easy to understand. We will communicate with parents through:

• Monthly Newsletter • Emails • Planners • District Website

• Conferences • Phone call out • Marquee • Text Messages

• School Advisory Council (SAC)- all parents are invited to attend

• Family Involvement Surveys will be distributed to parents for parent input

**Volunteers**

Parents are encouraged to volunteer at our school in a variety of capacities that address the needs of the students and school.

This Parent Involvement Plan had been jointly developed and distributed to the parents of Clifford O. Taylor Kirklane Elementary students. Please review and send the return portion below with your child to the classroom teacher.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*Please cut and return to school\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**I have reviewed the school’s Parent Involvement Plan Summary**

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_