

**Village Elementary School  
Family Engagement Plan (PFEP)  
2019-2020**

**Mission Statement**

Our mission is to empower all students to reach their highest potential by making learning a top priority. As a community, we will promote academic excellence and personal success through data driven decision-making. Building a foundation of high expectations, we will prepare students to succeed in tomorrow's world.

**Engagement of Parents and Families**

*Village Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Village believes that positive parent/family engagement is essential to student achievement and we encourage involvement in our school through quarterly academic/family nights, our parent resource room, volunteer opportunities, School Advisory Committees and PTA. Our parents invited to be a part decision making through Title 1 and School Advisory Meetings. An annual evaluation will be conducted to evaluate the effectiveness of the parent involvement program.

**Coordination and Integration**

*Village Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].*

| Count | Program   | Coordination  |
|-------|---|---|
| 1     | Individuals with Disabilities Education Act                 | Supplemental Instructional Support provided by Title 1 will be discussed with parents during the development of the students IEP. |
| 2     | Standards and Assessment/Specific Grade Level Parent Nights | Parents will be provided with information regarding FSA, Florida Standards grade level Assessments.                               |

|    |                           |   |
|----|---------------------------|---|
| 3  | Literacy Night            | Parents will be provided with grade specific strategies that can be implemented at home to improve reading.   |
| 4  | Math and Technology Night | Parents will be provided with grade specific strategies that can be implemented at home to improve math. Parents will be introduced to technology resources.                  |
| 5  | Science Night             | Parents will be provided with grade specific strategies that can be implemented at home to support the scientific process.  |
| 6. | Pre-K Programs            | Pre-K teachers will conduct home visits and hold parent meetings to discuss specific learning needs and academic progress.  |
| 7. | Kindergarten Transitions  | The school will provide activities to assist with the transition into the regular public- school program. Activities may include school tours and back to school orientation. |

### Annual Parent Meeting

***Village Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].***

| Count     | Activity/Tasks                             | Person Responsible      | Timeline    | Evidence of Effectiveness             |
|-----------|--|-------------------------|-------------|---------------------------------------|
| <u>1.</u> | Annual Public Title 1 Meeting Notification | Title Liaison/Principal | August      | Parent-link, Tidbits, fliers, website |
| <u>2.</u> | Develop Agendas/Sign-In Sheets             | Title Liaison/Principal | ongoing     | Sign-In Sheets/Surveys                |
| <u>3.</u> | Annual Public Title 1 Meeting              | Title Liaison/Principal | August      | Sign-In Sheets, surveys               |
| <u>4.</u> | Weekly Tidbits/Remind                      | Principal               | August-June | Tidbits                               |

### Flexible Parent Meetings

***Village Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].***

Village offers monthly meetings for SAC and PTA which alternate between morning and afternoon and evenings in order to accommodate parent schedules. In addition, parent nights are offered at various times. Activities with child care are provided for evening meetings and family nights.

### ***Building Capacity***

***Village Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].***

| <b>Content and Type of Activity</b> | <b>Person Responsible</b> | <b>Anticipated Impact on Student Achievement</b>   | <b>Timeline (Including frequency and duration)</b> | <b>Evidence of Effectiveness</b> | <b>Evidence-based Research</b>   |
|-------------------------------------|---------------------------|--|--|----------------------------------|--|
| Florida Standards and FSA           | Instructional Coaches     | Parents will be provided with information regarding the FSA standards to help improve FSA Scores   | August/September                                   | Sign-In Sheet/Survey             | Research shows that parents who create an environment that encourages learning increases student achievement.<br><a href="http://www.fcrr.org/index.html">http://www.fcrr.org/index.html</a>   |
| Literacy                            | Literacy Coach            | Parents will be provided with grade specific instructional strategies and resources that they can use at home, including information regarding the reading series, the AR program, the FSA standards and LLI Program | October  | Sign-In Sheet/Survey             | Research shows that parents who read with their children, and model reading for their children increases their love for reading and their academic success. IReady. And<br><a href="http://www.fcrr.org/index.html">http://www.fcrr.org/index.html</a> |
| Math                                | Math Coach                | Parents will be provided with grade specific instructional strategies and resources that they can use at home to help students prepare for FSA   | January  | Sign-In Sheet/Survey             | Parent involvement and the right math strategies can increase student achievement. IReady and<br><a href="http://www.fcrr.org/index.html">http://www.fcrr.org/index.html</a>   |
| STEM Night                          | Instructional Coaches     | Parents will be provided with information about how science, math, and technology impacts  | March  | Sign-In Sheet/Survey             | Parent involvement and the right science   |

|  |  |   |  |  |   |
|--|--|---|--|--|---|
|  |  | student achievement. Parents and students will be provided with activities in which they can work together to increase academic achievement in these areas. |  |  | strategies can increase student achievement. Science Bootcamp and <a href="http://www.fcrr.org/index.html">http://www.fcrr.org/index.html</a> |
|--|--|---|--|--|---|

## Staff Training

***Village Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].***

| Content and Type of Activity                | Person Responsible    | Correlation to Student Achievement  | Timeline  | Evidence of Effectiveness                                       |
|---|-----------------------|---|-----------|---|
| Conferencing and Communicating with Parents | Counselor             | Improve the ability of staff to work effectively with parents.  | September | Feedback/Increased parental involvement and student achievement |
| Effective Ways to Involve Parents- Ongoing  | Title I Liaison       | Improve the ability of staff to work effectively with parents and involve them in their child's education.                    | October   | Increased Parental Involvement                                  |
| Florida Standards                           | Instructional Coaches | Improve understanding of the standards and not just going through the texts- this will ensure students at all levels improve. | November  | Increased Student Achievement                                   |

## Other Activities

***Village Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as***

*parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Village will offer parents additional resources on the school website and through visits from the Title 1 Mobile Unit. The Parent Resource room will be open to parents to access materials that will support classroom instruction at home. Parent universities will be available to parents to enable them to become familiar with the curriculum use in all grade levels.

## **Communication**

***Village Elementary*** will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Village will provide information about Title I programs using flyers, websites, phone link, weekly Tidbits, Remind app, and meetings. The Title I Information Meeting, Open House and conferences will be opportunities to share information about: Title I programs, academic programs, Florida Common Core Standards, FSA and other assessments. Meetings will be scheduled at different times throughout the year to accommodate the needs of all parents.

## **Accessibility**

***Village Elementary*** will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)]

Village will provide the school parent involvement plan in English and Spanish.

Additionally, parents that need the document available in Creole can request a conference with the Title I liaison. Parents will be sent notification of the plan through the school website, and it will be made available in the front office.

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 4/23/2019 and will be in effect during the 2018-2019 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 28, 2019.

  
\_\_\_\_\_  
*Signature of Principal*

4/23/2019  
\_\_\_\_\_  
*Date*

  
\_\_\_\_\_  
*Sac Chairperson*

4/23/2019  
\_\_\_\_\_  
*Date*