



2019- 2020

### **Parent and Family Engagement Plan**

School Name: Yankeetown School

LEA: Levy County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

#### **Assurances**

The above named school agrees to the following assurances:

Involve parents of children in Title I, Part A in decisions about how Title I Part A funds are spent;	Use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the schools' parent and family engagement plan;
Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;	Provide each family with timely notice information regarding their to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
Jointly develop/revise plan with parents and make available to the local community;	Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
Involve parents and families in planning, reviewing, and improving schoolwide program plan;	Provide each family with an individualized student report about the performance of their child(ren) on the State assessments (ESEA Section 1116)

#### **Mission Statement**

A commitment to continuous growth.

## Involvement of Families

List and describe how the school will involve stakeholders (families, community members, school staff) in an organized, ongoing, and timely manner, in the planning, implementation, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used and the creation of School Improvement Plans (SIP) and Comprehensive Needs Assessments (CNA). (ESSA Section 1116)

Yankeetown School will ensure the organized, ongoing, and timely manner of involving parents through the following methods:

- Communication via Facebook, website, DoJo
- PTO/SAC Meetings
- Events throughout the school year
- Planners
- Email
- Teacher newsletters

Yankeetown School) parents and families are involved in the planning, review and improvement of Title I programs, including involvement in the decision making of how funds for Title I will be used. The do this by:

### Attending

- PTO/SAC monthly
- Annual Title 1 Meeting

### Reviewing

- Data throughout the school year
- SIP Review
- Compact Agreement
- Comprehensive Needs Assessment
- Parent and Family Engagement Plan (PFEP)

At the end of the school year, at the final District Advisory Council Meeting, the Title I Coordinator provides time for parents/families to provide input on the review and improvement of the schools Title I programs to including providing input on the next school year School Improvement Plan, Parent and Family Engagement Plan, and the School-Parent-Student-Compact Form.

## Coordination and Integration with Other Federal Programs

How will the school coordinate and integrate parent and family engagement programs and activities?

How will the school coordinate and integrate parent and family activities that teach families how to help their child(ren) at home? (ESSA Section 1116)

**Yankeetown School** will coordinate and integrate parent and family engagement programs and activities through various means, as well as:

We will coordinate and integrate parent and family engagement programs and activities through planned events throughout the year. Our goal is to educate parents on ways and best practices to support their child at home.

Program	Coordination
Title I, Part A	Administrators and the Title I Coordinator will coordinate to provide opportunities for parent involvement at home, school and in the community. Professional development will provided to teachers on effective parental involvement practices.
Title II, Part A	Provide professional develop to teacher and provide information to parents should a teacher be out of field.
Title III	Supports ESOL teachers to support English Language Learners (ELLs) in the classroom setting as needed. Teachers participate in ESOL professional development.
Title X	McKinney Vento Program provides support to our homeless students. Our homeless students receive support for housing, curriculum and tutoring.
IDEA (Part B Preschool and K-12)	Our Pre K Teachers, Pre K Coordinator and administrators work together to coordinate a parent orientation and student transition program for students entering the regular public school program. IDEA funds support all students with disabilities (SWD) through the use of supplemental curriculum and manipulatives and provide professional development for school personnel that provide services to SWD.

### Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct the annual meeting in order to inform parents and families of participating children about the school's Title I Program.

A description of the nature of the school-wide Title I Program.

A description of how the meeting will cover the rights of parents

A description of how the Florida School Grades are calculated and the 2019 School Grade achieved by the school.

Yankeetown School will host an annual Title I Parent meeting to inform parents and families of children participating in Title I programs at the beginning of the school year.

Parents and families were notified of the meeting by:

- Facebook
- School/District website
- DoJo
- Callout, if available.
- Marquee
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A description of the school-wide Title I Program is shared with parents at our Title I Annual Meeting by

- PowerPoint and handouts provided/presented by the Principal

Below are the specific steps that Yankeetown will take to conduct the Annual Title I Parent Meeting.

Activity/ Task	Person Responsible	Evidence
Invitation sent home to parents (English &	School Based Title 1 Coordinator	Invitations uploaded to crate folder



Spanish)		
Presentation materials developed	School Based Title 1 Coordinator	Presentation/ materials uploaded to crate folder
Presentation materials submitted to Title I coordinator for review	School Based Title 1 Coordinator	Presentation/ materials time stamped when uploaded to crate folder
Conduct Title I meeting	Principal	Rosters uploaded to crate folder

### Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meeting in the morning or evening?

Yankeetown School will provide monthly meetings and events with alternating times to include morning and evening attendance opportunities. Morning meetings will be held at 7:30 a.m. and evening meetings will be held at 3:00 p.m. or 30 minutes prior to other school wide activities for convenience.

### Building Capacity

How the school will implement activities that will build the capacity for meaningful parent/family engagement?

How will the school implement activities that will build relationships with the community to improve student achievement?

How the school will provide material and training to assist parents/families to work with their child(ren)?

Activity/Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet Teacher Night	Teachers	Teachers will introduce classroom expectations, routines, and establish rapport	August 2019	Invitation/roster/content material uploaded to PFEP crate folder
Annual Title 1 Meeting	Principal	Review data and SIP goals & Federal Title 1 information	August 2019	Invitation/roster/content material uploaded to PFEP crate folder
Parent Teacher Conference	Teachers	Teachers will conduct individual conference to discuss child's test	October 2019 & January 2020	Invitation/roster/content material uploaded to PFEP crate folder

		results, expectations, progress toward benchmarks, and individual needs.		
Student Showcase	Teachers	Student work toward mastery displayed	April 2020	Invitation/roster/content material uploaded to PFEP crate folder
PTO/SAC	PTO President & SAC President	Parents will actively participate in decision-making process for school	Ongoing	Invitation/roster/content material uploaded to PFEP crate folder
Parent Workshops	Teachers	Parents can attend workshops on math skills, reading strategies, etc to better assist students at home	October 18 <sup>th</sup> , November 19 <sup>th</sup> , January 30 <sup>th</sup> , February 27 <sup>th</sup>	Invitation/roster/content material uploaded to PFEP crate folder

### Staff Development

A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff.

Activity/Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent and Family Involvement	Parent Involvement Coordinator	Improved school staff resources to create a welcoming school environment, understand and value the importance of parent and family engagement, and maintain strong school to home partnerships	Semester 1 & Semester 2	roster/content material uploaded to PFEP crate folder

### Other Activities

How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). (ESSA Section 1116)

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Title I Resource Lab	Open to all school staff	ongoing	Resource lab sign-in roster
Skyward Orientation	Data Entry	August 2019	Roster/content material

## Communication

How will the school provide timely information about the Title I programs?

How will the school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

How, if requested by parents, does the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

How will the school ensure that the PFEP, SIP, CAN and other documents are shared with community stakeholders?

Yankeetown School will to maintain timely communication about Title I programs though the following:

- Hosting the Title I Annual Meeting
- School Compact
- Parent Teacher Conferences
- Progress Reports and Report Cards
- Planners/Folders
- And other school communication methods (such as DoJo, Website, Facebook, Email, Newsletters, Fliers)

Parents will be included in the formulation of suggestions and decisions making through the following:

- One-on-One meetings with Teacher and or other needed support personnel
- Parent Surveys
- Participation in the SAC to review School Improvement Plan (SIP), Parent and Family Engagement Plan (PFEP) and School Compact

If the schoolwide plan is not satisfactory to parents feedback will be presented at the SAC meeting for discussion, review, and needed updates to the plan.

## Accessibility

Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

Yankeetown School will establish a host of opportunities for parents and families to participate in school activities through ensuring multiple levels of access. Our activities and events are held at different times during the day to ensure more parents are able to participate. Information is share in many different ways: Flyers Newsletters Facebook School Website DoJo. Items that are translated in Spanish by the district will be distributed to appropriate families.

### Barriers

Describe identified barriers that hindered the participation by parents during the previous school year.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disable, have limited English proficiency, and parents/families of migratory children). (ESSA Section 1116)

Barriers (Including specific subgroup)	Step(s) to overcome barrier
Work Hours	We will continue to schedule our events at different times (morning, afternoon, and evening)

### Adoption

The Parent and Family Engagement Plan have been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by SAC meeting minutes.

Signature of Principal	
Date signed	9/26/19