

Stephen Foster Elementary School

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www.broward.k12.fl.us/fosterelem

Parent Involvement Plan

2018-2019

Mission Statement

The mission of Stephen Foster Elementary is to provide opportunities for each student to develop:

Foundations of Learning

Optimum Growth

Self-esteem

Tomorrow's Leader

Effective decision-making skills

Responsible citizenship

Involvement of Parents

Stephen Foster Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decision regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents are involved in the Title I program through quarterly parent activities that begin with our ***Annual Title I Public Meeting***. This meeting informs parents of the many components of the Title I program, introduces them to the school's curriculum in each subject area, as well as how students are to be assessed in each subject area, and encourages parents to become a part of the school's decision-making process by informing them of the various opportunities for them to participate.

Title I Family Nights continue to be successful by providing parents with pertinent training information, as well as offering them activities to keep them engaged on a variety of levels.

SAC/SAF meeting occur monthly and offer parents an opportunity for input into how parental funds are used, as well as input with regards to the implementation of the ***School Improvement Plan***.

Stephen Foster Elementary School houses all information with regard to ***Title I*** on our school website at **www.broward.k12.fl.us/fosterelem**. In addition, information regarding ***Title I*** is sent home with all students via the first day packet. This includes the ***Title I Home-School Compact*** and the ***"Parent Right to Know Letter"***, as well as the results of the ***Annual Title I Parent Survey***. Copies of these remain in the front office throughout the year at our Parent Resource Station. When available, these resources are provided in multiple languages.

Coordination and Integration

Stephen Foster Elementary School will coordinate and integrate parental involvement programs and including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| Count | Program | Coordination |
|-------|--------------------------------------|-----------------------------|
| 1 | Head Start | Administration and Teachers |
| 2 | ELL Enrichment Camp (Title III) | ESOL Contact |
| 3 | Title I Annual Parent Meeting | Administration and Teachers |
| 4 | Title I Academic Showcases (Primary) | Primary Teachers |
| 5 | Title I Academic Showcases (3-5) | Intermediate Teachers |

Annual Parent Meeting

Stephen Foster Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents [Section 1118(c)(1)].

| Count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|--|---|-----------------------------------|---|
| 1 | Public Meeting Flyer | Title I Liaison | 3 rd Week of August | Flyer Sign-In Sheets |
| 2 | Announcement on Marquee, Parent Link, School Website | Head Custodian, Principal | 2 nd Week of September | Parent Link Report School Website |
| 3 | Develop an Agenda, Create Sign-In Sheets | Principal, Title I Liaison | 2 nd Week of September | Agenda Flyer School Website |
| 4 | Annual Public Meeting | Principal Title I Liaison Teacher | By the end of September | Flyer Agenda Sign-In Sheets |

Flexible Parent Meetings

Stephen Foster Elementary will offer a flexible number of meetings, such as meetings in the morning or related to parental involvement [Section 1118(c)(2)].

Stephen Foster Elementary will schedule meetings to be held at various times during the day and evening to better accommodate parents. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the Stephen Foster Elementary Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms twice annually. Parents will be given a summary of the students' test scores with an explanation of the interventions (if applicable) that teachers are utilizing to increase student achievement. Parents will be asked to engage in

discussions about how they can support the efforts of the teacher. The school will provide information to parents with regards to statewide assessment systems, standards, and other accountability measures via handouts sent home and Title I Academic Nights. Stephen Foster Elementary will also host several academic literacy trainings, where childcare will be provided.

Building Capacity

Stephen Foster Elementary will implement activities that will build capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

| Count | Content/Type of Activity | Person Responsible | Correlation to Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--|---|---|----------------------|--|
| 1 | *Effective Communication between teachers and parents *Parent/teacher conferences | Administration Support Staff Teachers | Parents will be more informed regarding their child's progress, which will help them to assist and intervene in an appropriate manner leading to increased student achievement. | August | *Notes home in student planners *Increased parent participation |
| 2 | *Curriculum and Instruction *Title I Parent Meeting | Administration Support Staff Teachers | Parents will be provided with grade and content specific information with regards to academic strategies they can use at home to enhance and enrich student learning. | September | *Flyer *Agenda *Sign In Sheets *Communication between teachers and parents (agenda and call logs) |
| 3 | *State Assessments and Accountability Measures | Administration Support Staff Teachers | State Assessments, Standards, and Accountability Measures will be discussed at Title I Academic | December and Ongoing | *Agenda *Sign In Sheets *Communication between teachers and parents (agendas and call logs) |

| | | | | | |
|---|-------------------------------------|-------------------------|--|--|--|
| | *Title I Academic Night | | Nights. In addition, teachers will conduct individual conferences to discuss each child's assessment results, expectations, as well as strategies to improve academic achievement. | | |
| 4 | *ELA *Parent/Teacher Conferences | Literacy Coach Teachers | Parents will be provided grade specific instructional strategies and resources they can use at home to support literacy development. | August and Ongoing (sent each quarter) | *Conference Forms * Reading level information |

Staff Training

Stephen Foster Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, while utilizing the contributions of parents, and in how to implement and coordinate parents programs, and build ties between parents and schools [Section 1118(e)(3)].

| Count | Content/Type of Activity | Person Responsible | Correlation to Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|---------------------------------------|---|----------|---|
| 1 | *Effective Communication between Teachers and Parents | Administration Support Staff Teachers | Teachers will be more aware of communication patterns. Parents will be more informed regarding their child's progress, which will help them to assist in an appropriate manner leading to | August | *Notes in student planners *Increased parent participation |

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|---|--|---|---|-----------|---|
| | | | increased student achievement. | | |
| 2 | *Addressing the needs of all families (language barriers, non-traditional parental units, single parents, working parents, disable parents, etc.) *Teacher Training | Administration Support Staff | Teacher will improve their ability to effectively work with parents | September | *Agenda *Sign-in Sheets *Website *Social Media |
| 3 | *Social Emotional Learning | Administration Support Staff Social Worker | Teacher will be more aware of potential barriers to working with the various cultures and the importance of Social Emotional Learning at Stephen Foster Elementary. | October | *Agenda *Sign-In Sheets *Website *Social Media |

Other Activities

Stephen Foster Elementary will offer other activities, such as parent resource centers. The school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

A school resource center has been developed and is housed in the front office that features all school and District communication in multiple languages. Parents are welcome to take any of the resources home. The Media Center offers morning hours where non-English speaking parents can check out Literacy Activity Kits in their native language that will allow them to be more involved with their children academically. The Title I Mobile Unit will be utilized to increase resources available to parents. In addition, the Head Start program teachers provide home visits to parents twice annually to discuss specific learning needs, as well as academic progress.

Communication

Stephen Foster Elementary will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school-wide plan under Section 114(b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

The school website is often updated with school-based, as well as District information. This includes information about our Title I programs, a description and explanation of curriculum provided at the school, as well as the proficiency levels students are expected to meet. Information about Title I programs is also sent home to all children in the beginning of the year as part of the "First Day Packet". This includes the School-Parent Compact, as well as information regarding our Title I Annual Parent Meeting. Stephen Foster Elementary invites all parents to the School Advisory Council (SAC) and the School Advisory Forum (SAF) to become active members and formulate suggestions, as well as participate in decisions relating to the education of their children. At these meetings, parents will be provided information regarding the school's Title I allocation, which is inclusive of professional development, as well as the parent involvement budget.

Accessibility

***Stephen Foster Elementary* will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]**

Stephen Foster Elementary will provide the School Parent Involvement Plan in multiple languages to parents. Parents may access the plan via the Stephen Foster Elementary website, as well as hard copies located in the front office Resource Center. In addition, notification of Academic Nights, as well as the Title I Annual Parent Meeting will be provided in multiple languages to increase parental participation. Translators are also available at these events and provided to individuals, when needed. A Curriculum Night Session in Spanish will be provided to increase parental involvement.

School-Parent Compact

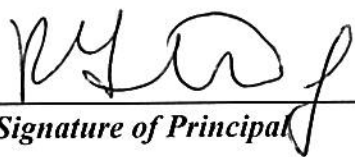
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on April 18, 2018 and will be in effect during the 2018-2019 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 28, 2018.



Signature of Principal

10/16/18

Date



Signature of SAC Chairperson

10-16-18

Date

