

Title I Parent and Family Engagement Plan

I, (Wesley Locke), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught

for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).

Signature of Principal or Designee:

Date Signed:

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Mission Statement - Parent and family engagement Mission Statement (Optional)

Response:

Involvement of Parents and Families Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used. **Response: Spring Creek Charter School engages in discussions with parents and community stakeholders each year on how to best utilize the Family Engagement funds used from our Title 1 funding. The initial discussion is held at our annual Title 1 Meeting in September where we lay out the plan for the coming school year. At this meeting we ask families for input on how we could improve our family engagement events. Our charter board, which consists of parents and community stakeholders, and serves as our school's SAC, also discusses the use of Title 1 funds at their regularly scheduled meetings throughout the year. In March and April of each school year we also seek input from our PTO group on how our Family Engagement events were perceived throughout the year and what changes they would like to see made for the upcoming school year.**

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Spring Creek will host a Math Night to assist parents in how math instruction is done with our hands on curriculum so they are able to better assist their children at home. We will conduct a Science Night to peak interest in STEAM activities and Science projects. Our main focus in the 2019-20 school year will be student mental health. We will be hosting a family event that will focus on all the resources available through the school, the district, and the local community agencies to assist with mental health issues with young people. All of these programs will be available to all students and families including VPK.

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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Our Annual Meeting will be held within the first 4 weeks of the 2019-20 school year. Mr. Locke (Principal) will conduct the meeting covering all required content listed above. Sign in sheets will be completed by parents/guardians in attendance. Minutes will be kept to ensure parent comments will be recorded so they can be utilized in planning meetings for the following year's Title 1 Plan.

count Activity/Tasks Person Responsible Timeline Evidence of Effectiveness

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement. Response:

Spring Creek Charter School will offer family engagement events at multiple locations to facilitate our families who live far from the school. For the last few years we have conducted meetings at the school one evening, and 25 miles away in the Astor community, the following night. This allows the families in the Astor community to participate without having to drive the long distance to the school.

Building Capacity

Describe how the school will implement parent and family involvement activities that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

SCCS will provide assistance to families in Math and Science instruction and explain the

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ways our curriculum is presented to students. The goal is to provide parents with strategies they can utilize at home to assist their students academically. Parents will receive handouts and materials they can use to assist with homework and study habits. Spring Creek also has multiple resources purchased through Title 1 that parents may check out upon teacher or parent request.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Each year, Spring Creek Charter School holds a professional development session at the beginning of the school year to go over ways teachers and staff can assist families in need. This PD will occur within the first month of school in the 19-20 school year. We will also host a Guidance Night at some point in the 19-20 year where are Guidance Department will assist families with counseling resources and mental health resources for students and their families.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Our principal will conduct regular “Good News Phone Calls” to parents and families, on the recommendation of classroom teachers, to ensure we promote positive communication between school and home. Since we will not be able to finance a Family School Liaison, our parent Resource Center materials will be given out to classroom teachers so they can send items, games, books, etc., home with students to utilize. We actually feel this will increase the material’s use.

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Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Title 1 Meeting, OneCall Phone Calls, School Newsletter, School App, School website

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]. **Response: All information sent home will be translated and sent home to our ELL families in a format they understand. When possible we will have a translator available for Parent Conference Nights and other meetings ELL families need assistance.**

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

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Please make sure to upload in Good Image the following documents as evidence:

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Title 1 Annual meeting was well attended with nearly 400 parents in attendance. We combined our meeting on the same night as our Open House in an effort to boost attendance.

Reading Night at 2 separate locations on 2 different nights. Approx. 200 parents and students in attendance.

Science Night, in cooperation with the Boys and Girls Club of Central Florida, held at the school cafeteria, and featuring the group Mad Science. We had approximately 75 parents and students in attendance.

Math Night was held in 2 separate locations on 2 different nights with an attendance of 82 parents and families.

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We hosted a screening of the movie “Resilience” to introduce families to the problems of acute childhood trauma and how trauma informed care can assist students who have experienced trauma in their lives. We brought in counselors from outside agencies to view the movie as well, and connected families with outside resources.

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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Spring Creek Charter School held a professional development session at the beginning of the school year to go over ways teachers and staff can assist families in need. We also discussed communication between families and school and the importance of maintaining a positive connection with our families. The date was .

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Our biggest barrier is distance from family homes to school. Our attendance zone covers a large geographical area and many of our low income families find it challenging to attend events at school because of the finances of transportation.

We will continue to offer our events, whenever possible at 2 locations to accommodate parents in the furthest community, Astor. We will also attempt to schedule events that include multiple purposes so families only need to come once to receive multiple services.

SCHOOL Spring Creek Charter School

YEAR 2019-2020

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Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)