

Norcrest Elementary
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

Norcrest Elementary wants to bring the family back into the learning process. We believe that it is essential for parental involvement to occur in a child's education so that a greater level of achievement can be reached.

Engagement of Parents and Families

Norcrest Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

It is our goal at Norcrest to be transparent with our families. It is for this reason we will be looking to our parents to help, by taking action and involving themselves in the decision-making process. Funding for parent involvement will go through a multi-step process.

- Parent input will be solicited during monthly School Advisory Council meetings.
- Parent input will be solicited during monthly School Advisory Forum meetings.
- Parent input will be solicited through feedback from documents sent home as well as the student planner.

Coordination and Integration

Norcrest Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	FSA Workshops	Faculty
2	Annual Title 1 Public Meeting	Administration/Title 1 Liaison
3	Grade Level Workshops for Parents	Faculty

Annual Parent Meeting

Norcrest Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Meet the Teacher	Administration	August, 2019	Sign In Sheet
2	Newsletter	Administration	August, 2019	Sign In Sheet
3	Parent Link	Administration	August, 2019	Sign In Sheet
4	School Web Site	Administration	August, 2019	Sign In Sheet

Flexible Parent Meetings

Norcrest Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

SAC/ SAF meetings are held at a time that is determined based on a vote at the first meeting of the school year. Further meetings will be set based on the times that the vote had dictated was chosen by the families.

Parent involvement meetings, such as Math or Science Nights, are scheduled monthly, and childcare is provided when possible.

PTA solicits responses from parents to determine preferred meeting times. Those meetings are also held every other month.

Outside events such as the bookmobile, pumpkin palooza, and health screenings for students and families can be held either during school hours or on weekends.

--

Building Capacity

Norcrest Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Monthly Parent Meeting	Administration /Faculty	Parental Involvement	Monthly	Sign In Sheet	
Publix Math Night	Faculty	Real World Application of Math Standards	Spring 2020	Sign In Sheet	
Title 1 Book Mobile	Title 1 Liaison	Reading and Math as well as community	Quarterly	Sign In Sheet	
SAC/ PTA	PTA President and Title 1 Liaison	Community involvement	Monthly	Sign in Sheet	
Winter Wonderland	Faculty/PTA	Arts/ELA/Community	December 2019	Sign In Sheet	
Family Science Night	SAC/Faculty	Science Standards	Spring 2020	Sign In Sheet	
Cultural Night	Faculty	SEL/Community Involvement	Fall 2019	Sign In Sheet	

Pumpkin Palooza	PTA/Faculty	SEL/Community Involvement	October 2019	Sign In Sheet	
-----------------	-------------	---------------------------	--------------	---------------	--

Staff Training

Norcrest Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Building Positive Relationships with Parents	Guidance	Increased parental involvement in student education	Pre-Planning		
District Strategic Plan	Administration				
SEL	Guidance	Positive student behavior	Quarterly		
How to communicate with parents					

Other Activities

Norcrest Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

We encourage parents through workshop opportunities such as visiting our Title 1 Bookmobile, Title 1 parent nights, workshops and the Title 1 Resource Center. We encourage parental assistance attendance at various PTA events held throughout the year as well as family functions. Parents are continuously encouraged to join PTA as well as SAC or SAF organizations.

Communication

Norcrest Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

We provide information to parents by communicating in a timely manner with them through monthly newsletters, student agendas, parent links, and our school website. Language assistance will be provided when possible. Administration looks forward to meeting with parents and listening to their input and /or concerns. Parents are also given information during parent teacher conferences on how to help their child succeed in school.

Accessibility

Norcrest Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory

children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Norcrest elementary has staff members that can assist parents with translations in many languages. If necessary, the school will request assistance from the districts multicultural department. We will also make appropriate accommodations for disabled parents. Parents of migratory children will be provided with necessary assistance and information. We will work with our school's guidance counselor and social worker to provide equal access to all families. We will seek out community leaders and provide language assistance at events throughout the year as well as implement the use of a FACE community room to provide paired with important information as they may need.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 4/3/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal



SAC Chairperson



Date



Date