

***Annabel C. Perry Pre K - 8**
School-Level Parent and Family Engagement Plan (PFEP)
2019 - 2020

Mission Statement

Our mission at Annabel C. Perry Pre K-8 is to create a Culture of Caring that will enable our students to become productive life long learners in today's global society.

Engagement of Parents and Families

Annabel C. Perry PreK - 8 will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Annabel C. Perry PreK -8 will involve parents in an organized, ongoing, and timely manner in the planning and improvement of the School-Level Parent and Family Engagement Plan(PFEP) and the School Improvement Plan(SIP). Parents will be given opportunities to ask questions to help them in their understanding of the SIP and the PFEP. In addition to parent-teacher communication, parents will be notified of programs and family engagement through email, parent links, social media, and school marquee.

Coordination and Integration

Annabel C. Perry PreK - 8 will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individual with Disabilities Education Act (IDEA)	Supplemental instruction support provided by school will be discussed with the parents during development of the students IEP.
2	Title II Professional Development	Teachers participate in professional development linked to improved student achievement in the Florida State Assessment both in-house and district wide.

3	Title III - ESOL	All ELL students receive reading and developmental language arts instruction by a certified ESOL teacher.
4	Title X Homelessness	Teachers and staff members are responsible for helping to identify homeless students and referring them to the Homeless Education program offered by the district. The purpose of the Homeless Education Program is to identify homeless students, remove barriers to their education, including school enrollment, provide them with supplemental academic and counseling case management services as well as linkages to their school social worker while maintaining school as the students stable environment.

Annual Parent Meeting

Annabel C. Perry PreK - 8 will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
<u>1</u>	Public Meeting Flyer	Title 1 Liaison	First week of School	FlyerSchool Website Social Media
<u>2</u>	Announcement Parent Link and Marquee	Administration	By the Second week of school	Email, Request forms Parent link report
<u>3.</u>	Develop Agenda and Flyer	Administration Title 1 Liaison	By the second week of September	<u>Agenda and Sign in sheets</u>

Flexible Parent Meetings

Annabel C. Perry PreK - 8 will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Annabel C. Perry PreK – 8 will schedule SAC meetings at various times during the evening to accommodate parents. The evening SAC meeting will be held in conjunction with Curriculum related Parent Nights. Our school will hold an orientation for parents to inform them about the school's participation in the Title 1 program and to encourage

parents to get involved with reviewing and revising of the School's Title 1 Plan. Teachers will hold morning or afternoon conferences individually with parents in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. The school will offer parent workshops to provide an explanation of statewide assessment systems, standards, and other accountability measures.

Building Capacity

Annabel C. Perry PreK - 8 will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
FSA Assessments/ Conferences	Teachers	Teachers will conduct individual conferences to discuss child's assessment results, expectations, and goals for the school year	Bi-Annually	Conference forms Progress Reports	Research shows that parent involvement can improve students' behavior, attendance, and achievement. (The Center for Comprehensive School Reform and Improvement)
Literacy Night	Administration Literacy Coach	Parents will be provided with specific instructional strategies and resources that they can use at home	October	Flyer Agenda Sign in Sheets	Research shows that parent involvement can improve students' behavior, attendance, and achievement. (The Center for Comprehensive School Reform and Improvement)
Curriculum Night	Administration Coaches	Parents will be provided with specific instructional strategies and resources that they can use at home	November	Flyer Agenda Sign in Sheets	Research shows that parent involvement can improve students' behavior, attendance, and achievement. (The Center for Comprehensive School Reform and Improvement)
Science Night	Administration Literacy Coach	Parents will be provided with specific instructional	December	Flyer Agenda	Research shows that parent

		strategies and resources that they can use at home		Sign in Sheets	involvement can improve students' behavior, attendance, and achievement. (The Center for Comprehensive School Reform and Improvement)
--	--	--	--	----------------	--

Staff Training

Annabel C. Perry PreK – 8 will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Communicating and Conferencing	Administration Title I Liaison	Improve the ability of staff to work effectively with parents	August	Agenda Sign in sheets
Curriculum Training	Administration Literacy Coach	Refresh Teachers on all required elements of the curriculum in order to meet student needs	Ongoing	Agenda Sign in sheets
Response to Intervention	Administration Literacy Coach	Teachers will be able to monitor and manage data to help increase student achievement.	Ongoing	Agenda Sign in sheets

Other Activities

Annabel C. Perry PreK - 8 will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Annabel C. Perry Pre-K – 8 will continue to work closely will City Commission to developed a partnership with Liaison Group, Faith Based Community Leaders, and Community Headstart Programs within the zone. This connection will provide an increased number of outreach programs and volunteers who can assist with resources for the development of the school.

Communication

Annabel C. Perry Pre K -8 will provide parents of participating children the following [Section 1116(c)(4)]:

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Annabel C. Perry Pre-K -8 will provide information about Title 1 programs in a timely manner, using various methods of communication (social media, website, meetings). Information about Title 1 programs, academic programs (ASP), Florida State Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title 1 Information Meeting, parent conferences, any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the FSA, EOC, alternative and other types of assessments used to measure student progress during Open House. Title 1 teachers and administration will explain Title 1 programs and opportunities at the Title 1 Public Meeting. Parents will be given an opportunity to ask questions to help in their understanding of all items discussed at the annual Title 1 public meeting. FSA/FCAT Assessment data will be shared through the school.

Accessibility

Annabel C. Perry PreK -8 will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)]

Annabel C. Perry Pre-K-8 will provide the School Improvement Plan (SIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan through social media and the school website. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be made available at all parent meetings and when needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (04/18/19) and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 28, 2019.



Signature of Principal

4-24-2019

Date



Sac Chairperson

4-24-2019

Date