

Umatilla High School Title I, Part A Parental Involvement Plan

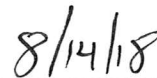
I, Thomas Gerds, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

APPROVED

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Parents and families play an integral role in the success of their child's learning. We believe that effective schools are a direct result of the school, home and community partnership. The Umatilla High School Title I Family Engagement Program will strive to build relationships to create real family engagement for every child, every family, and every teacher daily. At Umatilla High, we are committed to collaborating with parents to provide a safe and nurturing learning environment, one in which all students can learn and achieve their academic and career goals. As such, we trust that the involvement of parents is necessary for our students to achieve success. By celebrating our motto "Be the Best U", we will strive to ensure that each student, parent, faculty member and staff believes they can and will be their best U.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

Umatilla High School will do the following:

- Involve parents in an organized, ongoing and timely manner in the planning, review, and improvement in the decision regarding how funds for the family engagement program will be used by encouraging all parents to attend School Advisory Council meetings as well as other parent meetings through information sent home, communication on the Umatilla High website, the School Messenger Call-Out System, emails from School Leadership and literature provided in the schools main office.
- Provide parents with a copy of the school Family Engagement Plan and post a copy on the Umatilla High website.
- Provide parents with the opportunity to join and or attend our monthly School Advisory Council (SAC) meetings. SAC is made up of parents, educators, and community partners that represent the demographics of the school population. Parents are encouraged to make suggestions and give input regarding the planning, review, improvement and expenditures of the Title I Family Engagement Program at these meetings. Both the agenda and the SAC minutes will demonstrate the decision making process that will take place throughout the 2018-2019 school year as it relates to Title I funds and programs.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Title I funds and programs enhance Umatilla High School through the Family Engagement Programs and Professional Development for faculty and staff. Teachers will be provided the Title I parent prescription pads that specify the different teaching resources that can be checked out from our Family Resource Center that support student and parent learning.
2	Title I, Part C - Migrant	Migrant services are provided for students and parents. Guidance counselors, the ESE School Specialist, support staff and the Family School Liaison will work together to assure that services are provided for those in need. These services include clothing, daily and weekly food packs.
3	Title IX – Homeless Students	The LCS District Homeless Liaison will work collaboratively with the administrator who is designated as the Homeless contact and the Family School Liaison to ensure that parents and students receive the necessary services and resources.
4	Title III	Support services and activities to assist students with limited English proficiency are available in the Resource Room. Support will be provided to faculty and staff through professional development activities in ELL strategies, parent involvement and educational services.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Create and distribute flyer for the Annual Title I Meeting	Family School Liaison and Administration (Title I Coordinator)	August 2018	<ul style="list-style-type: none">Completed flyerAll students receive a flyer to take out via 1st period class/teacher
2	Advertise Event	Administration, Faculty, Staff and Family School Liaison	Aug/Sept 2018	<ul style="list-style-type: none">Flyers distributedAnnouncements on Signs, Websites, Hallways, Call-Out System, Emails, White Board in Parent Drop-Off/Pick Up Area
3	Develop Sign-In Sheet	Family School Liaison	Aug/Sept 2018	<ul style="list-style-type: none">Sign-In Sheets at Meetings
4	Create an Agenda	Administration (Title I Coordinator) and Family School Liaison	Aug/Sept 2018	<ul style="list-style-type: none">AgendaMinutes of the Meeting
5	Create a PowerPoint Presentation	Administration (Title I Coordinator) and Family School Liaison	Aug/Sept 2018	<ul style="list-style-type: none">PowerPoint Presentation
6	Maintain Documentation	Administration (Title I Coordinator) and Family School Liaison	Aug/Sept 2018	<ul style="list-style-type: none">Flyer(s)AgendaSign-In SheetsMinutesParent Input/Suggestions (electronically stored)

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

- SAC Meetings are held after school beginning at 2:45pm.
- Parent, teacher, student conferences are scheduled to accommodate parents. Conferences are held in the mornings, during the school day and often after school. This allows a variety of options for our families to meet with administrative staff, teachers, counselors and support staff to address the needs of students.
- Child care will be provided if necessary.
- The Family School Liaison will work flexible hours to accommodate parent's schedules.
- Family engagement activities will be held in the evenings on various days of the week to accommodate working parent's schedules.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Freshman Parent Meeting – Information is provided to parents and students on academic expectations, extra-curricular activities, and being an incoming grade 9 student.	Administration and Faculty	Increase student achievement in all academic areas due to the participation of all stakeholders.	May 2018	<ul style="list-style-type: none"> • Sign-In Sheets • PowerPoint Presentation
2	Freshman Orientation – Information is provided to students about UHS.	Administration and Faculty and Transportation	Increase in building relationships between students and between students and teachers to enhance academic success in all content areas. Ensure students know how to get to school using the bus	August 2018	<ul style="list-style-type: none"> • Sign-In Sheets • Schedule of Events
3	UHS Open House (Family Night)	Administration, Faculty and Staff	Increase parent awareness of academic expectations through engagement with teachers.	Sept/Oct 2018	<ul style="list-style-type: none"> • Sign-In Sheets • PowerPoint Presentation
4	Annual Title I Meeting	Administration and Family School Liaison	Educate parents/families on what Title I is and the importance of family engagement.	Aug/Sept 2018	<ul style="list-style-type: none"> • Sign-In Sheets • Agenda • Minutes • PowerPoint Presentation
5	Individual Conferences	Guidance Counselors, Teachers and Administration	Parents can discuss their child's progress and expectations for the school year.	Aug – May 2018	<ul style="list-style-type: none"> • Conference Logs
6	College and Career Night (Future Talks) AVID Night	Administration, AVID Coordinator, AVID Site Team Guidance Counselors, Family School Liaison	Information to assist parents in planning their students future regarding colleges and military. Information regarding AVID highlighted.	Fall 2018	<ul style="list-style-type: none"> • Sign-In Sheets • Hand-outs • PowerPoint Presentations
7	Scholarship and Graduation Requirements Night	Guidance Counselors, Grad Resource Facilitator, Family School Liaison, Administration	Share with parents and students pertinent information informing them of scholarship and deadlines. Counselors will also discuss	Fall 2018	<ul style="list-style-type: none"> • Sign-In Sheets • Hand-outs • PowerPoint Presentations

			graduation requirements per cohort. Assistance with completing the FAFSA.		
8	Science Night	Math/Science Coach, Family School Liaison, Faculty and Administration	Science presentations to increase student achievement in the academic area of Science	Spring 2019	<ul style="list-style-type: none"> • Sign-In Sheets • Hand-Outs
9	Tech Night	Administration, Testing Coordinator, Family School Liaison, Media Center Specialist	Computer training given to parents to allow them to track their child's grades and attendance. Website information given to assist students and parents with tutorial help for state mandated testing.	Sept 2018	<ul style="list-style-type: none"> • Sign-In Sheets • Track percentage of students using the Parent Portal • Hand-outs
10	Literacy Night	Literacy Coach, Media Center Specialist, Administration, Family School Liaison	Information given to parents and student on the importance of reading and writing to increase student achievement.	Spring 2019	<ul style="list-style-type: none"> • Sign-In Sheets
11	CTE Night	CTE Department, Administration, Family School Liaison	Presentation to parents and students showcasing the CTE courses available to students.	Spring 2019	<ul style="list-style-type: none"> • Sign-In Sheets
12	AP Potential – College Board Night	Administration, Faculty, Family School Liaison	College Board representative will discuss advantages of AP classes in regards to increasing student achievement.	Spring 2019	<ul style="list-style-type: none"> • Sign-In Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Monthly Family School Liaison Meetings	Family School Liaison	Continuing education for the Family School Liaison regarding ways to keep parents involved to increase student achievement.	Monthly	<ul style="list-style-type: none"> • Agenda • Hand-outs
2	Communicating and Working with Parents/Families Training	Administration and Family School Liaison	Positive communication reinforcement training between school/faculty and parents, leading to increased family engagement in student academics and student achievement.	Fall 2018 and Spring 2019	<ul style="list-style-type: none"> • Sign-In Sheets • Hand-outs

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Umatilla High School will work to develop and expand the Parent Resource Center. The Family School Liaison will be the designee responsible for monitoring and documenting materials and services provided to assist students, parents and families. Upon returning materials that were checked out from the Parent Resource Center, parents will be asked to complete a questionnaire in order to evaluate the effectiveness of the program.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

The Annual Title I meeting that will be held in August/September 2018, will provide parents with the Title I program components. In addition to program components, parents will also learn about the opportunities for participation in decisions related to the education of their child. A PowerPoint presentation will be presented with information that will detail the program. This presentation will be uploaded to the UHS website so that it will be readily available.

Parents/Families will have an opportunity to meet teachers and discuss curriculum expectation that the UHS Open House that will be held early in the 2018 – 2019 school year.

Notification of Title I events will be done in a reasonable and realistic timeline in accordance with the event. Methods used for notification to parents/families will be the following: flyers, school website, signage, daily school announcements, email, telephone call-out system, and social media. We will include notifications in Spanish as needed for our events. A suggestion box will be placed at events and also in the Family Resource Center to encourage parents to share their comments and input regarding Title I Family Engagement.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

A variety of family engagement activities will be planned to ensure that each parent has ample opportunity to participate. Child care and/or translators will be available to assist upon request. Parents with disabilities and migrant families will be provided accommodations on a case-by-case basis so they can attend these events. Pertinent information and/or presentations from events will be made available on the website for parent to review if they are not able to attend.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents/families in the development of training for teachers, principals, and other educators to improve the effectiveness of that training. [Section 1118(e)(6)]	SAC Meetings	Principal, Administration and SAC members	Parents/Families are influencing decisions based on the needs they identify with their children.	Monthly
2	Providing necessary literacy training for parents/families from Title I, Part A funds.[Section 1118(e)(7)]	Family Resource Center	Family School Liaison	Communicating effectively with parents/families will increase their likeness to become involved in the schooling of their children.	Throughout the school year
3	Maximizing family engagement and participation in their children's education by arranging school meetings at a variety of times or communicating by other means such as conference calls. [Section 1118(e)(10)]	Conferences with parents/families at flexible times	Guidance Counselors, Faculty, Administration, Social Worker and Family School Liaison	Providing information to parents/families to help with academic achievement through parent involvement	Throughout the school year
4	Developing appropriate roles for community-based organizations and businesses, including faith based organizations in family engagement activities.	Partnership with the area Chamber of Commerce and Faith based organizations will help spread the word of the importance of family engagement increasing student achievement.	Administration and Family School Liaison	Increase family engagement	Throughout the school year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Freshman Orientation	1	100	Increase student awareness of UHS and student achievement in all academic areas.
2	Open House	1	243	Parents/Families can meet teachers and discuss the required curriculum expectations.
3	Individual Conferences	176	176	Allows parents/families to discuss their child's academic progress and expectations with counselors and teachers.
4	AVID Night	1	139	Induction and training to educate parents/families on what AVID is and how it can benefit their child academically.
5	College/Career Scholarship Night	1	72	Information reviewed with parents/families regarding scholarships and completing the FAFSA.
6	Open House	1	321	Parents/families can meet teachers and discuss the required curriculum expectations.
7	Technology Training through the Family Resource Center	2 plus on-going support	150	Parents/families can learn to utilize the technology that students are using to assist student learning. They will be introduced to the software and programs that support student achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meetings	10	50	Positive communication regarding student achievement with a focus on reading, writing, thinking and talking.
2	Faculty Professional Development on Parent and Family Engagement	10	50	Communicate strategies during our faculty meetings that will assist our faculty and staff with parent and family engagement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Umatilla High School's parents/guardians work jobs that may not permit them to take time off to attend functions during the school day or they may have transportation challenges.	Umatilla High will offer flexible meeting times in the morning and afternoon for SAC, parent meetings, information sessions and school events. Information will be posted on the school website in the event the activity could not be attended.
2	Umatilla High parents/guardians do not have the financial means to purchase basic necessities for their families.	UHS and Title I will reach out to student without parental support by providing them with necessary resources to assist them in having a successful school year. These resources include the following: school supplies, hygiene products, clothes and food. These families will also be encouraged to attend the Title I family engagement events to get an opportunity to receive additional resources.
3	Umatilla High parents/guardians lack technology in their homes and are challenged with receiving important information regarding their child's schooling, the availability of resources and school events.	UHS will continue to use multiple means of communicating/advertising to notify parents of events. UHS is connecting with local businesses and faith based organizations to try to increase parental involvement in the school.
4	Language Barrier	UHS will provide materials in Spanish when needed. Translators for Spanish are available on staff and used when necessary.
5	Transportation	UHS will provide varying times for meetings, events, and informational sessions. Our faculty and staff is available to accommodate parents and families, as their transportation needs my warrant. Information is also posted on the UHS website for those who may be unable to travel.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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