

Bair Middle School Parent Involvement Plan 2019-2020

Mission Statement

The mission of Bair Middle School is to create an atmosphere of challenging opportunities for all students, through the use of technology and cooperative commitment. Bair Middle School will be an exemplary school that provides the highest quality education for all students, who will achieve their highest potential academically and affectively and become responsible citizens.

Involvement of Parents

Bair Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC) and Parent Teacher Student Association (PTSA). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parental involvement allotments.) Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to school. At the PTSA meetings, parents will be allowed to add input on fundraising and events sponsored by the PTSA as well as learn how PTSA funds are being spent on the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Bair Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Parent trainings	4 times per academic year
2	PTSA	Monthly
3	Parent Conferences	Mondays and Tuesdays per academic year

Annual Parent Meeting

Bair Middle School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent First Day Packet	Title 1 liaison	First week of student return in August	Flyer, agenda, sign-in sheets, newsletter, school website
2	Morning announcements	Media specialist	Daily, two weeks prior to event	E-mail request and confirmation
3	Marquee and parent link announcements	Head custodian Computer tech	Teacher pre-planning week in August	E-mail request, parent link report
4	Title 1	Principal Title 1 liaison	First to third week of September	Agenda, sign-in sheets

Flexible Parent Meetings

Bair Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Bair Middle School will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program. We will encourage parents to be involved with the School Advisory Committee (SAC) and to participate in the review and revision process of the School's Title I Parent and Family Engagement Plan, and School-Parent Compact. Parents will hold conferences with their child's teachers as a team in the Media Center. Parents will be given a summary of the student's current grades at the time of the conference and an explanation of the interventions that teachers are using to assist the child to achieve their goals. Parents will also be asked to engage in discussions of how they can support these efforts. Parents will be given training on how to use student agendas for communication with the teacher. They will also be offered several academic (math, literacy) workshops where child-care and dinner will be provided at various locations.

Building Capacity

Bair Middle School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Parent-Teacher Communication (Student Agenda)/Parent Training	Guidance Counselors, Teachers	Parents will be provided with a training that explains the school's use of the agenda and how to communicate with teachers via the agenda.	August/ September	Flyer Sign-in sheets Agenda Progress Reports
2	Curriculum & Instruction/Parent Training	Dept. Heads	Parents will be provided with grade specific brochures/handouts	October	Flyer Sign-in sheets Agenda

			outlining and identifying the Florida Standards and instructional strategies that can be used at home.		
3	FSA Reading & Writing/Parent Training	Dept. Heads	Parents will be provided with grade specific instructional strategies and resources that can be used at home.	November	Flyer Sign-in sheets Agenda
4	Science & Math/Parent Training	Dept. Heads	Parents will be provided with grade specific instructional strategies and resources that can be used at home.	February	Flyer Sign-in sheets Agenda
5	Technology/Parent Training	Guidance Dept. Heads	Parents will be provided the opportunity to receive hands-on experience, along with handouts about Pinnacle, Virtual Counselor, FSA, i-Civics, i-Math, and Reading Plus.	February	Flyer Sign-in sheets Agenda

Staff Training

Bair Middle School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents,

and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with parents	Administration Leadership Team	Improve teachers' quality of customer service during face to face parent conferences and phone conferences.	August / September	Flyer Sign-in sheets Agenda
2	Cultural Sensitivity	Workshop instructors Administration	Teachers will learn how to relate to students and teach in a diverse classroom.	September/ October	Flyer Sign-in sheets Agenda

Other Activities

Bair Middle School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Information about District Parent Resource Centers and Parent Training Academy Meetings will be advertised in a letter that will go home in the Bair Middle School's "First Day Packet," parent link, newsletter and website.

Communication

Bair Middle School will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*

- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Bair Middle School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, parent link, marquee and flyers). Information about Title I programs, academic programs (Firewall), Florida Standards (FSA), Grade Level Expectations, and forms of academic assessments will be shared with parents during Open House/Title I Public Meeting, parent conferences, and any other time a parent requests such information. During Open House, classroom teachers will explain and discuss the school's curriculum, the FSA, BSAs, student agenda communication, and types of assessments used to measure student progress. Title I liaison and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to aid their understanding of all items discussed at the annual Title I Public Meeting. The state standardized assessment data and Florida Standards will be shared.

Accessibility

Bair Middle School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Bair Middle School will provide the School Parent Involvement Plan (PIP) in English and have translators for Haitian-Creole and Spanish speaking parents. Parents will be sent notification of the plan in the school's newsletter, website and a hardcopy made available at the Front Desk. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children

served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement *[Section 1118(d)]*.

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on February 7, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 27, 2019.

Signature of Principal

Date

Sac Chairperson

Date