

## School Name    Parent and Family Engagement Plan (PFEP) 2019-2020

I, Megan Moesching, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school shall submit parent comments with the such plan when the school submits the plan to the local educational agency [Section 1116(c)(5)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].

---

**Signature of Principal or Designee**

**Date Signed**

The goal of the Family Involvement Program is to bridge the gap between parent, school and community and improve relationships between home and school, which empowers families to become proactive in their children's education on a continuous basis. The program does this by providing information, training and assistance through family/parent education courses, activities and referral services.

## Engagement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116c(3), 1114(b)(2), and 1118(a)(2)(B)].

### Response:

Fred Wild Elementary conducts an annual Title 1 meeting each year in September as well as bi-monthly SAC/PTO meetings to inform parents about Title 1 programs and the use of Title 1 funds. At the beginning of each year, parent names are solicited for SAC during Orientation. A ballot is then sent to all parents to approve and vote for the new SAC members. Parents are encouraged to participate in SAC and PTO meetings. Discussions regarding the school budget is had during SAC meetings and decisions are made regarding Title 2 monies. Parental input is sought at each meeting and through school-wide surveys each spring. When comments, concerns or input are given, either the principal or assistant principal make notes on a copy of the agenda and comments are documented in the minutes of the meeting. Parents are notified of the Parent Family Engagement Plan review and Home/School compact through newsletters, flyers, and backpack notifications. Progress is discussed at follow-up meetings to keep parents aware of information and continue to solicit input or recommendations at scheduled SAC/PTO meetings. SAC committee reviews, discusses, and votes upon Parent Family Engagement Plan and the Home School Compact in the Spring 1-19 for the 19-20 School year for final approval. Before final approval, parental input is received and reviewed at SAC meeting. Both items were approved. Other activities that promote student achievement through parental involvement are highlighted under "Building Capacity," but include report card conference nights and science nights. Report card conference nights give parents the opportunity to spend one on one time with their child's teacher to discuss the child's achievement and how the parent can further support the child.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(a)(2)(D) and 1116(e)(4)].

count	Program	Coordination
1	District School Advisory Council	This Parent Advisory Council represents each school in the District. The DSAC reviews Code Of Conduct, Student Progression Plans, Parent Family Engagement Plans, and other items of concern.
2	District Parent Advisory for Advanced Academics	This Parent Advisory Council is actively involved in the support and increasing the advanced academic program.
3	IDEA	Supplemental instructional support provided by Federal funds will be discussed with parents during the development of the Students' IEP.
4	Exceptional Students Education	This Parent Advisory Council is actively involved in reviewing parent educational activities and strategies.

5	Title I Part A	Will provide funds to all district Title 1 schools, in a school wide project format, to target academic assistance to all students, professional development for teachers, administrators, and parent family engagement activities. Title 1 A also funds a set aside for the neglected and delinquent students in the district.
6	Title I Part C, Migrant	Provides services to migrant students (PreK-12) and their families. The primary goal of the Migrant program is to improve academic performance of migrant students and provide health and guidance to them. The Migrant Early Childhood Program serves 3 & 4 year old children in a full time preschool program, focusing on school readiness activities. Parent involvement and education is an integral part of the Migrant Program.
7	Migrant Parent Advisory	The Migrant Parent Advisory is actively involved in reviewing parent educational activities and strategies, as well as student instructional programs.
8	Title II	Provides for teachers and administrators professional development and supports all teachers to be state certified.
9	Title III	Supports activities to assist students to become proficient in English, supports teacher professional development in ELL strategies, parent involvement, and education.
10	ELL	The ELL Parent Advisory Council is involved in reviewing parent education activities and strategies, as well as student instructional programs and strategies. Title I, Part A, Title I, Part C and Title III staff collaborate to provide quarterly parent education activities. Topics covered include, but are not limited to, acculturation, helping your child in school, English language acquisition, FSA standards, graduation requirements and post-secondary career opportunities.
11	Title IV	Supports activities to assist students, teachers, staff, and administrators in the areas of well-rounded educational opportunities, safe and healthy schools, and effective use of technology
12	Title V	Supports students by giving opportunities to them for on-line courses through the Highlands Virtual School
13	Title IX-Homeless & Title 1, Part A-Homeless	Student Services coordinates with Title 1 Part A and Title IX to provide resources (school supplies, social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education (FAPE). Title IX also funds a homeless advocate for homeless students.
14	Supplemental Academic Instruction (SAI)	Supplemental Academic Instruction (SAI) funds will be coordinated to provide summer school for Level 1 readers.
15	VPK	The District has three area schools that are providing VPK during the regular school year. The VPK program will also be facilitated through the district each summer at a school location in each community for families of all eligible incoming kindergarten students not previously served in the private sector or in the District's regular school year VPK program.
16	Adult Education	Adult Education programs are provided at South Florida State College. Numerous vocational programs, college level courses, and community interest workshops are available.
17	Nutrition Programs	The LEA participates in the Federal Community Eligibility Provision (CEP), and the CEP provides free lunches for all students in the District's schools. Students are also provided with a free breakfast. The summer food programs are provided at various school sites and community locations.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), opportunities for students, School grades, Student Achievements, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Preparing Power Point slides and handouts for Title I meeting	Administration	Week of September 23	Sign in sheets/ Parent surveys
2	Notification in Newsletter	Administration	September newsletter	Sign in sheets/ Parent surveys
3	Flyers for Annual Title I Meeting	Administration	First week of September	Sign in sheets/ Parent surveys
4	Title I Annual Meeting-Power Point presentation to show school grades, student achievement, rights of parents, opportunities for students	Administration	September 26	Sign in sheets/ agenda/ Power Point presentation/ Parent surveys

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116(c)(2)].

### Response:

Fred Wild Elementary offers a variety of times for scheduled meetings. Teachers schedule conferences with parents before and after school hours. Regularly scheduled SAC/PTO meetings are held to get input from parents to determine most convenient time. Report card nights are scheduled from mid-afternoon until early evening twice per year. Parents are invited into the classroom to review the progress of their student by the teacher or through student led conferences. Parent involvement nights are scheduled in the late afternoon and evening. Interpreters are provided for meetings. Both the school social worker and the migrant home liaison assist in going to homes to communicate with parents. During the first SAC meetings, times and dates are discussed and scheduled. Child care is provided as needed for the SAC

meetings. If a parent cannot attend a conference, and there is a need to schedule an appointment during the school day, the administration will make arrangements to accommodate the parent.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental and family involvement, in order to ensure effective involvement of parents and families to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1116(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Veteran's Day Program	Music Teacher	Families are invited to attend and they are encouraged to share pictures of family members who have served in the military. The pictures are displayed in the schools courtyard. Students learn the importance of all the branches of the military and their importance.	November 8	Sign In Sheets, student participation
2	WildCat Fest	Parent Involvement Committee, PTO, staff	To promote family time as well as having a parent night to view individual and class science projects. Also, to inform and instruct parents about curriculum and strategies used at school to teach science and ways to assist their child with school work at home.	February /March	Sign In Sheets, student achievement, performance matters, core assessments
3	Awards Day	Administration/ Teachers	Parents are invited to observe the distribution of awards recognizing students for positive academic and behavioral performance at the end of the fourth nine weeks. Encouragement for students to continue to succeed in their academics.	May 18-20	Sign In the office

4	Thanksgiving Lunch	Administration/ Cafeteria Manager	This event encourages parents and students to share a holiday meal together and discuss their day.	November 20	Number of meals purchased
5	FWE Newsletter/ Calendar	Administration/ Staff	A monthly newsletter and calendar is sent home to parents in both English and Spanish to inform them of upcoming monthly meetings, parental engagement opportunities and student/family activities.	Monthly	Increased parent participation
6	Report Card Conference Nights	Staff	Inform parents on student achievement and ways to help at home.	October 17 March 26	Sign In Sheets
7	BlackBoard connect calls	Administrators	Inform parents of upcoming parent engagement events	Ongoing	Increased parent participation.
8	Parent Engagement Nights	Administrators and Parent Involvement Committee and Grade Level reps.	Provide information to parents on science, safety (including internet safety), literacy and science curriculum and strategies.	AVID Night (5th grade) September 26	Parent Surveys/Increased parent participation. Increase in student achievement. The math, reading and science nights evidence will be based on Math FSA, ELA FSA, Science FCAT, Performance Matters, Basal Chapter tests, Progress Monitoring, STAR, and informative assessments. AVID- attendance

9	SAC/PTO meetings	Administrators	Provide an opportunity for parents to be informed about school activities as well as an opportunity to provide input.	Bi-Monthly	Parent surveys/ increased parent participation
10	Back to School Orientation	Staff	Provide information on school, grade level and class expectations.	August 6	Parent surveys/ increased attendance (389 attendance)
11	Facebook page	Tech 1	Promote parent awareness	Ongoing	Parent surveys
13	Family Literacy Night	Reading Coach/Teachers	To promote reading among students and families	April (TBD)	Parent Participation/Sign In Sheets (204 attendance)
15	School /Classroom Website	Tech 1/Teachers	Student achievement will increase because parents will be well informed of school and classroom functions and activities. They will provide current information about academics and testing.	Ongoing	Parent surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Provide staff training on parent engagement	Administration, Curriculum Leadership Team, Literacy Curriculum Resource	To increase engagement with our parents which will increase Academic Success with our students. We incorporate family nights for parents to have the opportunity to work with students on their academics and give them ideas of things that they	October 14 (Team Leader Meeting)	Increased Parent Involvement, parent input and student achievement

		Teacher	can do at home. For example, AVID Parent night which showcased student binders, two column notes and reading strategies and a planned game night this gives opportunities for students to work with parents on games such as Scrabble and card games to practice math facts and create words.		
2	New Curriculum and Text Complexity	Administration; Curriculum Leadership Team	Plan, prepare and schedule informational nights for technology, safety, literacy, and science. Communicate the value of parental involvement by building ties between the home and school through communication, class events, and school-wide events. Based on research, student achievement should improve as a result of increased parental involvement.	October 14/ Ongoing	Lesson plans, student

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116 (e)(4)].

The Curriculum Leadership Team - led and monitored by Megan Moesching , principal, and Allisa Burke , assistant principal, meets on the second Monday of every month during the school year or more frequently as needed, to discuss school-wide data and make plans for parent engagement activities. The Leadership team develops ideas that they take back to their grade levels to continue making grade level plans. Each grade level will be represented in a Family Engagement activity. Evidence of effectiveness or completion of an activity or task will be documented by sign-in or check off sheets for attendance and comments on parental climate surveys as well as meeting notes or minutes.

## Communication

Describe how the school will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about the Title I programs [Section 1116(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116(c)(5)].



**Response:** The Annual Title 1 Meeting in addition to all SAC/PTO meetings are advertised on monthly school calendars and in the school newsletter as well as on the school web site and the school's Facebook page. Notification of meetings is sent home in both English and Spanish, and interpreters are available for meetings. Parents are kept informed about curriculum and student progress through Back to School Orientation Night, Parent Involvement events, report card nights, parent conferences, newsletters, web sites, and IEP, 504, ELL and MTSS meetings. Copies of newsletters and school calendars are maintained at the school as well as documentation logs of Connect Ed calls from the web site. Additionally, copies of SAC/PTO agendas, sign in sheets and minutes and parent invitations to participate in ESE meetings are maintained at the school. Administration and front office staff work collaboratively to create materials and ensure delivery of the materials.

The school will notify parents on the first day of school through the "Right to Know" letter that parents have the right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals. The school will also notify parents when their student has been assigned or has been taught for four or more consecutive weeks by a teacher who is out of field. This notification will be a "Four Week Letter" to the parents.

The school also will provide each family with an individualized student report of the child's performance on state assessments for those students taking the assessments.

## **Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand (Section 1116 (e)(5) and 1116(f)).

**Response:** The school provides written and verbal notification of school activities in both English and Spanish through newsletters, notifications home and Connect Ed calls to homes in both English and Spanish. Interpreters are available for all meetings. A Migrant Programs home liaison is housed on the school campus and assists with parent notification and education. Additionally, the school contacts the district to assign an interpreter for hearing impaired parents when requested for scheduled meetings. Administration also accommodates any parents with disabilities. The meetings for Migrant/ELL parents are held at our school in October, January, and April each year by district representatives. The administration meets regularly with ELL paraprofessional to monitor student achievement and determine if services are required for translation of any additional languages in the student/family population.

## **Evidence of Input from parents- must have evidence of parent/family input in the development of the plan- Send District Office a copy of Meeting Notes**

## **Parent-School Compact-Send District Office a copy of your Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

See copy of approved School-Home Compact. Copy and paste

# FRED WILD ELEMENTARY SCHOOL

3550 Youth Care Lane • Sebring, FL 33870

Phone: (863) 471-5400 • Fax: (963) 471-5426 • TDD: (863) 382-3692

Megan Moeschling  
Principal

Allisa Burke  
Assistant Principal

## FRED WILD ELEMENTARY PARENT-SCHOOL COMPACT 2019-2020

Effective schools are a result of families and school personnel working together to ensure that children are successful in school. A compact agreement is between two groups that firmly unite them. You are invited to be involved in a partnership with Fred Wild Elementary.

### PARENT/GUARDIAN AGREEMENT

Parents and family are children's first and most important teachers. To encourage my child's learning success in school, I will:

- See that my child attends school regularly and is punctual.
- Provide a quiet study area at home and encourage good study habits.
- Encourage my child's efforts and be available for questions.
- Have ongoing communication with my child's teacher.
- Read with my child regularly.
- Support the teacher's efforts to help my child succeed at school.

Parent/Guardian Signature: \_\_\_\_\_

### STUDENT AGREEMENT

It is important that I work to the best of my ability. I will:

- Try to do my best in my work and in my behavior.
- Come to school each day on time and prepared to learn.
- Show respect for myself, my school, and other people.
- Work cooperatively with my classmates.
- Complete and return homework assignments.
- Believe that I can learn and will learn.

Student Signature: \_\_\_\_\_

### TEACHER AGREEMENT

It is important that students achieve. I will:

- Do my best to meet the individual needs of my students.
- Provide a safe and positive classroom environment.
- Provide motivating learning experiences for my students.
- Work with parents to ensure each child's success at school.
- Maintain open lines of effective communication with my students and their parents to support student learning.

Teacher Signature: \_\_\_\_\_

### PRINCIPAL AGREEMENT

Learning environment is very important for student achievement. I am:

- Committed to provide a quality learning environment in which ALL children can learn and develop to their maximum potential at Fred Wild Elementary.

Principal Signature: \_\_\_\_\_

DATE COMPACT SIGNED: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ TEACHER NAME: \_\_\_\_\_

## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents and families to help their children academic achievement [Section 1116 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Veteran's Day Program	1	150	Families are invited to attend and they are encouraged to share pictures of family members who have served in the military. The pictures are displayed in the schools courtyard. Students learn the importance of all the branches of the military and their importance.
2	Awards Day	1	150	Parents are invited to observe the distribution of awards recognizing students for positive academic and behavioral performance at the end of the fourth nine weeks. Encouragement for students to continue to succeed in their academics.
3	Report Card Conference Nights	2	October-365 March- 329	Inform parents on student achievement and ways to help at home.
4	Back to School Orientation	1	386	Provide information on school, grade level and class expectations.
5	AVID Parent Night		32	Families of 5th grade students are invited to come and discuss what is taking place in their classrooms with organization of student binders, and WICOR (Writing, Inquiry, Collaboration, Organization and Reading) strategies
6	Movie Night	1	252	Families are invited to school for information on Reading, how they can assist their students with reading and enjoy a movie and snack.
7	ELL Parent Night	1	16	Parents of ELL students and migrant families are invited to gain information regarding school resources, assistance and information about the school.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PBiS	1	40	Common language will increase student accountability for academics and behaviors.
2	Provide staff training on parent involvement	1	40	Plan, prepare and schedule informational nights for technology, safety, literacy, and science. Communicate the value of parental involvement by building ties between the home and school through communication, class events, and school-wide events. Based on research, student achievement should improve as a result of increased parental involvement.

## Barriers

Describe the barriers that hindered participation by parents in parent and family engagement activities during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers and design more effective parent and family engagement policies (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116(a)(2)(D)(i)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent volunteers	Administration will personally invite families to volunteer on campus.
2	Inclusion of LEP parents into school meetings	Have translators available during meetings