

# **Boulware Springs Charter) Title I, Part A Parent & Family Engagement Plan**

I, Kay Abbitt, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## **Assurances**

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Student Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).

Kay D. Mott 9-5-19

Signature of Principal or Designee      Date Signed

### Parent & Family Engagement Mission Statement

Response: The purpose of our Parent & Family Engagement Plan is to provide a framework within which the school and the parents work together to optimize learning for all students. We believe that the support of both the school and home is necessary for children to be successful with learning.

### Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Parent Teacher Association
- Title 1 meetings and workshops
- Thanksgiving Feast, field days, Manatee Jubilees
- Parent Activity Evaluation Forms
- School Climate Surveys

### Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

| Count | Program              | Coordination                                                                                                                                                                                                                                                            |
|-------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | K-2 Reading Workshop | Meeting with the parents of our youngest students will set the stage for future communication and teamwork. Families will learn how to support their children in reading and writing. Word making activities along with decoding practices will be part of the evening. |
| 2     | Take STEM Home!      | STEM activities are fun and hands-on. Parents will help put together STEM kits that can be taken home. These kits will have either a K-2 or 3-5 focus.                                                                                                                  |

|   |                                    |                                                                                                                                                                                                                                                 |
|---|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | All You Need to Know About the FSA | Intermediate teachers will have the opportunity to share grade/subject specific information about FSA expectations. Stations will be used to disseminate information including giving out practice tests and lists of test specific vocabulary. |
|---|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

| Count | Activity/Tasks                                                                               | Person Responsible                                    | Timeline             | Evidence of Effectiveness                                                                         |
|-------|----------------------------------------------------------------------------------------------|-------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------|
| 1     | School will hold the Annual Parent Meeting in September                                      | Principal,<br>Title I Lead<br>Teacher<br>Title 1 Team | September            | Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings. |
| 2     | Development of agenda for Annual Parent Meeting.                                             | Principal,<br>Title I Lead<br>Teacher                 | August-<br>September | Completed Agenda                                                                                  |
| 3     | Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.   | Principal,<br>Title I Lead<br>Teacher                 | August-<br>September | Copies of presentation and all handouts                                                           |
| 4     | Send notices in school newsletter, send invitations via backpacks, alert parents of meeting. | Principal,<br>Title I Lead<br>Teacher                 | August-<br>September | Photograph of marquee, copy of newsletters and invitations                                        |

### Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Providing on site childcare so that parents can participate in workshops.
- Providing multiple sessions of the workshops to accommodate family schedules.
- Providing multiple times throughout the day to have parent teacher conferences.

### Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

| Count | Content and Type of Activity                                       | Person Responsible          | Anticipated Impact on Student Achievement                                                                                                                                                                                                                               | Timeline         | Evidence of Effectiveness                   |
|-------|--------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------|
| 1     | Parent Workshop- New Math Curriculum, Class Dojo, and Report Cards | Kay Abbitt and FCIM Teacher | Provide an understanding of how to access and use online parent communication, new report cards, and new math curriculum                                                                                                                                                | Sept             | Parent evaluations, agenda, sign in sheets. |
| 2     | K-2 Reading/Writing Workshop                                       | Title 1 Lead Teacher        | Meeting with the parents of our youngest students will set the stage for future communication and teamwork. Families will learn how to support their children in reading and writing. Word making activities along with decoding practices will be part of the evening. | October/November | Parent evaluations, agenda, sign in sheets. |

|   |                                     |                      |                                                                                                                                                              |          |                                             |
|---|-------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------|
| 3 | Take STEM Home Kits                 | Title 1 Lead Teacher | After this workshop, families will be able to check-out STEM activities to take home. Activities will address K-2 students and 3-5 students. STEM activities | December | Parent evaluations, agenda, sign in sheets. |
| 4 | All You Need to Know About the FSA. | Title 1 Lead Teacher | Parents will be taught about what to expect with the FSA test. Practice tests will be given out and parents will be shown how to help their child prepare.   | February | Parent evaluations, agenda, sign in sheets. |

### Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

| count | Content and Type of Activity                              | Person Responsible                 | Anticipated Impact on Student Achievement                                                                                        | Timeline | Evidence of Effectiveness                                                     |
|-------|-----------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------|
| 1     | Review of Home-School Compact and School Improvement Plan | Title I Lead Teacher and Principal | A positive student impact will result from the staff's ability to effectively communicate our academic expectations to families. | August   | Training agendas and sign-in sheets<br>Training evaluations<br>Parent Surveys |

|   |                                                                      |                      |                                                                                                                                |          |                                                                               |
|---|----------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------|
| 2 | Review of District and School-level Parent & Family Engagement Plans | Title I Lead Teacher | A positive student impact will result from the staff's ability to effectively work with families.                              | October  | Training agendas and sign-in sheets<br>Training evaluations<br>Parent Surveys |
| 3 | Class Dojo: Ways to Engage/Collaborate with Parents                  | Title 1 Teacher      | This workshop will empower teachers to effectively communicate and engage parents on current goals, standards, and assignments | December | Agenda, sign in sheets                                                        |

### Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.
- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request.

### Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting the Annual Meeting.
- "Beginning of School" Packet

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- Open House

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Parent Teacher Conferences
- SAC/Board Meetings

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence of parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent & Family Engagement Plan review process.
  - Parent Input Surveys
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### **Accessibility**

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.