

Title I, Part A 2019-2020 Parent and Family Engagement Plan

BONITA SPRINGS ELEMENTARY SCHOOL

I, Deborah, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1116
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116];
- If the plan for Title I, Part A, developed, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified [Section 1116]
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1116].



Signature of Principal or Designee

5-2-19

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116]].

Parents will be invited to attend our school Student Advisory Council through School Messenger, phone calls, Peachjar, newsletters, and the school marquee. At this meeting, parents will be asked to give input and suggestions for ways the parent involvement funds should be spent. Administration will share the school's needs and gain input from the SAC committee. At our end of the year SAC meeting, there will be a discussion with parents about our PFEF and what should be included. Once the plan is finalized, it will be reviewed by members of SAC and administration on an ongoing basis. Members of the SAC committee will be determined by parent interest and diverse ethnicities to mirror the student population of Bonita Springs Elementary. The flyers, newsletters, agendas, sign-in sheets, handouts, and minutes for all SAC meetings will be maintained in the Title I Crate.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

count	Program
1.	Head Start Head Start teachers will conduct 2 individual personal conferences and 2 home visits each year with each child's parent.
2.	ESOL/ELL (Title II) All programs and activities will be available to all parents. All invitations, flyers, and School Messenger messages are translated in Spanish.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Annual Meeting	Administrators, teachers, parent involvement	August or September	*Proof of Advertisement of the meeting* Agenda and minutes from the Title 1 meeting with the specific discussion on compact and expenditure of funds *Hard copy of the Title 1 PowerPoint

	specialist and support personnel	presented to parents explaining what it means to be a Title 1 school. *Sign-in Sheets from Title 1 Meeting * % of compacts returned and signed samples
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116]].

Bonita Springs Elementary will offer a variety of opportunities for parents to be involved at school. Workshops and trainings are scheduled at multiple times during different days and evenings to accommodate parent schedules. At these workshops handouts and a translator will be provided. Meetings will be advertised through school newsletters, Peachjar, marquees, and School Messenger. In addition, our Migrant Family staff is always willing to help with parents that are not available. They also hold meetings at multiple times during the day and childcare will be provided. Transportation and home visits may be available if needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116]]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116]]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116]].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title 1 Annual Meeting	Administration/teachers	Provide information to parents about the Title 1 program, about expectations and how they can support their children at home.	August or September	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
2	Open House	Administration/teachers	Parent and guardians will be provided with information regarding school policies, procedures, expectations, schedules, and community resources for back to school uniforms and supplies.	August	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
3	SAC/PTO meetings	Adminstration/teachers	Parents participate in school decision making for increased student achievement	Quarterly	Flyers, agenda, handouts, sign-in sheets, workshop comment forms

					and meeting minutes
4	FSA Success Night	Administration/3-5 grade teachers	Administration and teachers will educate and inform parents on how they can help their children succeed on the FSA test	February	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
5	Social Media/Cyber Bullying Facts Night for Parents	Administration/technology specialist/school counselor	Provide information to parents on how to teach your children on Cyber Bullying	November	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
6	Grade Level Curriculum Nights	Teachers	Teachers explain the grade level and classroom expectations, show samples of work that will be done, and give an overview of the year to come.	First Quarter	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
7	Read with My Child Workshops	Administration/Reading Specialist	Provide information to parents on how parents can help their children through research-based strategies and tips.	First Semester	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
8	Volunteer Orientation	Volunteer Coordinator	Provide information to volunteers on expectations and how to best serve the needs of the stakeholders	Ongoing	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
9	Preparing Students for Middle School	School Counselor	Provide information to parents about vaping, tobacco, and sythetic marijuana.	May	Flyers, agenda, handouts, sign-in sheets, workshop comment forms
10	Student Led Conferences	Teachers	Provide information and resources to parents so they can assist with helping their child succeed.	First Semester	Flyers, agenda, handouts, sign-in sheets, workshop comment forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty training on the value of school volunteers	Volunteer Coordinator	Increased parent involvement correlates to increased student achievement.	School Year	% of faculty attending the training

2	Just for Parents Website	Technology Specialist	Research-based articles that can be shared with parents on how to help their child in school.	School Year	Inservice Report
3	Professional Learning Communities: What Great Teachers Do	Administration	Provide staff with research-based practices to increase parent involvement and student achievement	Ongoing	Agenda, handouts

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116)].

Bonita Springs Elementary School will maintain a family-friendly environment with warm welcoming staff members in order to encourage and enhance parent participation.

Communication

Describe how the school will provide parents of participating children the following [Section 1116]:

- Timely information about the Title I programs [Section 1116];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116].

During our Annual Title I Meeting, parents will be given an explanation of what Title I means and the programs and opportunities that are available to students and parents within a Title I school. During our Open House, parents will get information from their child's teacher about curriculum standards and learn how to contact their child's teacher if they have concerns. Parents will also receive information in writing that explains the purpose and format of upcoming district and state mandated assessments. If parents request special training to be able to help their child at home, the school will make arrangements to provide the requested training. If parents have concerns or comments regarding the District Parent and Family Engagement Plan, they will be directed to the District Title I office. Everything that is sent to parents will be located in Peachjar and/or will be in the Title 1 Crate located online at Bonita Springs Elementary School.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116)].

- Provide all communication sent home to families in both English and Spanish.
- Translators will be provided for all school-wide events and available for all conferences and meetings.
- Events will be advertised with flyers, on the website, in Peachjar, in the newsletter in both English and Spanish.
- Transportation can be provided to families with the use of the Title 1 Parent Involvement van.
- Business partners donate food for some functions to accommodate our busy families.
- Daycare will be provided for some events.
- School Messenger and Peachjar will give parents the opportunity to choose to hear or see the message in English and Spanish
- We will make every effort to provide full opportunities for parents with disabilities and those with special needs.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
X___ Not Applicable

Upload Evidence of Input from Parents

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116j.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116j).

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the

capacity of parents to help their children [Section 1116]]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated impact On Student Achievement
1	Open House	1	490	Parent and guardians will be provided with information regarding school policies, procedures, expectations, schedules, and community resources for back to school uniforms and supplies.
2	Title 1 Annual Meeting	1	35	Increase level of parent involvement to become active in the decisions made at the school. Provide information to parents regarding their legal rights and the efforts of the school and the district to meet those requirements.
3	FSA Success Workshop	1	22	Provide information to parents on how parents can help their children through research based strategies and tips
4	Curriculum Night - Primary Expectations - Kindergarten Orientation	2		Providing parents information regarding district approved standards-based curriculum expectations and action plans.
5	SAC/IPTO Meetings	8	30	Provide information and updates to SAC members and guests on the state of the school, as well as seek input regarding funds, initiatives, and programs.

6	Volunteer Orientation	Ongoing	111	Provide information to volunteers on expectations and how to best serve the needs of the stakeholders
7	Proactive Approaches to Prevent Humantrafficking	1	34	Provide information to parents about proactive approaches to prevent their children from being victims of human trafficking.
8	Social Media/Cyber Bullying Facts Night for Parents	2	27	Provide information to parents about social media sites and how parents can help their children through positive discipline techniques.
9	Preparing Students for Middle School	1	25	Provide information to parents about vaping, tobacco, and sythetic marijuana.
		Total 18	Total 774	

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff training on the value of school volunteers	1	75	Increased parent involvement correlates to increased student achievement.
2	"Just for Parents" link on District website	1	35	Provide staff with district approved, research-based educational resources.
3	Professional Learning Communities: What Great Teachers Do	1	35	Provide staff with research-based practices to increase parent involvement and student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	No transportation/gas money	Provide transportation with the Parent Involvement van; send helpful information home with child
2	Work/Time	Flexibility in times, events are planned
3	Language	Translator at meetings
4	Lack of Child Care	Child care will be provided during the parent and family engagement events
5	Family Commitments	Reminders
6	Lack of technology/technology skills	Provide assistance or demonstrations for the various technology programs

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity

Title 1 Parent Involvement Funds

\$1000 – Translator/Child Care Monitor
 \$450 – Postage
\$830 – Supplies (paper, toner etc.)
 \$4000 – Copy Machine Rental