

SAWGRASS SPRINGS MIDDLE SCHOOL
School-Level Parent and Family Engagement Plan
2019-2020

Mission Statement

The Sawgrass Springs Middle School faculty and staff is dedicated to providing an innovative educational program in which all students will be actively engaged in learning, through an integrated environmental curriculum, incorporating the most recent technology, in a clean, safe, environment where students will experience academic and personal growth.

Involvement of Parents

Sawgrass Springs Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents are involved in the Title I program through monthly parent activities that begin early in the year with our Open House for all grades. Parents had a copy of their children class schedule and visited classrooms and talked to each teacher. 6th Grade Open House will take place on 9/10/2019 and 7th/8th Grades on 9/11/2019. These meetings inform parents of the many components of the Title I program, introduce them to the school's curriculum and various assessments in each subject area, and recruit parents to become part of the school's decision-making process.

We plan to combine PTSA, SAC and TITLE I Family Nights into one evening to maximize participation and continue to be successful in providing parents a forum for participation in an organized, ongoing and timely manner. Parents have the opportunity to attend staggered activities that involve them on several levels. SAC meetings throughout the year offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title I Home-School Compact and Annual Title I Parent Survey, and keeps parents informed as to the implementation of the School Improvement Plan.

Sawgrass Springs Middle School's Parent Newsletter and Sawgrass Springs Web site contain a "Title I Corner" to keep parents up-to-date on Title I issues and various ways to communicate with the school. A special "Title I Bulletin" is sent home via backpack with all students to inform parents as to the location of the school and district Parent Involvement Policies and ways to access the School Improvement Plan. This information is also posted on our website in the Title I section. The school's website contains an extensive section on Title I activities and features monthly parent night gatherings with photographs and news releases.

Coordination and Integration

Sawgrass Springs Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Title I, Part A	Title I funds at Sawgrass Springs Middle provide additional teacher time to assist students, particularly low performing students.
2	TITLE I, Part A	Staff Development funds are used to develop a comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to mastery and improve student achievement.
3	TITLE I, Part A	Parental Involvement Funds are utilized to fund academic parent nights that provide parents with new skills to support student learning at home. Improving the frequency and quality of family participation and increasing family literacy are also goals of our parental involvement component. Monies are used to purchase food, supplies/materials and provide stipends for teacher presenters.
4	TITLE I, Part A	The district coordinates with Title I, Title II, and Title II to ensure staff development needs are provided.
5	TITLE II	Substitute coverage is provided for teacher training activities and professional development and additional coaching support.
6	TITLE III	English Language Learners (ELL) are instructed through the Sheltered Instruction Observational Protocol (SIOP) by a team of teachers specifically trained in this method of instruction. Additionally, ELL students receive reading and developmental language arts instruction by a certified ESOL teacher.

Annual Parent Meeting

Sawgrass Springs Middle School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan Q2 Annual Parent Meeting date with Principal and Curriculum Leadership Team.	Denise Depasquale-Laurel, Title I Coordinator	December 13, 2019	Posted date evidenced by parent links, newsletters, emails to staff, website.
2	Advertise date to staff, SAC, parents and Community through flyers sent home in two languages via backpack with all students, post on website, include in school newsletter and sent parent link.	Denise Depasquale-Laurel, Title I Coordinator	December 13, 2019	Flyers, Parent Link notice, website page, newsletter
3	Work with Leadership Team to plan agenda and PowerPoint Presentation that includes all aspects of the Title I Program including SES information, school choice, school grade, AYP data as well as grade and subject area curriculum and assessment.	Denise Depasquale-Laurel, Title I Coordinator	September 2019	Copies of agenda and PowerPoint Presentation
4	Conduct the public meeting, provide academic booths for parents to peruse to learn more about curriculum and the Title I Program	Denise Depasquale-Laurel, Title I Coordinator James Cecil, Principal	October 2019	Copies of flyers, agenda, sign-in sheets to determine number of parents in attendance and, photos to Verify attendance.

Flexible Parent Meetings

Sawgrass Springs Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to Parental Involvement [Section 1118(c)(2)].

Parent conferences are scheduled in the morning hours 5 days a week and offer flexibility in time slots. ESE parent meetings are conducted not only in the morning, but also throughout the day to provide convenience for parents. The social worker makes home visits where needed. PTSA/SAC/Title I Parent Nights will be conducted regularly on the same evening, so parents have an opportunity to participate in all or selected events. SAC parents have approved this collaboration for several years and point to it as a “best practice” that has increased parent involvement in Title I parent-student activities. Complimentary childcare and food are provided at each PTSA/SAC/Title I parent night activity. Some teams conduct parent “coffee chats” each quarter in the morning before school begins to discuss progress monitoring of students. Interims are passed out at that time, a day in advance of the school distribution, to afford parents a one-on-one opportunity to discuss strengths and weakness with team teachers.

Building Capacity

Sawgrass Springs Middle School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)], [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	5 th Grade Parent Orientation	Denise Depasquale-Laurel	Get parents involved early on type involvement that is expected of them to help their children succeed in Middle School.	May 2019	Attendance List
2	Open House	Georgette Hamm, Lorry Greenberg, Denise Depasquale-Laurel	Outline SSMS expectations and opportunities for parent involvement during the school year	September 2019	Attendance list
3	Monthly SAC Meetings	Frances McMahon Lisa Gray	Empower parents by providing curricular and assessment info, training on data analysis and ways to monitor the School Improvement Plan. Train members of SAC on shared decision making. Seek input from parents on the planning and implementation of action plans for the SIP and Title I Parental Involvement Plan	August 2019 to May 2020	SAC Agendas SAC Minutes SAC Sign-Ins Achievement Data Parent Survey
4	Professional Development Committee	Emily Riedmayer	Plan and execute the PD plan to support teaching strategies that will yield learning gains for our students.	August 2019 to May 2020	Agenda Meeting Minutes
5	Family Safety and Prevention Night	Denise Depasquale-Laurel	Inform parents of ways to detect and avoid bullying and cyber bullying. Help parents learn strategies to deal with de-escalating conflicts at home and in the community. Provide a variety of community resources for parents regarding teen safety.	December 2019	Flyers Agenda Sign-In Achievement Data Parent Survey

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
6	Reading/Social Studies Family Night & Family Book Fair	Theresa Gil	Train parents on ways to help students improve Vocabulary acquisition and improve skills in comprehension. Expose families to the Book Fair and provide info on how to access materials and books from PIRCS, Title I Mobile Unit and Public Libraries. Help parents understand the difference and transition from the NGSSS curriculum to the Common Core State Standards.	October 2019	Flyers Agenda Sign-In Achievement Data Parent Survey
7	Math/Engineering Family Night	Lorry Greenberg, Title I Coordinator, Dr. O'Brien, Math Coach	Provide hands-on activities so parents and students see the connection between math and engineering. Help parents understand the difference and transition from the NGSSS to the Common Core State Standards.	October 2019	Flyers Agenda Sign-In Achievement Data Parent Survey
9	Science/Technology Parent Night	Emily Riedmayer, Science Department Chair	Provide hands-on activities and demonstrations to show parents how science can be reinforced at home.	October 2019	Flyers, Agenda Sign-In, Achievement Data, Parent Survey
10	Writing Family Night	Deanna Waters	Share writing rubric and show parents how student writing is scored. Students and parents will write together following the rubric and assess their writing based on the rubric.	October 2019	Flyers; Agenda Sign-In, Achievement Data, Parent Survey

Staff Training

Sawgrass Springs Middle School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Improving Parental Involvement: Strengthening the Home-School Connection	Denise Depasquale-Laurel, Title I Coordinator Marc Desruisseaux Title I Liaison	“Best Practices” for teams to improve Parental involvement. Involving parents in meaningful ways in the academic program.	October 2019	Parent feedback in Title I Annual Survey
2	Conducting Effective Parent-Teacher Conferences	Maria Barragan, Guidance Director	Guidance Director will meet with teams to share ways to effectively hold parent-teacher conferences and how to help parents support children at home academically.	October 2019	Agenda Sign-In Student Achievement Data Parent Night sign-in Sheets Parent-Teacher Conference sign-in Sheets

Other Activities

Sawgrass Springs Middle School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Parents will be encouraged to attend ESE meetings and workshops focused on ways to help their children succeed in school. The Guidance Department will reach out to parents of low-performing students to meet with them one-on-one and offer ways to provide academic assistance at home.

The Title I Mobile Parent Unit will be scheduled to arrive on campus, when available, at our parent nights. Parent flyers, brochures and Parent Involvement Policy will be available for parents in the front office and in the Guidance Center.

Communication

Sawgrass Springs Middle School will provide parents of participating children the following;

Sawgrass Springs Middle will begin the year with a "Title I Bulletin" that will be distributed via book bag to all students. This bulletin will contain "Right to Know Letters," information about the "Home-School Compact" location of the School Improvement Plan and Parental Involvement Policy, and information related to Parent Resource Centers. Additionally, each month, information is posted on the school's website in the "Title I Link" and also included in the "Title I Corner" of the school's monthly newsletter. These documents contain up-to-date information regarding parent activities, policies, and procedures related to the Title I Program.

The Title I Annual Public Meeting provides descriptions and explanations of the school's curriculum and academic expectations for proficiency in all subject areas and grade levels. This information is shared at monthly SAC meetings via Department Head presentations and the Principal's report. Our monthly SAC meetings provide the forum for parents to provide input and formulate suggestions related to decisions affecting the academic program. Parents are actively recruited for SAC, beginning with the Title I Annual Public Meeting and throughout the year at Title I Family Activities.

Parents have the opportunity to provide input through the year-end evaluation survey. Comments and suggestions will be taken into consideration and included in the annual "Review of the Parent Involvement Plan."

Parents will have the opportunity to provide input on the Home-School Compact. Comments and suggestions will be taken into consideration and included in the coming year's compact.

Accessibility

Sawgrass Springs Middle School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children).

To ensure accessibility, particularly for our Hispanic/ELL population, flyers for parent involvement activities are sent home in Spanish to the extent possible. Parent informational brochures are also provided at the sign-in table in English and Spanish. Interpreters are on hand for each parent activity, and many sessions are held in both languages, so parents have a full understanding of the activities.

In order to increase the involvement of students with disabilities, additional invitations will be sent home this year to encourage additional participation and the ESE Specialist will take an active role in calling and personally recruiting parents.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

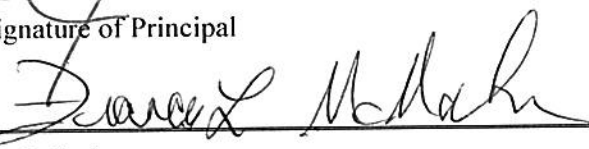
This plan was adopted by the school on 3/6/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal



Date



SAC Chairperson



Date