2019-2020

**Parent & Family**

**Engagement Plan**

For: \_\_\_\_\_Wadsworth Elementary School\_\_\_\_\_\_

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# INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to your Google folder by **May 31, 2019**.
4. Complete the SIP section (found at the end) when your school SIP is completed.

Evaluation of

2018-2019 School Year PFEP

# BUILDING CAPACITY

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| **Content & Type of Activity** | **Number of Activities** | **Number of Participants** | **Impact on Student Achievement** |
| MEET THE TEACHER | 1 | 1454 | iReady ELA AP1-AP2 Proficiency rose 24% |
| CURRICULUM NIGHT | 1 | 497 | iReady ELA AP1-AP3 Proficiency rose 37%. iReady MATH AP1-AP3 Proficiency rose 44% |
| DONUTS WITH DADS | 2 | 635 | Referrals decreased in Q1 by 14 |
| FAMILY BOOK NIGHT | 1 | 143 | iReady ELA AP1-AP2 Proficiency rose 24% |
| PUBLIX MATH NIGHT | 2 | 171 | iReady MATH AP1-AP2 Proficiency rose 24% |
| DR. SEUSS LITERACY NIGHT | 1 | 346 | iReady ELA AP1-AP3 Proficiency rose 37%. |
| FSA INFORMATIONAL NIGHT | 1 | 13 | 3rd Grade FSA ELA Proficiency rose 6% |
| PARENT TECH NIGHT | 1 | 13 | Increased # of parents signed up for Skyward grade access |
| STREAM FAMILY NIGHT | 1 | 150 | Science Quarterly Proficiency Rose 13% |
| TITLE I PARENT MEETINGS | 7 | 123 | iReady ELA AP1-AP3 T3 students reduced from 22% to 8%.  iReady MATH AP1-AP3 T3 students reduced from 20% to 7% |

# STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

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| **Content & Type of Activity** | **Number of Activities** | **Number of Participants** | **Impact on Student Achievement** |
| Back to school Faculty & Staff Training | 1 | 90 | Survey data on Spring Survey was favorable that WES was a welcoming & friendly environment |
| Tactical Leadership & Curriculum Team Training on planning family engagement activities | 1 | 16 | Spring family activities were planned using family engagement rubric for increased 1:1 activity time. |

# Best Practices:

# Include a description of the parent and family engagement activity or strategy implemented the previous year that the school considers the most effective including content/purpose and a description of the activity.

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| For engaging families for feedback, sending skyward emails and the monthly parent newsletter yielded the best results in getting feedback from parents. We also had a stronger use of social networks such as Facebook and Twitter for parents to engage in WES events. |

# SCHOOL NAME: DEFINITION OF FAMILY ENGAGEMENT

What is your school’s definition of Family Engagement?

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| We will create an environment where our families feel welcome, participate in their student’s day to day learning and understand that they have a voice in the decisions made to impact their students’ achievement. We strive to engage our families in active learning with students during family events and provide the best resources for supporting students at home. |

# FAMILY ENGAGEMENT MISSION STATEMENT

* The parent and family engagement plan is a shared responsibility.
* The parent and family engagement plan will assist in providing high quality instruction for all learners.

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| The Wadsworth Elementary Mission is aligned with the Flagler School District’s Mission statement to strive to be the nation’s premier learning organization. To accomplish this, all stakeholders work as a team to develop the whole child through successful school experiences in an environment of mutual respect and personal growth.  Wadsworth Elementary School’s goal as it relates to parent involvement, is to ensure that all parents are involved as partners to ensure the academic success of all students. By having the school leadership team meet with parents and community leaders, they will all work as a team to develop the Parent and Family Engagement Plan for the 2019-20 school year. All members of this team will be allowed to express their ideas and plans on how to provide high quality instruction for all learners as well as involve both parents and community leaders as part of this instruction. Members of the leadership team will discuss high yield strategies from the 2018-19 school year that are already in place. |

# ENGAGEMENT OF PARENTS

* The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I Parent and Family Engagement Plan, including involvement in decision making of how funds for Title I will be used.
* Provide evidence of involving parents and families in planning, reviewing and improvement of Title I Parent & Family Engagement Plan, including involvement in decision making of how funds for Title I will be used. This can be meeting agenda and notes as well as parent sign-in sheets.

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| The school will involve parents in an organized, ongoing and timely manner in the planning, review, and improvement of Title I programs. This includes the involvement in decisions regarding how funds for parental involvement are used through School Advisory Council which is comprised of Wadsworth Elementary School Administration, staff, parents, and community members.  Membership is open to all who wish to attend. Members are invited to join through the use of the school website, skyward email, during parent/teacher “Meet the Teacher” orientation, the school marquee, our social media accounts, and the monthly school newsletter.  Broadcast phone calls are also made to notify parents of special activities and events in advance. Notifications for meetings are published on the school website, school marquee, our social media accounts, newsletter and calendar. Official Officers are elected at the final meeting of the year for the next school year. Parent input will be documented in the minutes for all meetings and all parent involvement sign in sheets will be kept on file. |

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# COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

* The school will coordinate and integrate parent and family engagement programs and activities regarding Foster, FIT, ESOL and Unaccompanied Homeless Youth.
* The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

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| **Program** | **Coordination** |
| Title I Parent Resource Room | Wadsworth Elementary School Administration |
| PTO, SAC, and ESOL Parent Leadership Council | Wadsworth Elementary School Administration, PTO, SAC, Title I Parent Specialist, Guidance Department |
| New Teacher Mentor Program | Title I funds will be used to provide training materials and stipends for trainers/event organizers. (Title II funds, if available, pay for mentoring of new teachers and includes training on effective communication with parents.) |
| VPK/Pre-K ESE | Flagler County participates in the Volusia/Flagler Early Learning Coalition. Children who are in PreK ESE, and who are at least 4 years old by September 1st can participate in VPK classes for appropriate mainstreaming. VPK and child care students also participate in activity/PE time with age appropriate Pre-K ESE students. |
| Parent Nights | Standards based parent information nights and family nights will be provided. Title I funds will pay for materials and stipends for teachers who present during the information nights. |

# ANNUAL PARENT MEETING and COMMUNICATION

* The school will provide timely information about the Title I programs.
* Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.
* Description and explanation of
  + Curriculum used at the school
  + Forms of academic assessment used to measure student progress
  + Achievement levels of the Florida State Standards
* Description of the nature of the Title I program that is shared with parents.
* Description of how the meeting will cover school choice, input of parents on and the rights of parents at the annual meeting.
* If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
* The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

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| **Activity/Tasks** | **Person(s) Responsible** | **Timeline** |
| Announcement of Title I Annual Parent Meeting posted on school website, school social media, send home flyers and school newsletter. | School Title I Parent Liaison/School Administration | September, 2019 |
| Announcement of meeting posted on school marquee, social media and send-home flyers | School Title I Parent Liaison/School Administration | September, 2019 |
| Broadcast phone calls to invite parents, guardians, and community members. (Notices are also sent via Skyward email). | School Title I Parent Liaison/School Administration | September, 2019 |
| Develop agenda, sign in sheet, PowerPoint presentation | School Title I Parent Liaison/School Administration | September, 2019 |
| Host Annual Public Title I Meeting | School Title I Parent Liaison/School Administration | September, 2019 |
| Meeting Notes and Powerpoint posted on School Website | School Title I Parent Liaison/School Administration | September, 2019 |

# FLEXIBLE PARENT MEETINGS

* How the school offers a flexible number of meetings, such as meetings in the morning or evening.
* How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

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| The school will offer a flexible number of meetings, such as meetings in the morning and evening. Morning meetings will include Parent/Teacher Conferences scheduled twice a year. Evening meetings will include PTO, SAC, TITLE 1, Standards Information Nights (Math, ELA, and Science/Technology), Parent Technology Night (including new website review), Parent/Teacher Conferences, STREAM Night, Dr. Seuss Night and Publix Math Nights. Refreshments, childcare and translation services will be provided, as needed.  Wadsworth also utilizes our social worker for home visits in cases that the needs arrive for positively impacting our students’ welfare academically or socially. We will also offer at least one technology enhanced meeting (Parent Tech Night) to allow parents to attend digitally. |

# BUILDING PARENT & FAMILY CAPACITY

* The school will implement activities that will build the capacity for meaningful parent/family involvement.
* Other activities, such as, but not limited to a Family Reading & Resource Center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]
* The school will implement activities that will build relationships with the community to improve student achievement.
* The school will provide materials and trainings to assist parents/families to work with their child(ren).
* The school will provide other reasonable support for parent/family engagement activities.

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| **Content and Type of Activity** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| **ELA Curriculum Night** (includes writing). Parents and community members will be provided with standards based materials and activities to work with their children at home. | WES Curriculum Team | Increased achievement in reading | January 2020 | I-Ready scores from AP2 to AP3 of students whose family attended. (Create I-Ready groups after each event) |
| **Publix Math Night**  Parents and community members will be provided with standards based materials and activities to work with their children at home. | WES Curriculum Team.  District Math Curriculum Specialist | Increased math scores | October , 2019 | Increase in Math i-Ready Scores, of students whose family attended. (Create I-Ready groups after each event) |
| **STREAM Science** Night-Parents and community members will be provided with standards based materials and activities to work with their children at home. | WES Curriculum Team. District Science Curriculum Specialist | Increased science performance and scores | December , 2019 | Increase in Science Quarterly Assessments of students whose family attended. (Export data from Unify) |
| **Dr. Seuss Literacy** Night. Parents and community members will be provided with standards based games and activities to work with their children at home. | STEM Committee, WES Curriculum Team | Increased math and ELA Scores | November, 2019  March, 2019 | Increase in Math and ELA iReady annual typical growth scores for those students whose families attended |
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# BUILDING STAFF DEVELOPMENT for PARENT & FAMILY ENGAGEMENT

Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families,

* in the **value and utility of contributions of parents/families.** [ESEA Section 1116]
* in **how to reach out to, communicate with, and work with parents/families as equal partners.** [ESEA Section 1116]
* with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.** [ESEA Section 1116]

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| **Content and Type of Activity** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| Parent Communication | (Principal) | Increased student achievement and decreased behavior referrals | First Faculty Meeting in August, 2019 | Use of Title I Compact and Parent Call log; increased use of planners/iPads for communication. |
| Training of High Support Teachers | Leadership Team | Increased student achievement, decrease behavior issues and increase Parent Communication | July 2019 | Increase in iReady and FSA scores, lower behavior calls/referrals, and increase use of Parent Log |
| Training of Office Staff | Leadership Team | Positive interactions will bring about parents being more engaged at the school; this engagement will result in an increase in student achievement | August 2019 | Decrease in behavior calls/referrals and increase in parent engagement |
| Training of Para-Professionals | Leadership Team | Positive interactions will bring about parents being more engaged at the school; this engagement will result in an increase in student achievement | August 2019 | Decrease in behavior calls/referrals and increase in parent engagement |
| Teacher Family Engagement Training | Diane Howes | Increased student achievement, decrease behavior issues and increase Parent Communication | September 2019 | Increase in iReady and FSA scores, lower behavior calls/referrals, and increase use of Parent Log |

# FAMILY SURVEY

Using your school survey results, choose a topic (Barriers to Engagement, Family Support, Learning Behaviors or Family Engagement) to address this coming school year.

**Family Engagement**

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| **TOPIC:** |

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| **ACTIONS and ACTIVITIES** | **Person(s) Responsible** | **What needs to be completed?** | **Timeline** | **Evidence of Effectiveness** |
| FSA Night | Leadership Team | - Data to show Learning Gains of students in ELA/Math  - Parent communication of time and date of event | March 2020 | Panorama Parent Spring Survey results for Family Engagement increases |
| SAC/PTO Meeting Skyward Email | Administration | Send out the meeting via this platform prior to meetings for parents to plan to attend. | Monthly as meetings occur. | SAC/PTO parent Sign-in Sheets |

# ACCESSIBILITY

* Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
* Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that he parents/families can understand.

“*to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents  
and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand*.” [ESEA Section 1116]

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| The school will provide full opportunities for involvement in activities for all parents (including parents with limited english proficiency, disabilities, migratory children and FIT) by ensuring that facilities are handicap accessible, letters and information are provided in English, Spanish, Russian, Portuguese, and Haitian Creole, when feasible. TRANSACT is the service that is used to provide translated documents to non-English speakers. Translators will be provided at parent night activities and meetings, when possible. Additionally, the school provides (through a partnership with Adult Education) ESOL Family Literacy classes which provides opportunities for parents and community members who have a first language other than English to learn English during the school day three days per week. We also provide flexible parent meetings in order to be sure parents and family members are able to attend activities at different times accommodating their schedules. |

# DISCRETIONARY ACTIVITIES (optional)

* Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

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| **Activity** | **Description of Implementation Strategy** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| Arranging school meetings at a variety of times.  Conducting in-home conferences with information from teachers, other educators, and guidance who work directly with participating children for parents who are unable to attend in person. |  | WES Administration,  WES Guidance,  District social worker | Increased student achievement in all content areas; decrease in number of behavior referrals | August, 2019 through  May, 2020 |

# BARRIERS

* Describe the barriers that hindered participation by parents during the 2018-2019 school year.
* Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

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| **Barrier** | **Steps to Overcoming Barrier** | **Persons Responsible** | **Timeline** |
| Language Barriers | Include translation services, when feasible, for parents who speak a language other than English. | Administration and ESOL Coordinator | August, 2019 through  May, 2020 |
| Single Parents with Small Children | Provide Child Care during events (using students from High Schools) | Administration/  Leadership Team | August, 2019 through  May, 2020 |
| Time of Day of Activities | Providing meetings before school, after school and evening hours. | Administration/  Leadership Team | August, 2019 through  May, 2020 |

Attach evidence of parental input on this PFEP.

Met with parents in SAC/Title I meeting to review draft plan and review school’s compact.

Attach your school compact and evidence of parental input on your school’s compact.

PARENT & FAMILY ENGAGEMENT PLAN

# ASSURANCES

* The parents of Title I students are involved in decisions about how Title I funds are spent.
* A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
* The plan was jointly developed/ revised with parent and made available to the local community.
* The parents and families are involved in planning, reviewing and improving the schoolwide program.
* How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school’s parent and family engagement plan.
* The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student’s classroom teachers and paraprofessionals.
* The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
* The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

THIS PAGE WILL NOW BE UPLOADED DIRECTLY TO CRATE FOR PRINCIPALS TO SIGN.

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Principal’s Signature Date Signed

2019-2020

SCHOOL IMPROVEMENT PLAN GOALS

Complete this section AFTER your school has completed the SIP.

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| **GOALS** | **How will this goal be communicated to families?** | **How will you assist families in supporting this goal?** |
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**2018-2019**

**REVIEW**

**SCHOOL IMPROVEMENT PLAN GOAL**

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| **GOALS: 18-19 SIP** | **OUTCOMES & IMPACT ON STUDENT ACHIEVEMENT** |
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