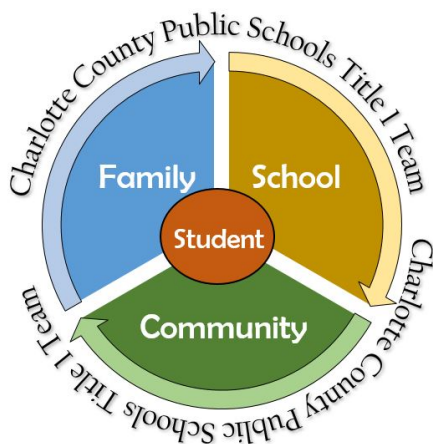


School Improvement and Parent & Family Engagement Plans



2019-2020

NEIL ARMSTRONG ELEMENTARY



INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc [May 31, 2019](#).
4. Complete the SIP section (found at the end) when your school SIP is completed. (There is always an exception, isn't there?)

Evaluation of 2018-2019 School Year PFEP

BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
FR&RC	58	1423	Increase family engagement and 4C's capacity building in reading strategies increases ELA achievement.
Parent Institute Link (Title I link on website)	Ongoing	No Counter on Link	Increase effective parenting skills to support family and student success.
Communication (social media, apps, Parent Connect, school website, teacher websites, newsletters, flyers, digital marquee, Student News)	Ongoing		Effective communication enhances school-family partnership and increases engagement to increase student achievement.

Family Engagement Activities	3	1635	Family engagement leads to increased student success.
Family Engagement Breakfasts	0	0	NAES did not do the Family Engagement Breakfasts.
PFEP	4	8	Improving planning and evaluation of activities to increase engagement to impact achievement.
Student Led Conferences	1	25	Students self-identify goals, raise expectations and increase achievement.
Hooked on Family Engagement Conference	1	4	Dual capacity building supporting collaboration for Family Engagement planning for increased student achievement and overall success.

STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Title I Informational Meeting	1	798	Increase Family knowledge of Title I programs and policies.
Faculty Meetings	Once a month	Instructional Staff	Increase faculty capacity for relationship-building with families.
Professional Development	12	Staff	Increase staff's

			ability to share standards-based instructional practices and expectations with parents to increase student achievement.
Hooked on Family Engagement Conference	1	4	Dual capacity building supporting collaboration for Family Engagement planning for increased student achievement and overall success.

2018-2019

REVIEW

SCHOOL IMPROVEMENT PLAN GOAL

GOALS: 18-19 SIP	OUTCOMES & IMPACT ON STUDENT ACHIEVEMENT
<p>Move students in the lowest quartile to FSA Levels 2 and higher; increase iReady reading & math scores of the lowest quartile students to grade level proficiency.</p> <p>In iReady Reading, Kindergarten scored 73% proficient compared to CCPS 79%, First Grade scored 47% proficient compared to CCPS 63%, Second Grade scored 53% proficient compared CCPS 60%.</p>	<p>In the 18-19 school year, students in the ELA lowest quartile increased from 18% to 55% in students showing growth on the FSA. In Math, the students remained the same at 36% in 17-18 and 36% in 18-19.</p>

In iReady Math, Kindergarten scored 71% proficient compared to CCPS 81%, First Grade scored 44% proficient compared to CCPS 62%, Second Grade scored 59% proficient compared CCPS 64%.	
Increase the overall achievement on the 5th grade FSA Science assessment.	In the 18-19 school year, the fifth grade Science achievement dropped from 70% in 17-18 to 61% in 18-19.

NEIL ARMSTRONG: OUR DEFINITION OF FAMILY ENGAGEMENT

How does your school define Family Engagement?

At Neil Armstrong Elementary, Family Engagement is committed to reaching out to families and engaging them in worthwhile activities that will increase each family's ability to actively support their children's education.

FAMILY ENGAGEMENT MISSION STATEMENT

- ☐ The parent and family engagement plan is a shared responsibility.
- ☐ The parent and family engagement will assist in providing high quality instruction for all learners.

The Family Engagement Mission at Neil Armstrong Elementary is to bridge the gap between families, school, and community partners. Our goal is to improve relationships between home and school, which empowers families to become proactive in their children's education.. Through our Family Engagement activities, we will provide information, training and assistance.

INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

During the annual Parent Engagement meeting, parents, staff, and administration reviewed the effectiveness of our 18-19 Parent and Family Engagement Plan. We reviewed the parent comments on 18-19 Neil Armstrong's Annual Parent Survey to ensure that we as the committee took all perspectives into account as we planned for the 19-20 Parent and Family Engagement Plans. Neil Armstrong also involves parents in the planning and reviewing of Title I programs through the Student Success Plan during our monthly SAC and PTO meetings.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ☐ The school will coordinate and integrate parent and family engagement programs and activities.
- ☐ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Head Start VPK	Head Start Program located on campus; families are invited to volunteer in class and learn home activities during home visits.
Title I, III, IX	The Family Reading and Resource Center funded through Title I provides family-friendly atmosphere where families come with their children to choose check-out and keeper books. Families increase knowledge and expand their portfolio of tools like reading strategies and vocabulary-building to increase ELA success. The Achievement and Family Associate offers parent workshops on a variety of topics to increase student achievement.
Title I, IX	Meet Me for Muffins workshop and tour invites incoming kindergarten families to learn about their new school, teachers, administration
Title I, III, IX	<p>Neil's Nuggets of Knowledge - Coordinate with community partners to provide community information to families. Invite families via marquee, School Messenger Call, NAES FaceBook page and NAES website.</p> <p>Leadership Day Events - Community members and district leadership are invited in the Fall and Spring to tour and participate in Leader in Me programs. Community Partners support requested.</p>

	All Pro Families - Free breakfast for families with a presentation and activities utilizing resources from iMoms, All Pro Dads to strengthen family-child connections and improve family communication.
Title III	ELL Parent Workshops - NAES participates to host meetings for bilingual conversation opportunities and information.
Title IX	Backpacks for Kidz -Supports the needs of families and students.



ANNUAL PARENT MEETING and COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description and explanation of
 - ☐ Curriculum used at the school
 - ☐ Forms of academic assessment used to measure student progress
 - ☐ Achievement levels of the Florida State Standards
- ☐ Description of the nature of the Title I program that is shared with parents.
- ☐ Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]
- ☐ Could be grade level meetings, SIP meetings, SAC meetings
- ☐

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Title I Annual Parent Meeting	Administration	August	Agenda, Sign-in Sheets, Title I Survey
Digital Marquee	Lead Teacher, Administration	August	Photo of Sign
School Connects Calls	Administration	August	Copy of message
Flyer on NAES Website	Administration	August	Screenshot
Flyer posted on FaceBook	AdminIstration	August	Screenshot

FLEXIBLE PARENT MEETINGS

- ☐ How the school offer a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

According to our needs assessment, parents prefer evening meetings, SAC/PTO meetings are held monthly at 6PM/7PM. Family Curriculum Nights are held quarterly. Family workshops and parent meetings are held at flexible times. The Family Reading and Resource Center (FRRC) is open before and after school.

BUILDING PARENT AND FAMILY CAPACITY for 2019-2020

- ☐ The school will implement activities that will build the capacity for meaningful parent/family engagement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.
- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
FR&RC	AFA	Increased Scores	Open 4X/week	Sign-in sheets and data; increased scores.
Parent Institute Link	Administration	Increased Scores	Continuously available throughout the year on the NAES website.	Parent Response
Communication-social media,	Administration, Teachers, AFA	Increased Scores	July through June (daily,	Survey Results

School Messenger calls, school website, newsletters, flyers, digital marquee, and WNAE student news.			weekly, and/or monthly updates)	
Family Engagement Activities	Administration Teachers AFA Custodial Team PTO Volunteers	Increased Scores	August - May	Sign-in Sheets
All Pro Families	Teachers, Parent Volunteers	Strengthen family-child connections and improve communication to reduce behavior incidences and increase scores.	September - May Monthly	Sign-in Sheets
PFEP	Title I PFEP Team and District Staff	Build capacity and increase family engagement for student achievement.	August-May	Agenda, Minutes, Sign-in Sheets
Student-led Conferences	Teachers and Students	Increase family engagement for student achievement	Quarterly	Sign-in sheets, Student Leadership Notebooks
Hooked on Family Engagement Conference	Alliance for Family Engagement , Administration, AFA, Teachers, Parents	Build capacity for family engagement that increases student achievement.	November	Agenda

BUILDING STAFF DEVELOPMENT for PARENT & FAMILY ENGAGEMENT

- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers,

specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]

- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]
- ☐ Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Title I Informational Meeting	District Title I Team	Increased Staff Capacity regarding Family Engagement	August	Agenda, sign-in sheets, increased scores
Faculty Meetings	Administration, AFA	Build staff capacity for Family Engagement	August-May	Agenda, sign-in sheets
Professional Development	Staff	Increase teachers' ability to share stands-based practices and expectations with families.	August-May	Agenda, sign-in sheets
Hooked on Family Engagement Conference	Staff	Build capacity for family engagement that increases student achievement.	October	Agenda

FAMILY SURVEY

Using your school survey results, choose a question from each topic listed below to address this coming school year.

Family Efficacy

TOPIC: How confident are you that you can motivate your child to try hard in school?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
All Pro Families	Rick & Kim Honore Christy Bishop	Purchase subscription Food donations Make arrangements for music & art rooms.	Monthly, before school	Evaluations
Family Workshops	AFA, Renee Wiley	Schedule and plan the workshops	3X throughout school year	Evaluations

Learning Behaviors

TOPIC: How often does your child read for fun?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
FRRC events	Christina Smith	Calendar of theme events, book marks, erasers, keeper books that go with theme.	Once or twice a month	Evaluations
Big AR Book Bash	Administration, Staff, Students	The Literacy Committee needs to meet and plan	Spring 2020	The number of books and words read that are

		the event.		accumulated by the students.
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School Climate

TOPIC: We are looking to improve our student relationships by using the “Leader in Me” frameworks.

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
7 Habits for Families	Administration Lead Teacher	Schedule the 7 Habits for Families event	Fall 2019	Evaluations
Leadership Day	Administration, Staff, Students	Plan and Schedule the Leadership Day	Spring 2020	Evaluations

OTHER ACTIVITIES

- ☐ Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

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COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

Communication with families via flyers, School Messenger Calls, digital marquee, NAES FaceBook page, NAES website, Class Dojo, Remind, WNAE Student News, newsletters, review of student data and district performance presented at SAC/PTO, Title I Family Engagement Documentation Binders (located in FR&RC and main office) Parent input is accepted via various methods. Title I compliance documentation is located in CRATE.

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]

Communication via multimedia methods as described. Welcome Packets provided upon enrollment. Translators available to families. Parent guide and Calendar available in English and Spanish, Family survey available in a wide variety of languages. Information from Family Workshops sent home upon request for those unable to attend. Documentation of title I in CRATE.

DISCRETIONARY ACTIVITIES (optional)

- ☐ Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline
Underground Socializing and Family Networking	Families share community events with one another encouraging attendance.	Families, AFA	Stronger networking among families build capacity leading to improved student achievement.	August-July
Adopting and implementing model approaches to improving family engagement	Email messages to staff about family engagement	AFA, Teachers, Administration	Increase staff awareness of impact and build capacity.	August-May

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Family Schedules	Digitize meeting and learning information. Livestream workshops and meetings.	Administration, Teachers, AFA, District Title I TEam	August-July

2019-2020

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 19-20 SIP)	How will this goal be communicated to families?	How will families support this goal?
Neil Armstrong will increase the percentage of students making learning gains in Math Lowest 25% from 36% in 18-19 to 56% in 19-20.	SAC Meetings, Monthly newsletter, NAES website, WIG Walls throughout the school.	Families can support these goals by visiting the Family Center, attend school events and parent conferences, monitor their students' progress on EDIS, and support the academic learning in the classroom.
Neil Armstrong will increase the percentage of students making learning gains in Math Gains from 53% in 18-19 to 58% in 19-20.	SAC Meetings, Monthly newsletter, NAES website, WIG Walls throughout the school.	Families can support these goals by visiting the Family Center, attend school events and parent conferences, monitor their students' progress on EDIS, and support the academic learning in the classroom.
Neil Armstrong will close the achievement gap in Math Achievement with a focus on the subgroup of Students with Disabilities (SWD) - Close the Gap between SWD compared to Students Without Disabilities (SWOutD) from 27% to 20%.	SAC Meetings, Monthly newsletter, NAES website, WIG Walls throughout the school.	Families can support these goals by visiting the Family Center, attend school events and parent conferences, monitor their students' progress on EDIS, and support the academic learning in the classroom.

PARENT & FAMILY ENGAGEMENT PLAN

ASSURANCES

- ☐ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ☐ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ☐ The plan was jointly developed/ revised with parent and made available to the local community.
- ☐ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ☐ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ☐ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ☐ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is assigned out of field.
- ☐ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

THIS PAGE WILL BE AVAILABLE TO PRINCIPALS TO SIGN IN CRATE.

Principal's Signature

Date Signed