Marjorie Kinnan Rawlings Elementary Title I, Part A Parent & Family Engagement Plan

I, Laura Creamer, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).

Laura Creamer — 8-16-19

Signature of Principal or Designee — Date Signed

Parent & Family Engagement Mission Statement

Response: The parents, community members, business partners, and other supporters believe that it is the mission of Marjorie Kinnan Rawlings Elementary School to educate children by addressing their individual needs, interest, and abilities so that they may function in a productive manner, satisfying to the students and to our ever-changing complex society.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Inviting parents to attend monthly SAC meetings
- Maintaining monthly school newsletters
- Informing parents through Parentlink
- Sending surveys home

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	Head Start	Title 1 will provide "School is Cool" student workbooks for each student and a copy of Parenting Magazine for parents.

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Principal, Title I Lead Teacher Title 1 Team	September	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.
2	Development of agenda for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September	Copies of presentation and all handouts
4	Send notices in school newsletter, send invitations via backpacks, alert parents of meeting.	Principal, Title I Lead Teacher	August-September	Photograph of marquee, copy of newsletters and invitations

Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- scheduling meetings before and during the school day, when prearranged with the teacher
- scheduling meetings directly after school and in the evening
- providing transportation as applicable

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Home-School Communication: Parent training to inform parents of the Daily Communication Log and planners, provided by Title 1: Home-School communication and organizational system to assist with organizational skills and parent communication	School Administration, Title 1 Lead Teacher	School communication and organizational system that will improve parents' ability to assist students at home and communicate with the teacher which will increase student achievement	September, 2019	Agenda, Sign-in sheets, student assessment, increase learning gains, parent evaluations
2	Reading and Technology Night: Reading strategies and activities to help parents encourage reading at home	School Administration, Title 1 Lead Teacher	Reading activities will improve parents' ability to assist students at home which will increase student achievement	October, 2019	Agenda, Sign-in sheets, student assessment, increase learning gains, parent evaluations
3	Math and Science Night: the Alachua County Environmental Protection Department coordinated with faculty members will provide parents with math and science strategies and experiments that can be implemented at home	School Administration, Title 1 Lead Teacher	Math and Science activities will improve parents' ability to assist students at home which will increase student achievement	March, 2020	Agenda, Sign-in sheets, student assessment, increase learning gains, parent evaluations
4	Summer Learning Breakfast: Summer learning materials to help parents encourage learning during the summer months.	School Administration, Title 1 Lead Teacher	Summer learning activities will improve parents' ability to assist students at home which will increase student achievement	May, 2020	Agenda, Sign-in sheets, student assessment, increase learning gains, parent evaluations

Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will results from the staff's ability to effectively work with families.	August 2019	Training agendas and sign-in sheets Training evaluations Parent Surveys
2	Review of Home-School Compact and	Title I Lead Teacher and Principal	A positive student impact will results from the staff's ability to effectively	August 2019	Training agendas and sign-in sheets Training evaluations

	School Improvement Plan		communicate the academic expectation to families.		Parent Surveys
3	Utilizing Student Planners as a Communication and Organizational Tool	Title I Lead Teacher	Positive communication with parents will increase student achievement	September, 2019	Agendas and Sign-In Sheets

Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.
- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request.

Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting an Annual Meeting.
- Sending home flyers prior to Title I meetings

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- School website

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Monthly SAC meetings

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence of parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent & Family Engagement Plan review process.

Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.
- Providing translators for meetings as needed.
- Printing the ELL Report four times each year to keep all staff updated on ELL students in our school.