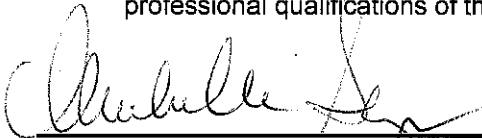


Manatee Cove Elementary School Title I, Part A Parent & Family Engagement Plan (PFEP).

I, Michelle A. Sojka, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP);
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.



Signature of Principal or Designee

9/25/19

Date Signed

Mission Statement

Parent & Family Engagement Mission Statement

Response: Manatee Cove Elementary School believes positive parent/family involvement is essential to student success and that our mission statement: "Each one of us in the Manatee Cove family will work together to create a safe haven for learning where all can reach their personal best," encourages such involvement.

Engagement of Parents & Families

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response: The School Advisory Council (SAC) of Manatee Cove Elementary will have input in the planning, implementation and evaluation of the School Improvement Plan (SIP) and budget, the Title I programs and budget, the Parent and Family Engagement Plan (PFEP) and budget. All parents are invited to be members of the school's SAC. Parent surveys will also be used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

The process to involve our parents in the development and ongoing monitoring of the required PFEP is publicized through the advertisement of SAC meetings via the school's automated phone messenger system, school newsletter, and/or school website. Each SAC meeting is open to families and community for input.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Coordination and Integration		
1	Title I, Part C	Parent assistance is provided through the district's migrant services, such as with translations and with food assistance programs.
2	Title II	The district provides ongoing professional development on how to integrate technology into the classroom and strategies to involve parents in the education of their children.
3	Title III	The district provides funding for support instruction for English acquisition to those students at the school identified as non-English &/or limited English (ESOL) speaking. The district also provides funding for Spanish/English translation services, as possible; to parents in need of services; tutoring to identified ESOL students; and for semester parent meetings of identified ESOL students.
4	Title IX, Homeless	Title IX coordinator provides homeless families with services to assist parents with school supplies, community resources, tutoring, and/or transportation.
5	Head Start	The school's Parent Liaison paraprofessional &/or other school staff will coordinate with Head Start the transitions of Head Start students entering our school's kindergarten.
6	VPK	The school will coordinate with district VPK office about the transitions of VPK students entering our school's kindergarten.

Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include

timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules.**

count	Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House/Annual Title I Parent Meetings	Administration	September 12, 2019	Huge turnout. Parents watched Title I video in the classrooms and completed surveys.
2	Title I Updates at PTA Family Event/Family Book Fair Night	Administration	October 11, 2019	Title I video and slide presentation in the media center during Family Book Fair Night.
3	Title I Updates and Information during Awards Assemblies	Administration	October 21-25 and October 28, 2019	Review Title I information with parents after awards assemblies for each grade level.
4	Title I Updates and Information	Administration	Spring 2020 TBD	Review of Title I information with video, slide presentation, or handouts.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: The Manatee Cove administration, SAC, PTA Executive Board, faculty & the Parent Liaison paraprofessional will work together to arrange flexible parent events to ensure parent involvement occurs.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Hold Open House Night	Administration	Parents increased knowledge of the school and curriculum will positively impact student achievement.	September 2019	Event agenda, sign-in sheets
2	Provide information on how parents can assist other parents to become more	Administration, Title I Parent Education Facilitator, &/or	Student achievement should increase for those students whose parents become more involved in	September 2019 – May 2020	SAC sign-in sheets, minutes and agenda

	involved in the children's school activities at School Advisory Council (SAC) meeting(s)	Parent Liaison	school activities as a result of having had SAC parents discuss how parents can become more involved with school activities.		
3	Provide information on how parents can assist other parents to become more involved in children's school activities at PTA Executive Board meeting(s)	Administration, Title I Parent Education Facilitator, &/or Parent Liaison	Student achievement should increase for those students whose parents become more involved in school activities and organizations such as PTA.	August 2019 – May 2020	Parent input forms, sign-in sheet, minutes, agenda
4	Provide parents information on new Florida standards as assessments during Open House and during individual parent/teacher conferences (with Spanish translator if needed)	Administration & faculty/staff	Knowing grade-level standards/expectations and informing parents of assessment results will increase student achievement.	September 2019 – May 2020	Parent sign-in and email feedback from parents
5	Provide parents information on current parent concerns, such as Cyberbullying, Gang Awareness, &/or Internet Safety	Guidance Counselor and DARE officer	Increased parent awareness of topics of current parent concerns should assist in preventing students from engaging in activities that would cause student behaviors that can inhibit student achievement.	Fall 2019 – Spring 2020	Sign-in sheets and parent input forms
6	Provide parent workshop on assisting children's learning at home: Building a Bridge Between School & Home	Parent Liaison, faculty &/or guidance counselor	Increased parent awareness of how to assist their child with learning should increase student achievement.	Fall 2019 – Spring 2020	Sign-in sheets and parent input forms
7	Provide families workshops, such as, a family science night, &/or a family literacy night	Administration and faculty/staff	Providing opportunities for parents to interact with their children's instructional programs should increase student achievement.	Fall 2019 – Spring 2020	Sign-in sheets and parent input forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil

2019-2020

services personnel, administrators, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

Item	Content and Nature of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Provide faculty/staff training on Creating Family Friendly Environment	Administration &/or Title I Parent Education Facilitator	Increasing awareness of being family friendly should increase parent participation in school activities which should positively impact student achievement.	October 2019 – December 2019	Agenda, minutes, staff survey & sign-in sheets
2	Provide faculty/staff training on Sensitivity of Diversity, which includes how poverty affects learning	Administration &/or Title I Parent Education Facilitator	Improving staff's ability to work with parents should increase parent involvement in school activities and have positive impact on student achievement.	November 2019 – December 2019	Agenda, minutes, staff survey & sign-in sheets
3	Provide faculty/staff training on How to Reach the Uninvolved Parent	Administration &/or Title I Parent Education Facilitator	Providing variety of parent involvement activities will increase parent involvement which should have positive impact on student achievement.	January 2020 – February 2020	Agenda, minutes, staff survey & sign-in sheets
4	Provide faculty/staff training on Approaching Parent Conferences with a Positive Attitude	Administration &/or Title I Parent Education Facilitator	Approaching parent/teacher conferences with a positive attitude should encourage parents to be more of a partner in child's academic achievement.	October 2019– December 2019	Agenda, minutes, staff survey & sign-in sheets

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

Response: Manatee Cove will advertise the Annual Title I meetings several weeks prior and also a few days before the 2019-2020 Annual Title I Parent meetings. This will include the first PTA general meeting and Open House events. These events will be advertised using the automated phone

messages school telephone message system, the Cove Chronicle (school newsletter) and the school website. At the Annual Title I Parent meetings, information about the Title I programs will be presented through a power point presentation and Title I brochure. The general PTA meeting will be held prior to the Annual Title I Parent meeting. Information will be given on PTA's budget and events planned for the school year, as well as how previous year's PTA funds were used. Administration will provide a parent/student sign-in sheet and survey comment form for the Annual Title I Parent meeting presentation when visiting the classroom. The Parent & Family Engagement Plan will be available at this meeting for viewing.

At the 2019-2020, Open House classroom visits, each teacher will provide information to the parents/families about the grade-level curriculum, academic assessments, electronic grade book access, ways parent/teacher can communicate, and on what other opportunities parents have for providing input on school decision-making regarding child's education and assisting child with academic achievement at home. Each teacher will provide a sign-in sheet and have a survey comment form for the Classroom Open House meeting. Teachers will plan on following up with parents who were unable to attend Open House.

Documentation of attendance and parent input forms for the events will be maintained by administration &/or school staff. Administration will review attendance and parent input forms for the events of the Annual Title I Meeting presentation and the classroom Open House with faculty and SAC. Parents commenting on further need of opportunities to participate in educational decisions relating to child's education will be provided dates and times for additional meetings to discuss suggestions.

Each School Advisory Council, PTA general meetings, parent workshops will be advertised via automated phone messages telephone message system, on the school website, in the school newsletters. Each SAC and PTA general meetings and each parent workshop will have opportunity for public input.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Information about parent participation will be provided to parents via the school's website, phone messaging system, newsletters, flyers, and/or parent/teacher conferences, and will be translated into Spanish as needed. The school's Spanish/English translator who works eight hours will be available before, during, and after school hours for those parents in need of Spanish/English translations.

Books and videos in Spanish are available in the school's media center. The school newsletter will be translated into Spanish as needed. A Parent Leadership Council meeting for parents of ESOL students will be held to provide additional opportunities for parent input. The Parents-to-Kids literacy program will be offered in English and Spanish, and if sufficient number of families indicate they will attend, then Parents-to-Kids literacy program will be provided.

Parents with special needs will be accommodated as the school is handicap accessible and has hearing and vision-impaired instructors to assist with communication as needed.

Upload Evidence of Input from Parents

2019-2020

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan (PFEP).

Please upload into SharePoint and keep copies for our records.

Upload School-Parent Compact

Note: As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Upload Evidence of parent and family input in the development of the School-Parent Compact

Note: Submit copies of actual parent/family input supporting the development and revision of the School-Parent Compact (i.e. minutes, surveys etc.).

Please upload into SharePoint and keep copies for your records.

Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

Parent & Family Engagement summary (Building Capacity summary)

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Provide Annual Title I Parent meeting during Open House Nights & one in late in September or early October during school day	2	543	Parents will increase their understanding of how being a Title I school benefits the school and their child(ren).
2	Provide information on how parents can assist other parents to become more involved in children's school activities at School Advisory Council (SAC) meeting(s)	1	17	Student achievement should increase for those students whose parents become more involved in school activities as a result of having had SAC parents discuss how they can become more involved in school activities.
3	Provide information on how parents can assist other parents to become more involved in children's school activities at PTA Executive Board	1	5	Student achievement should increase for those students whose parents become more involved in school activities as a result of having PTA executive board parents discuss how they can become more involved with

	meeting(s)			school activities.
4	Provide parents information on new Florida standards and assessments during individual parent/teacher conferences (with Spanish translator if needed)	1	716	Knowing grade-level standards/expectations & informing parents of assessment results will increase student achievement.
5	Provide Family Science Night event to involve parents and children using science activities	1	75	Increasing parent awareness of how to assist their child with learning should increase student achievement.
6	Provide Math Night event to involve parents and children using math	1	33	Increased parent awareness of how to assist their child with learning should increase student achievement.
7	Provide Racing to Read program to involve parents and children in reading activities	1	33	Increased parent awareness of how to assist their child with learning should increase student achievement.
8	Provide Multi-Cultural evening involved activities and foods from different cultures and to involve parents in activities	1	160	Increased parent awareness of how to assist their child with learning should increase student achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Provide faculty/staff training on Creating a Family Friendly Environment	1	62	By increasing faculty/staff's awareness of impact on being a family friendly school increases parent involvement and should improve student achievement.

Barriers

2019-2020

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Rank	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	We seek input from parents to determine best days and times to schedule events. We will also continue to vary the schedules of events to increase the chance that parents and families can attend.
2	Transportation	In times past, bus passes were readily available to assist with transportation as needed. However, they have not been available for quite some time. The Guidance Counselor will contact J. Watley Homeless Liaison to see if any are available at this time.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

**Please return completed Parent & Family Engagement Plan (PFEP)
to your Parent & Family Engagement (PEF) facilitator by**

[Redacted Signature Line]

*School Advisory Council (SAC) Meeting Minutes
Manatee Cove Elementary (MCE)*

September 9, 2019 [REDACTED] (SAC review date 10/7/19)
3:13 pm – 3:53 pm

Members in Attendance:

Katherine Blix	Stephanie Mullins	Michelle Sojka
Chris Cortese	Nichole Sabatine	Carey Wissel
Katie Crane	Fay Salazar	
Michele DeYoung	Vicki Scheetz	
Tiffanee Grant	Melissa Sims	

Members Not in Attendance:

Elise Corcoran		
Jackie DeSousa		
Shannon Kinnan		
Kim Morefield		
Donna Sizemore		

1. **Welcome:** Katie Crane opened the meeting at 3:13 pm.

2. **Public Comments on Agenda Items:** None.

3. **Review/Approve SAC minutes:** Minutes were reviewed. The meeting ended at 4:08, but was recorded as 3:23. Also, Kim Morefield, Michelle Sojka and Vicki Scheetz were present, but were marked absent. In Section 6 Michele DeYoung is spelled incorrectly. Changed from Michelle to Michele. In Sections 7 and 9 Hunckler is spelled incorrectly. Changed from Hunkler to Hunckler. In Section 6 Wissel was spelled incorrectly. Changed from Wisel to Wissel. In Section 11 Carey was spelled incorrectly. Changed from Cary to Carey. Candace is no longer a member and was not in attendance. A motion was made to accept the amended minutes from the August 19, 2019 meeting. Motion: Vicki Scheetz. Seconded: Carey Wissel. Motion carries.

4. **Membership:** A motion was made to accept the letters of resignation of Elise Corcoran and Jackie Desousa. Motion: Michele DeYoung. Seconded: Fay Salazar. Motion carries.
Mrs. Crane will mention to the faculty that we are need of new SAC members. Mrs. Crane will forward a letter to teachers that can be given out to interested parents.

5. **SAC Budget Review by Donna Sizemore:**

SAC Balance	\$4,540.33
County Recognition	\$ 126.95
+Internal Accounts	\$ 3,960.80
Balance	\$8,628.08
-Encumbered Funds	\$
Total	\$8,628.08

6. **Budget Request**

Mrs. Sojka requests that \$2500 be encumbered for substitutes. A motion was made to encumber \$2500 for substitutes. Motion: Melissa Sims. Seconded: Fay Salazar. Motion carries.

7. Safety & Security Update

The Code Red 2 drill, Active Shooter drill, will be performed once a month. This drill should occur as often as other safety drills. During the drill teachers and students practice what would happen during an Active Shooter situation. A script is read to elementary students. At the middle and high school levels there is a video that teachers and students view during each drill.

Fortify is an app that anyone can download. On the app, people can report anything on school property that appears to be suspicious. Anyone can also report threats or potential threats that they have heard. The app alerts school administration and local police authorities of the report.

8. Principal's Report

Mrs. Sojka was at University High School during the days we had off for Dorian. University High School was a shelter. Only 25-30 people showed up, therefore, the shelter was closed. The people were absorbed at another shelter.

Open House is still on Thursday, September 11. Pre-K through 2nd will be held from 5:00-6:00. Third grade through fifth will be held 6:30-7:30. PTA will hold their annual meeting from 6:00-6:30.

Because of Hurricane Dorian, Mid-terms were rescheduled. They will now be September 18.

The district has submitted a waiver to absorb the three days missed because of Hurricane Dorian. We will find out soon if the state approves the request.

The district has a new Gradebook. Parents will be given a form with specific instruction at Open House. The form will have a Pin number to access student's gradebook. Ms. Eunice and Mrs. Parody will be in the Media Center during and after Open House to assist any parents that may need help logging in.

The Code of Conduct will not longer be sent home as a packet. The entire document is now available online.

Parent Pick-Up seems to be getting better each day.

9. Parent & Family Engagement Plan Input & Discussion

As a school we are seeking to increase the inclusion of self-contained classrooms. We are seeking input from parents in order to better serve their child. Manatee Cove would like to ensure that students in self-contained classrooms are made aware that they are invited to Parent & Family Nights.

Previous Parent & Family Engagement nights that we have held are Science Night, Math Night, and Multi-Cultural Night. We discussed the effectiveness of these nights. SAC would like to continue to have these Parent & Family Involvement nights.

PTA is using a new format called Member Hub. They can contact all their PTA members. This platform will be used to notify parents of all PTA and school events, including Parent & Family Nights.

Our goal is to reach as many stake holders as possible.

10. School Improvement Plan & Discussion

The first draft of the SIP is due on Wednesday, September 10. Some of the information needed to fill out the first draft is not yet available on FOCUS.

Manatee Cove has three areas of focus: 1. Improvement in ELA lowest quartile, 2. Improvement in Math lowest quartile, and 3. Improvement in Science proficiency. We will also be focusing on our population of

students will disabilities. SAC members discussed the goals and how we can best support them (funding Flocaulary, etc.).

11. Council Member Discussion None.

12. Adjournment A motion was made to adjourn the meeting at 3:53 pm. Motion: Stephan Mullins, Seconded: Cary Wissel. Motion carries.

Dates to Remember:

- District Advisory Council Meetings: Oct. 2nd, 5:15pm at Deltona HS
- Next SAC Meeting Monday, October 7th
- PFEP: Dads Take Your Child to School Day: Sept. 25th

**School Advisory Council (SAC) Meeting Minutes
Manatee Cove Elementary (MCE)**

May 13, 2019

2:34 pm – 3:23 pm

Members in Attendance:

Katherine Blix	Tiffanee Grant	Donna Sizemore
Candace Cecil	Stephanie Mullins	Carey Wissel
Chris Cortese	Nichole Sabatine	
Katie Crane	Fay Salazar	
Michele DeYoung	Melissa Sims	

Members Not in Attendance:

Elise Corcoran	Michelle Sojka	
Jackie DeSousa		
Shannon Kinnan		
Kim Morefield		
Vicki Scheetz		

1. **Welcome:** Katie Crane opened the meeting at 2:34 pm.
2. **Public Comments on Agenda Items** None.
3. **Review/Approve SAC minutes:** Minutes were reviewed. Item 6 was changed from the dates May 9, May 10, and May 13 to only May 10 and May 13. A motion was made to accept the amended minutes from the April 8, 2019 meeting. Motion: Katherine Blix. Seconded: Nichole Sabatine. Motion carries.
4. **SAC Budget Review by Donna Sizemore:**

SAC Balance	\$4,540.33
County Recognition	\$ 126.95
<u>+Internal Accounts</u>	<u>\$ 4667.28</u>
Balance	\$7,237.97
<u>-Encumbered Funds</u>	<u>\$ 2,500.00</u>
Total	\$4,737.97

5. Principal's Report

Safety & Security Update

FSA make-up testing is almost wrapped up.

One more fire drill will occur this month.

Parent Involvement Opportunities:

Muffins with Moms put on by PTA was this morning. We had a large turn-out. It was successful.

Friday, May 24 5:30-7:30 PTA will have an end of the year bash. Bounce houses, pony rides, and face painting will be offered. Kona ice will be available for purchase. Food will be served.

Fifth graders will be going to Sea World on May 17.

May 23 Several school groups will be attending Universal Studios for a field trip.

May 30, will be the end of the year celebration for fifth grade.

6. SAC Membership/Elections

SAC Membership Elections are completed. All members were approved in the election. Kim Morefield is a new member that has been added.

Katie Crane was nominated as SAC Chair. Motion: Donna Sizemore. Seconded: Melissa Sims. Motion carries. Donna Sizemore was nominated as Treasurer. Motion: Katie Crane. Seconded: Michele DeYoung. Motion carries. Katherine Blix was nominated as Secretary. Motion: Donna Sizemore. Seconded: Nichole Sabatine. Motion carries. Michele DeYoung was nominated as Timekeeper. Motion: Katherine Blix. Seconded: Carey Wissel. Motion carries. Our DAC Representative will be Chris Cortese.

7. Set 2019-2020 Meeting Dates

A motion was made to set August 19, 3:00 pm will be our first meeting of the 2019-2020 school year. Motion: Carey Wissel. Seconded: Nichole Sabatine. Motion carries.

8. Climate Survey Results & Discussion The results of the student, staff, teacher, and parent survey were reviewed. There was a discussion about the results.

9. Title I Compact Review The Title I Compact was reviewed by parents. Parents were involved in making decisions for any changes that were made to the Parent-Student-Teacher Compact. A parent recommended that we add to the Student section, I promise to work collaboratively with my classmates and remain positive. I will maintain positive relationships with peers. It was suggested that we add respect school property. In the parent section it was recommended that parents will follow school policies. This would be broad enough to cover signing in the front office and following school safety procedures. On the parent section it was suggested that parents pick up their students on time at the end of the day. For the first student bullet point – follow all school, classroom, *cafeteria*, and school bus rules. Cafeteria will be added to that portion.

10. DAC Report There is a new computer system coming for the next school year. If you have multiple students, you will be able to see all your students on the forum. The new system is FOCUS.

11. Council Member Discussion A member is concerned that SAC will need to watch how much money that we are handing out at the beginning of the year.

12. Adjournment A motion was made to adjourn the meeting at 3:40 pm. Motion: Donna Sizemore, Seconded: Cary Wissel. Motion carries.

Dates to Remember:

- PTA End of the Year Social, May 24, 5:30-7:30
- August 19, 3:30 Next SAC Meeting



734 West Ohio Avenue | Orange City, Florida 32763

Phone: 386.968.0004



Principal: Michelle Sojka

Elementary School

Upon signing this compact, we plan to jointly take responsibility for this child's education. Academic excellence will be achieved by working together. Communication will be the key to our success. Our children's future will be greatly enhanced by this effort to strive a lifetime of learning.

2019-2020

PARENT – STUDENT – TEACHER COMPACT

As a student I promise to...

- follow all school, classroom and school bus rules.
- arrive at school on time and be fully prepared.
- complete all my class work and homework on time.
- practice safety at all times.
- ask my teacher for help when I have a problem.
- do my best and work hard at everything I do.
- follow the district uniform policy.

Student's Signature

Date

As a parent/guardian I promise to...

- have my child attend school regularly, be on time and be prepared with necessary daily instructional materials.
- provide a quiet time and place for homework.
- read with my child at least three times a week.
- keep an open line of communication with my child's teacher, especially by attending conferences when requested.
- respect the school staff, students and cultural differences of others.
- teach and model positive ways to solve conflicts.
- monitor and limit the use of video games, television and internet.
- praise frequently for jobs well done.
- recognize and encourage effort.
- ensure my child is in compliance with district uniform policy.

Parent/Guardian Signature

Date

As a teacher I promise to...

- create a positive and safe learning environment.
- enforce school and class rules fairly and consistently.
- praise their achievements as opposed to focusing on their failures.
- respect and value all children, their families and their cultures.
- communicate positively and encourage parents to be involved in school activities and attend conferences.
- encourage students to reach their potential by doing their very best.
- encourage life long learning.

Teacher's Signature

Date

Manatee Cove Mission Statement:

"Each one of us in the Manatee Cove family will work together to create a safe haven for learning where all can reach their personal best."