

Champion Elementary Title I, Part A Parent & Family Engagement Plan (PFEP).

I, Dr. Richard Inge, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.


Signature of Principal or Designee

10-16-19
Date Signed

Mission Statement

Parent & Family Engagement Mission Statement

Response: Our Champion Mission is- Champion Elementary empowers its students to get better academically, emotionally, and socially. Champion Elementary recognizes the value in shared responsibility of student achievement, and parental involvement in a child's education is the most consistent indicator of whether the child is successful in school.

To Fulfill our Mission... We are committed to a quality educational program that values parental involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school, parent, and child. Champion Elementary prides itself in our dedication to our students, families, community, and to lifelong learning.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response: The Champion School Advisory Council (SAC), our Leadership team, and PTA Board are the groups responsible for planning, review and improvement of the Title I program.

- SAC members can be elected during the regular SAC election window in the spring or can be appointed by the principal with approval of the SAC at any other time during the school year.
- The SAC will review the progress of our Title One plan at each meeting
- PTA board members can be elected during the regular PTA election window in the spring or can be appointed by the principal at any other time during the school year.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	VPK and Head Start	Teachers and school staff work to coordinate transition plan and opportunities to present the kindergarten program for students entering kindergarten.
2	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, resources, and transportation.
3	Title I, Part A and D	<p>Supplemental Tutoring before and/or after school. Supplemental materials and supplies needed to close the achievement gap will be provided to our instruction tutors. Supplemental funds for on-going staff development as determined by the results of FSA (Florida Standard Assessment) data.</p> <p>The district receives funds to support the Neglected & Delinquent programs to accelerate the rate of student achievement and close the achievement gaps for students in these programs. Services are coordinated with district Department of Juvenile Justice and Neglected & Delinquent programs. Students are transitioned from the Department of Juvenile Justice centers back into the district schools with a transition plan to ensure academic and social success.</p>
4	Title II and Title III	<p>The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.</p> <p>Additional support and resources provided by the school will be discussed with parents during the LEP committee meeting. The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target intervention/enrichments to ensure the appropriate pathway toward graduation.</p>

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to

demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Title I meeting dates and train teachers	Principal	August 2019	Calendar and agendas
2	Prepare Agenda and advertise for Annual Title I meeting	Principal	August 2019	Information prepared for distribution during Event, Volusia Connect, flyer, website
3	Prepare Information on curriculum and class expectations	Teachers	September 2019	Title I Parent Survey
4	Share Title I Information using brochures and Power Point	Principal	September 2019	Title I Parent Survey and Sign In sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: Champion offers a flexible number of meetings to encourage parental involvement.

- The SAC votes annually for the best scheduled time for their monthly meetings.
- PTA holds events in the evening - dates and times varied to increase attendance.
- The school is open and staffed beginning at 7:30 AM.
- Curriculum meeting and activities, designed especially for parents, are held in the evening.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Student Academic Achievement Standards and Title I Program Information, Open House	All Staff	Provide information to parents on expectations and how parents can help their children	Sept. 2019	Sign-in sheets, Title I survey

2	Family Art, Math and Science Night (STEAM)	Teachers	Directly Correlated to Standards Aligned instruction in Math and Science	Oct. 2019	Sign-in sheets, post assessments, parent participation, student achievement
3	Math Game Night	Teachers	Directly Correlated to Standards Aligned instruction in Math	March 2020	Sign-in sheets, post assessments, parent participation, student achievement
4	Parent Training – SAC membership training	Volunteer Teachers	Increase parent knowledge of academic expectations and increase parent participation	October 2019	Sign-In sheets and Title I survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Module Planning and PLC workshops	Coaches and Subject Area contacts	Instruction, student progress, parent support, and interventions as needed	On-going through out year	Student Achievement
2	CHAMPS workshop	School Behavior Specialist	Instruction, student progress, parent support, and interventions as needed	As needed	Reduced disciplinary actions
3	Poverty Simulation	AP	Strengthen relationship between teachers, student and parent as well as provide understanding of home environment	August 2019 – rescheduled for _____	Reduced disciplinary actions
4	Restorative Practices	TOA	Strengthen relationship between teachers and students	Pre-Planning and on-going as needed	Reduced disciplinary actions

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

2019-2020

Response: Champion Elementary provides book bags, lunch boxes, and classroom materials that students can use. Parents can check out books and educational materials to be used at home. Champion Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" held in August and "Open House" held in September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to volunteer in the classroom and to join PTA. Information on Title I programs are shared at the Open House using brochures and an informational Power Point Presentation. Champion Elementary hosts a science and art night called STEAM which is a science inquiry/literacy program for families every year and also a Math Night at Champion. "Parents to Kids" is a parent workshop to help children increase skills in Reading/Literacy, through activities to do at home. In Fall and Spring, Champion Elementary hosts (State testing) parent nights: Math/Science Night, and a Reading/Writing Night. Finally, Champion host a Special Area night to high light all Special Areas. These events teach parents how to help their children prepare for the mandatory State test in the spring. Champion Elementary hosts numerous activities centered on the arts, athletics, and holiday celebrations. These events are well-attended by parents and help build community and connection at our school.

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

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- **Response:** Information about Title I programs is provided through newsletters, booklets/brochures, and an informational PowerPoint shown during Open House. The Title I Parent Involvement Plan brochure and Title I booklet are sent home with each student via backpack. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, and through newsletters. State assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, interim reports, and student report cards.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Information regarding parent participation is provided to parents via school website, Volusia Connect phone messages, newsletters, parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the Media Center. The district or a school-based teacher translates information for parents over the phone and

at conferences. There is a Parent Leadership Committee meeting for parents of ELL students. The Parents-to-Kids program is offered yearly in English. Parents with special needs are accommodated. Champion Elementary is handicapped accessible.

Discretionary Activities

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline	
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parents to Kids Literacy Training	Primary teachers	Improved Reading Skills	January 2020	
2						
3						
4						

Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan.

Please upload into SharePoint and keep copies for our records.

Upload Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Upload Evidence of Parent and family engagement in Development of Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Evaluation of the previous year's Parental & Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher	1	340	Orient families to school and academic expectations
2	Annual Title I and Open House	1	732	Increase parent knowledge of Title I and academic expectations
3	STEAM	1	152	Increase awareness of art, math and science
4	Math Night	1	138	Increase awareness of math skills needed on the FSA

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Poverty Book Study	4	60	Student Achievement went up in 5/7 reporting categories.
2	Poverty Workshop	1	60	Student Achievement went up in 5/7 reporting categories.

3	Module Planning and PLC Workshops	8	60	Student Achievement went up in 5/7 reporting categories.
4	CHAMPS Workshop	1	60	Student Achievement went up in 5/7 reporting categories.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	School Location	Look for alternative sites for night events
2	Transportation	City must find way to provide bus service to city school
3	Poverty	Book studies and workshops to help teachers understand impact of poverty on our students
4	Language	Workshops on the Spanish language to help with communication

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		
3		
4		

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.