

## 2019-2020 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

  
Signature of Principal or Designee

9/9/19  
Date Signed

**School Name: Mater Brighton Lakes Academy**

### Mission Statement (Optional)

Live to Inspire  
Establish Relationships  
Aspire for Excellence  
Discover Your Voice

### Parental and Family Engagement Mission Statement (Optional)

Mater Brighton Lakes believes that positive parent & family engagement is essential and extremely important for student achievement. Therefore, all MBL administrators, teachers and staff encourage parent involvement in all aspects of MBL school activities by encouraging parents to complete 30 engagement hours.

**How the parent and family engagement plan is a shared responsibility? (Optional)**

**How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)**

**Involvement of Parents**

**How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]**

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and Class Dojo. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

**Coordination and Integration with Other Federal Programs**

**How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]**

Mater Brighton Lakes Academy will integrate parent and family activities through the IDEA, Title III, Title IX, and Title II programs.

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well- rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

## Annual Parent Meeting

**A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title Program.**

Mater Brighton Lakes Academy will create a flyer, PowerPoint, and agenda, advertise in the school newsletter and website, provide sign in sheets for multiple sessions, and compile the necessary documents.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Lizaira Llerena/ Michelle Rodriguez	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Lizaira Llerena/ Michelle Rodriguez	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Lizaira Llerena/ Michelle Rodriguez	August	Collection of sign-in sheets
4.	Compile documents	Lizaira Llerena/ Michelle Rodriguez	September	Scan documents upload to LEA monitoring site

## Flexible Parent Meetings

**How will the school offer a flexible number of meetings, such as meetings in the morning or evening?**

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

**How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]**

The school will provide child care as requested.

### **Building Capacity**

**How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]**

The school will provide reasonable support for parent/family engagement activities by hosting two parent nights: Leadership Night and Literacy Night. Translators and child care will be available as requested.

<b>Count</b>	<b>Content and Type of</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	Leadership Night	Lizaira Llerena/Michelle Rodriguez	Children and family will participate in various activities exploring the 7 habits of highly effective people.	November	Sign-in sheets, flyers, meeting notes, Agenda
2.	Literacy Night	Lizaira Llerena/Michelle Rodriguez	Children and family will participate in various activities exploring Literacy strategies and practices.	January	Sign-in sheets, flyers, meeting notes, Agenda

## Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity		Provide framework for developing cultural awareness to help the culture gap.		sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement		Provide information about the 5 levels of parent involvement and parent's rights.		sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

## Other Activities

**How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]**

All our activities after School are designed to engage the family and promote learning at home. MBL offers several opportunities for families to become involved at school:

- School Advisory Council (SAC)
- TEAMS (Parent Association)
- Book Fair Nights/ Literacy Nights
- Title I Parent Meetings
- School Improvement Plan

## **Communication**

### **How the school will provide timely information about the Title I programs?**

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

### **How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

### **How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

### **How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.