

JJ Finley Elementary School

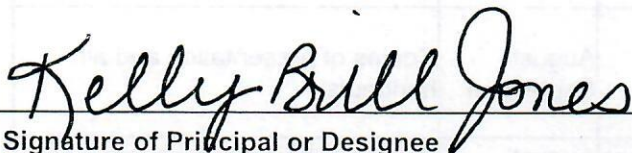
Title I, Part A Parent & Family Engagement Plan

2019-2020

I, Kelly Brill Jones, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Student Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).


Signature of Principal or Designee


Date Signed

Parent & Family Engagement Mission Statement

Response: JJ Finley Elementary believes that strong family involvement is critical to each student's academic success. We encourage family involvement in all school activities. Research has shown that strong relationships between school and families leads to higher student achievement. Student achievement is based on set standards. Families are an integral part of supporting the ongoing learning of the standards.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- School Advisory Council
- Parent Teacher Association
- ESOL Parent Leadership Council
- School Climate Surveys
- Parent Activity Evaluation Forms
- Parent & Family Engagement Plan

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	Parent Training Events	Throughout the school year, appropriate grade level information will be taught regarding standards
2	ESOL Leadership Council	Clarify the unique ESOL needs on campus and inform the entire population of those needs
3	Kindergarten Round Up	Welcome and provide information regarding programs and activities to families of upcoming kindergarten students with books and information booklets
4	VPK	As funds are available, transition classes will be offered to incoming families

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent & Family Meeting in September	Principal, Title I Lead Teacher Title 1 Team	September	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.
2	Development of agenda for Annual Parent & Family Meeting.	Principal, Assistant Principal, Title I Lead Teacher	August- September	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent & Family Meeting.	Principal, Assistant Principal, Title I Lead Teacher	August- September	Copies of presentation and all handouts
4	Send notices for Annual Parent &	Principal, Assistant Principal	August-	Photograph of marquee, copy of

	Family Meeting (via school newsletter, backpacks, phone home, etc)	Title I Lead Teacher	September	newsletters and invitations
5	ESOL Annual Meeting	Principal, Assistant Principal, Title 1 Lead Teacher, ESOL Leadership Council	August-September	Agenda, Evaluations, Sign-in sheets

Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Conducting workshops/activities at various times such as morning, afternoons and evenings
- Providing on-site childcare so parents can fully participate
- Posting workshop information on school websites and through a variety of communication methods

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communication System Training for Families and School	Classroom teachers	Appropriate use of communication system will improve ability of families to work with school	August-September 2019	Parent Evaluation
2	Family Workshops	AP, Title 1 Lead Teacher, Classroom Teachers	Provide families with information on how to help students be more efficient in homework and improve academic skills	September 2019-April 2020	Parent Evaluations, Sign-in sheets
3	ESOL Outreach	AP, Title 1 Lead Teacher, Classroom Teachers, ESOL Leadership Council	Provide families with information on how to help students be more efficient in homework and improve academic skills with cultural differences	September 2019-May 2020	Parent Evaluations, Sign-in sheets
4	Neighborhood Outreach	AP, Title 1 Lead Teacher, Classroom Teachers	Provide families with information on how to help students be more efficient in homework and improve academic skills	September 2019-May 2020	Parent Evaluations, Sign-in sheets
5	Online Tools Facilitation	Title 1 Lead Teacher, Classroom Teachers	Inform families of tools: textbooks, EduTone, etc, to improve academic skills	August 2019-May 2020	Parent Evaluations, Sign-in sheets
6	Parent-Teacher Conferences	Classroom Teachers	Inform families of student academic progress to improve academic skills	August 2019-May 2020	Parent Evaluations, Sign-in sheets
7	Finley Fine Arts Festival/International Food Festival	ESOL Leadership Council, Title 1 Lead Teacher, Classroom Teachers	Inform families of students' curriculum and yearly progress with cultural immersion	May 2020	Parent Evaluations, Sign-in sheets

Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners; as well as how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School Parent & Family Engagement Plan	Title 1 Lead Teacher	Positive student impact will result from the staff's ability to effectively work with families	August 2019	Training agendas and Sign-in sheets; Training evaluations; Parent Surveys
2	Review of Home-School Compact and School Improvement Plan	Title 1 Lead Teacher, Principal, AP	Positive student impact will result from the staff's ability to effectively work with families	August 2019	Training agendas and Sign-in sheets; Training evaluations; Parent Surveys
3	Involving Families tips and Sharing of Ideas at faculty meetings	Principal, AP, BRT, Counselor, Title 1 Lead Teacher	Improve ability of staff to work with all families	August 2019-April 2020	Training agendas and Sign-in sheets; Staff Development Records
4	Tips for working with Families (for New Staff Members)	Principal, AP, BRT, Counselor	Improve ability of new teachers to effectively communicate with all families	August 2019-May 2020	Parent Surveys; Evaluations; Staff Development Records
5	Teacher Training on communication system	Principal, AP, Title 1 Lead Teacher	Improve parent/teacher/school communication	August 2019-May 2020	Agendas and Sign-in sheets
6	Book Study	Principal, AP, Title 1 Lead Teacher	Improve ability of staff to work with families of various subgroups	September 2019-March 2020	Training agendas and Sign-in sheets; Training evaluations; Parent Surveys

Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title 1 Program as well as academic resources available for home use.
- Having the **Parents Make a Difference** newsletter available through the school website, the Parent & Family Resource Notebook, and as a hard copy upon request.
- Providing the ESOL Leadership Council to promote cultural understanding school wide

Communication

The school will provide parents of participating children with timely information about the Title I program and activities by:

- Conducting the Annual Meeting
- Phone Home System
- School communication system including yellow Monday folders and planners

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency of standards students are expected to meet will be given through:

- Annual Meeting.
- Parent/Teacher Conferences
- Family Workshops

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children will be offered through:

- Evaluations at family workshops
- Parent surveys
- Scheduled meeting with teachers and administration

A means to document parent comments/concerns regarding the school wide program plan, when it is not satisfactory to the parents of participating children, will be available. The school will include documentation of parent comments/concerns with the plan and will be made available to the local education agency by:

- Evidence of parental input, including evidence of dissatisfaction, and will be submitted to the Title 1 office as part of the regular Parent & Family Engagement Plan review process

Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities
- Providing language interpreters for parent workshops, as practical
- Providing school documents in various languages, as practical
- Providing parent workshops in homeless shelters (when practical)
- Providing bilingual aides, when possible
- Using TransACT to translate documents
- Offer additional Open House for ELL families