

**LYONS CREEK MIDDLE SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2019-2020**

**Mission Statement**

The mission of Lyons Creek Middle School is to maintain a safe, secure, learning environment where tolerance, respect, and accountability provide learning experiences that empower our diverse LCMS community.

**Engagement of Parents and Families**

*Lyons Creek Middle will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title 1 allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title 1 activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents will be contacted on a monthly basis and reminded of upcoming events using ParentLink. All information will also be posted on the LCMS website. Parent newsletters will also be posted monthly.

**Coordination and Integration**

*Lyons Creek Middle will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.
2	Title 1, Part A	Title 1 funds at Lyons Creek Middle School provide additional funding for teachers to assist students, particularly low performing students.
3	Title 1, Part A	Staff development funds are used to develop a

		comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to educate students using differentiating instructions.
4	Title 1, Part A	Parent Involvement funds are utilized to fund parent night that provide parents with new skills to support student learning at home. Monies are used to purchase food and supplies.

### Annual Parent Meeting

*Lyons Creek Middle will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].*

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Public Meeting Flyer	Title 1 Liaison	3 <sup>rd</sup> week of August	Flyer Newsletter School Website Parent Link
2	Develop an Agenda and Sign-in Sheets	Principal Assistant Principal Title 1 Liaison.	2 <sup>nd</sup> and 3 <sup>rd</sup> week of September	Agenda Sign-in Sheets
3	Annual Public Title 1 meeting	Principal Assistant Principal Title 1 Liaison	2 <sup>nd</sup> and 3 <sup>rd</sup> week of September	Agenda Flyer Sign-in sheets School website Parent Link

### Flexible Parent Meetings

*Lyons Creek Middle will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Lyons Creek Middle School will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an Open House/Public Meeting for parents at each grade level/color track to inform them about the school's participation in the Title 1 program and to encourage parents to be involved with reviewing and revising of the school's Title 1 plan. Teachers will hold conferences with parents, conferences are held on Tuesdays and Thursdays. Parents will be given a summary of the student's grades and explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents



will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures.

### ***Building Capacity***

***Lyons Creek Middle will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].***

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline (Including frequency and duration)</b>	<b>Evidence of Effectiveness</b>	<b>Evidence-based Research</b>
Fall Curriculum Parent Night	Shena Wright	Presenters will provide curriculum information so parents can monitor and provide assistance to their child at home. This will increase student performance and show learning gains.	October  Parent link reminder	Flyer, Agenda, Sign-in sheets	Cumulative Assessments  FSA Assessment
Spring Curriculum Parent Night	Shena Wright	Presenters will provide curriculum information so parents can monitor and provide assistance to their child at home in preparation for the FSA. This will increase student performance and	March  Parent link reminders	Flyer, Agenda, Sign-in sheets	Cumulative Assessments  FSA Assessment

		show learning gains.			
Monthly SAC Meeting	SAC Chair	Empower parents by providing curricular and assessment information, training on data analysis and ways to monitor SIP.	August 2018 to May 2019	Agenda and Sign-in sheet	Cumulative Assessments FSA Assessment
Science Fair Night	Science Coordinator	Parents will be provided with instructional strategies and resources to support their children at home.	January 2019	Agenda and Sign-in sheet	Cumulative Assessments FSA Assessment

### Staff Training

*Lyons Creek Middle will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Communicating and working with parents	Administration, Support Staff	Improve the ability of staff to communicate with parents and provide important information.	August 2018	Agenda, Sign-in sheets	Title 1 parent survey
Conducting Effective Parent-Teacher Conferences	Administration, Support Staff	Administration and Guidance will communicate their expectations for parent conferences, conference schedules and procedures. Techniques and strategies for effective	August 2018	Agenda, Sign-in sheets	Title 1 parent survey



		conferencing will presented.			
Positive Behavior Plan HERO: Behavior Management System Training	Administration, Support Staff	Faculty and staff will be trained to use the HERO System. This will help decrease inappropriate behavior and increase student achievement and school safety.	August 2018	Agenda, Sign-in sheets	BASIS

## Other Activities

*Lyons Creek Middle will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Title 1 Mobile Unit

Fall Curriculum Parent Night

Spring Curriculum Parent Night

Science Fair Parent Night

Title 1 Resource Center

## Communication

*Lyons Creek Middle will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Parent Link Messages  
School Website  
District Website  
School Newsletter  
Annual Title 1 Parent Meeting  
Agenda  
Remind  
Twitter  
Broward County Public School App

### **Accessibility**

***Lyons Creek Middle will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].***

Lyons Creek Middle School will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Parents will be sent notification through our school's website, parent link, Open House, Title 1 Parent Training Events, and School Advisory Council. Translation will be provide upon request.

### **School-Parent Compact**

**As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].**

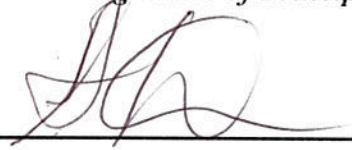
**Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.**

### **Adoption**

**This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.**

**This plan was adopted by the school on 4/9/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.**

  
\_\_\_\_\_  
*Signature of Principal*

  
\_\_\_\_\_  
*Sac Chairperson*

4/9/19  
\_\_\_\_\_  
*Date*

4/9/19  
\_\_\_\_\_  
*Date*