**Title I, Part A Parent and Family Engagement Policy**

**G.D. Rogers Garden-Bullock Elementary School**

**2019-2020**

Each school served under Title I, Part A shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy.

# Review of 2018-19 Parent and Family Engagement

Describe which parts of your 2018-19 PFEP were the most effective and how you feel it positively impacted family engagement and student learning. Be sure to include any barriers and how you will address these barriers in the 2019-20 PFEP. Using the stakeholder input (parent/teacher surveys, meeting notes, evaluations, etc.), identify and briefly discuss the needs you will address this year through your PFEP.

* School events – Hispanic Heritage month had a positive impact because of the different cultures; Community Celebration had a positive impact for parents and students on the importance of absenteeism.
* Specials night – positive impact on families, student led parents to different classrooms and shared the experience of specials (i.e. music, art, media, and stem).
* Tutoring – parents requested tutoring for students for 2019-2020 school year. Tutoring will be provided to students in Kindergarten – Fifth grade beginning in August and will continue through March. This will take the form of before,and after school tutoring, as well as tutoring on Saturdays beginning in January for selected grade levels 3-4.
* Barriers – parent’s work schedules, childcare and transportation. To overcome these barriers we offered events at different times, provide childcare for evening meetings (i.e. SAC, workshops, etc.) and suggested for parents to carpool.

# Parent and Family Engagement Mission Statement

Enter your Parent and Family Engagement mission statement below. Describe how parent and family engagement will assist in providing high quality instruction for all learners. The mission statement should:

We are committed to educational excellence and equity for every student, in every classroom, every day!

Parents will help us attain this mission by engaging in their children’s education by attending family events, SAC meetings, Parent Workshops, and Parent-Teacher Nights.

# 2019-2020 Involvement of Stakeholders (Parents, Families, School Personnel and Community)

Describe how the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used. [ESEA Section 1116]

* SAC meeting – ConnectEd, school website, social media and flyers sent home with students
* Annual Title I meeting – ConnectEd, school website, social media and flyers sent home with students
* Parent workshops – ConnectEd, school website, social media and flyers sent home with students
* Parents will help us attain our educational mission by attending family events, SAC meetings, Parent Workshops, and Parent-Teacher Nights. During these times parents are encouraged to give input on School Improvement, budget and programs.

# 2019-2020 Coordination and Integration

* Describe how your school collaborates with other federal programs, district departments, business community, library systems, and governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Include how the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

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| --- | --- | --- |
| **Count** *(add or remove rows as needed)* | **Program** | **Coordination** |
| **1** | Boys & Girls Club of Manatee County | Free afterschool program on campus that assists students in homework and reading the first hour of the program. Also offers clubs such as sports, art and crafts, gardening, computer, and Jr. Torch club (community based). |
| **2** | Dream Center | Free afterschool daycare off campus that offers a safe environment. The program also offers character building, homework help, sports activities and art enrichment. |
| **3** | All Pro Dad | Meetings are held once a month, first Tuesday of the month. Meetings are for dads (moms are welcomed too) to become active in their child’s school and education.  |
| **4** | United Way | Volunteers (Reading Pals) come in once a week to read to kindergartners, and also work with reading comprehension. |
| **5** | ESOL Department | We offer parent meetings for ESOL parents. ESOL specialists guide and often attends these meetings.  |
| **6** | Title 1TSSSA | Provides funding for after school and Saturday school tutoring for our students  |

# Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Count** | **Activities and Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| **1** | Develop agenda, handouts, and/or presentation materials that address the required components | Principal or designee | July/August 2019 | Copies of documents uploaded to the online crate |
| **2** | Develop and disseminate invitations (flyers, ConnectEd calls, texts, newsletters, etc.) | Principal or designee | August 2019 | Copies of invitations, call logs, and sign-in sheets uploaded to the online crate |
| **3** | Hold the Meeting | Principal or designee | August/ September 2019 | Agenda/Sign-in Sheet uploaded to the online crate |
| **4** | Evaluate the Meeting | Principal or designee | August/ September 2019 | Aggregated Evaluation Form/Notes uploaded to the online crate |

# Parent Notifications

Describe how the school will provide each family with timely notice information regarding the following:

* the parent’s right to request information on the professional qualifications of the student’s classroom teachers and paraprofessionals
* how the school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments
* how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teachers who is out of field? [ESEA Section 1116]

**RESPONSE:**

* Parent’s Right to Know letter is sent home with students and posted on the school website.
* Connect Eds and fliers are sent home for Title I Annual Meeting
* Monthly calendars with events and meetings for the month.
* A Letter to parents listing teachers who are non-state certified in one or more areas is sent to parents twice a year. These letters are dated and signed by the principal.
* Evidence of all of the above is kept at the schools.

# Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [ESEA Section 1116]

**RESPONSE:**

* School events are held in the evening and sometimes during school.
* SAC meetings are once a month and child care is provided by a paraprofessional when needed.
* Parent workshops are offered once a month time vary.

# Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents/families work with their child(ren) to improve academic achievement. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116.

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| --- | --- | --- | --- | --- | --- |
| **Count** *(add or remove rows as needed)* | **Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| **1** | Parent workshops:Homework helpParent Teacher ConferencesHow to help your Child with Reading and Math How to use technology such as computer and IPHONE to help your child learn, | Home/School Liaison | Parents participate in student’s academics | Once a month | Evaluations |
| **2** | All Pro Dads | SAC chairperson/ HSL | To actively involve parents in student’s academic achievement | Once a month | Evaluations |
| **3** | Family Literacy Night | 1st grade team | Improve Reading skills | Nov | Evaluations  |
| **4** | Specials Night | Special Area Team | Improve social skills | April | Evaluations |

# Staff Development

Describe the professional development activities the school will provide, with the assistance of parents/families, to educate the teachers, specialized instructional support personnel, school leaders, and other staff in the following:

* the value and utility of contributions of parents/families
* how to reach out to, communicate with, and work with parents/families as equal partners, and
* implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

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| --- | --- | --- | --- | --- | --- |
| **Count** | **Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| **1** | Team Leader PD | Principal | Students will increase academic achievement | Ongoing 2019-2020 | School grade increase |
| **2** | Grade Level PLCs Parent Communication PDs | Principal;Assistant Principal | Parent and Teacher Communication will increase, so student achievement will increase  | Ongoing 2019-2020 | School grade increase |

# Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more meaningful engagement in the education of their child(ren). [ESEA Section 1116].

**RESPONSE:**

* **Parent/Teacher conferences**
* **Monthly parent workshops**
* **Hispanic Heritage**
* **Dads Take Your Child to School**
* **Home School Liaison Office is available for parents to work with and obtain resources from Home-School Liason.**

# Communication

Describe how the school will provide parents and families of participating children the following [ESEA Section 1116]:

* Timely information about the Title I programs
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children
* If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency.

**RESPONSE:**

* **Monthly SAC meetings**
* **Title I meeting**
* **Parent Portal**
* **Parent/Teacher Conferences**
* **Schoology**

We communicate events with parents through paper calendars, online calendars, connect-eds, facebook and website.

Complaint or feedback process at your school: Parents call or make appointments to see Principal, Assistant Principal, GET, or Parent Liason. We make ourselves available for face-to-face meetings to address parent complaints and/or feedback.

# Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [ESEA Section 1116]:

**RESPONSE:**

* **HSL translates at all meetings and school events**
* **Post on school website**
* **Send translated letters home with students**

# Discretionary Activities

Describe any activities that are not required, but will be paid for through Title I, Part A funding [ for example, home visits by school staff (including GETs and Home School Liaisons), transportation for meetings, activities related to parent/family engagement, etc.]

**RESPONSE:**

* Family Engagement conference
* Home visits are made by the GET and School Social Worker

# Uploads

Please prepare evidences below. Refer to your Beginning of the Year Timeline and Title I Crate for resources and sample documents.

**2018-19 Title I Crate**

* Evidence of parent input in the development of the school SIP/Title I Plan and Title I Budget (Invitation meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)
* Evidence of parent input in the development of the school Parent and Family Engagement Policy (PFEP) (Invitation meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)
* Evidence of Parent Involvement in the Development of the Parent-School Compact (Invitation, meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)

**2019-20 Title I Crate**

* Copy of the school SIP or Title I Plan (charter)
* Copy of the Parent and Family Engagement Policy (PFEP) (parent-friendly version)
* Copy of the Parent-School Compact (Final in all languages)