

WESTCHESTER ELEMENTARY SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

Westchester Elementary School is dedicated to providing excellence in education through innovation; To instill a life-long love of learning in students and teachers; and to celebrating diversity within a caring environment. Westchester will nurture competent and thoughtful citizens who are positively engaged in the making of the future.

Engagement of Parents and Families

Westchester Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to be active members of the School Advisory Council (SAC). At the SAC meetings, parents will be provided with Title 1 information. Parents will be allowed to provide input in the development and decision-making process of all the Title 1 activities related to school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Westchester Elementary how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Title 1 Parent Seminar/Open House	Administration/Teachers/ Title Support Specialist/Liaison
2	STEAM Night	Teachers, Math Coach, Science & Art Special's Teachers/Classroom Teachers
3	Reading Night	Teachers, Reading/Curriculum Specialist
4	Social Emotional Learning	Guidance Counselor and Support Staff/Classroom Teachers

Annual Parent Meeting

Westchester Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	School Advisory Council	Principal, SAC Chair	8/14 – 5/26	Agendas, Minutes, Sign-In Sheets, Flyers
2	PTA Meetings	Principal, PTA Executive Board	8/14 – 5/26	Agendas, Minutes, Sign-In Sheets, Flyers
3	Open House	Principal	August/ September 2019	Agendas, Minutes, Sign-In Sheets, Flyers
4	Parent Link Notification	Principal/ Assistant Principal	September 2019	Summary Report from Parent Link

Flexible Parent Meetings

Westchester Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Westchester Elementary will offer meetings in the mornings, late afternoon, and evenings.

Building Capacity

Westchester Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Reading Night	Literacy Coach/ Curriculum Specialists	Improved reading stamina and scores/parent and child quality time – student teaches parents on specific skills based by grade level.	Annually in March 2019	Student achievement will increase with increased parental involvement.	http://www.sedl.org/connections/resources/evidence.pdf
S.T.E.A.M.	Math Coach/ Science Teacher/5 th Grade gifted teacher/ Classroom teachers	Improved critical thinking and increased number sense. Improved student achievement and increased student engagement.	Annually in October 2019	Student achievement and engagement will increase.	https://edsources.org/2012/a-greater-role-in-math-education-for-parents-mathematical-reasoning-at-home/23918S
Social Emotional Learning	Guidance Counselor/ Support Staff/ Teachers	Students are better equipped to handles their emotions, reactions, and stresses of today’s world.	Annually in November 2019.	Students are able to manage their emotions resulting in a positive impact on classroom behavior and	https://www.edutopia.org/sel-research-learning-outcomes

				academic performance.	
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Staff Training

Westchester Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Strengthening Communication Training	Administration/Support Staff	Increased accountability for students' responsibility	All year	Agendas, minutes, positive behavior, academic achievement, and healthier life choices. Students are aware that parents and teachers are on the same page.	https://www.pearsoned.com/wp-content/uploads/DigitalAgeParentCommunication121113.pdf

Other Activities

Westchester Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Another way to encourage and support parents: The Title 1 Resource Mobile Unit will be offered during academic nights. It is an additional resource for parents to check out instructional materials to use with their child at home.

Communication

Westchester Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Parents are made aware of the schools' curriculum via our school's newsletter (Newschester), Parent Link, school's website and through their child's teacher. In addition, parents participate in SAC meetings contributing to our School Improvement Plan (SIP). Communication with their child's teacher is further enhanced via e-mail, conferences, notes home in the child's planner, Class Dojo, and the Remind App.

Accessibility

Westchester Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

All district forms are available in the front office in multiple languages. There are also Spanish speakers and one Creole speaker in our school who can translate when needed. Additionally, we can call on the ESOL department ahead of time to assist with translation for any other languages needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (08/14/19) and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

H. Geraine
Signature of Principal

4/17/19
Date

Mary Ann Nizio
SAC Chairperson

4/17/19
Date