



## **Coral Cove Elementary School-Level Parent and Family Engagement Plan (PFEP) 2019-2020**

### **Mission Statement**

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions.

Coral Cove Elementary School's mission will be to provide positive communication between the school and our students' homes that will strengthen the school, family, and community partnership. Additionally, we will strive to increase parental involvement and participation through school activities, and functions which will promote academic achievement and success of our current and future students.

### **Engagement of Parents and Families**

***Coral Cove Elementary** will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Quarterly the Title I Liaison will conduct meetings where the main focus is to share information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Liaison will also provide information to parents about Title I processes and procedures.

Parent Literacy Workshops will be provided by the school to support parents and the community in understanding the curriculum and grade level expectations / programs. During these events trainings will be conducted to assist families in how to access internal and external resources needed for their child(ren) to succeed.

### **Coordination and Integration**

***Coral Cove Elementary** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].*

COUNT	PROGRAM	COORDINATION
1	Third Grade Promotion Meeting	The Liaison will coordinate a curriculum event where the parents and community will be invited to attend. During this informational session presenters will share requirements needed to be promoted to the next grade level.
2	Pelican University	The Liaison will coordinate a curriculum event where the teachers will be hosting informational sessions pertaining to curriculum. Parents, community members, and stakeholders will be invited to attend this event. The event will consist of four sessions for ELA, Math/Science, Resources for Struggling Readers and Social/ Emotional Strategies where you can explore and learn about the upcoming assessment requirements and resources available to assist your child at home.

3	STEM Night	The Liaison will coordinate an event where STEM is showcased and students, parents, community members, and stake-holders can participate in experiments. STEM is the academic disciplines of Science, Technology, Engineering, and Mathematics. This term is typically used when addressing education policy and curriculum choices. It is also used to improve competitiveness in Science and Technology development.
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### Annual Parent Meeting

***Coral Cove Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. [Section 1116(c)(1)].***

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Title 1 Orientation Annual Public Meeting (Face to Face)	Title 1 Parent Involvement Program Specialist	Wednesday, September 12, 2019 2 Sessions	Sign- In sheets/ Agenda

### Flexible Parent Meetings

***Coral Cove Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].***

Coral Cove Elementary School will offer a flexible number of engagement meetings at convenient times for families, such as meetings in the morning or evening for which the school may use Title I funds to provide supported services, programs, and/or materials. Flexible meetings will include, but not be limited to, School Advisory Council Meetings, and Coffee with the Principal.

### Building Capacity

***Coral Cove Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. [Section 1116(e)(2)].***

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
SAC Meeting	SAC Chair, Title 1 Liaison and SAC Committee	Increase of parent involvement	Every 3 <sup>rd</sup> Wednesday / Monthly	Sign- In sheets, Agendas, Minutes	<i>What We Say and How We Say It Matter: Teacher Talk That Improves Student Learning and Behavior (2019) by Mike Anderson</i>

Curriculum Night	Literacy Coach/Title 1 Liaison	Increase Florida Standards Knowledge	Quarterly	Sign-In sheets, agendas, minutes	<i>Literacy Strong All Year Long: Powerful Lessons for Grades 3–5</i> (2018) by Valerie Ellery, Lori Oczkus and Timothy Rasinsk
ASD/ESE Support Groups	ESE Specialist/ ASD Coach	Increase awareness of RTI process/ interventions/ support	Monthly	Sign-In sheets, agendas, minutes	<i>What We Say and How We Say It Matter: Teacher Talk That Improves Student Learning and Behavior</i> (2019) by Mike Anderson

## Staff Training

***Coral Cove Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].***

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Communicating Effectively with parents	Curriculum Coaches	Increase student achievement of all subgroups	Biweekly	Student Data	<i>What We Say and How We Say It Matter: Teacher Talk That Improves Student Learning and Behavior</i> (2019) by Mike Anderson Data Analysis through technology platforms
RTI/CPST Training	ESE Specialist	Develop awareness on how to increase student achievement with proper interventions	Every Tuesday (even weeks)	Intervention Strategies	<i>All Learning Is Social and Emotional: Helping Students Develop Essential Skills for the Classroom and Beyond</i> (2019) by Nancy Frey, Douglas Fisher and Dominique Smith

## Other Activities

***Coral Cove Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].***

Coral Cove will provide parents with opportunities to participate in programs to educate their child through the use of a parent resource room, monthly parent support meetings and ongoing two-way communication.

## **Communication**

***Coral Cove Elementary will provide parents of participating children the following [Section 1116(c)(4)]:***

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Coral Cove Elementary School will provide parents of participating children timely information about programs under Title I, including:

- a) A description and explanation of the curriculum in use,
- b) forms of academic assessment used to measure student progress,
- c) achievement levels of the challenging State academic standards, and
- d) if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicable possible.

Information related to the school and parent programs, meetings, and other activities, will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

## **Accessibility**

***Coral Cove Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].***

Coral Cove Elementary School, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents understand.

Parent Volunteers will be asked to work within the community to garner support for events such as Field Day, Family Nights, PTA Meetings, SAC/SAF Meetings, and various other parent events. Surveys will be sent out to parents to gather input from parents regarding topics of need and to identify barriers to parent participation. Staff will be available, to the extent possible, to assist with non-English speaking parents and/or parents with disabilities) to encourage parental involvement in academics.



## SCHOOL-PARENT COMPACT

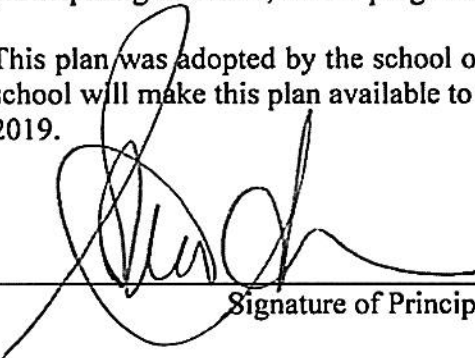
Coral Cove Elementary will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how families, school, staff, and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated.

Coral Cove Elementary School will hold an annual parent meeting to review and discuss any needed changes to the jointly developed school compact. This compact will outline how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. The compact will describe not only the school's responsibility in providing high quality instruction and curriculum, but the student and parent responsibilities for meeting and supporting the learning processes. The compact will address how parents have reasonable access to staff, receive frequent reports on their progress, and have the opportunity to volunteer and observe in the classroom.

## ADOPTION

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's Meeting minutes.

This plan was adopted by the school on April 24, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

  
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Signature of Principal

4/24/19  
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Date

  
\_\_\_\_\_  
Signature of SAC Chairperson

4/24/19  
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Date