

**Oakland Park Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020**

Mission Statement

The mission of Oakland Park Elementary is:

Opportunity Promotes Excellence

Beliefs:

- We believe that a quality educational program provides a safe and nurturing environment.
- We believe in the physical, social, emotional, and cognitive development of the students.
- We believe that an education is enhanced when children manipulate their environment, learn to solve problems and use critical thinking skills.
- We believe children learn using exploration, discovery, and inquiry.
- We believe every child is entitled to an equal educational opportunity.
- We believe that every child is to be treated with dignity and respect.
- We believe that to meet new challenges of change, we need to be open to innovation.

We believe we provide an atmosphere that provides positive student self-concept

Engagement of Parents and Families

Oakland Park Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents participating children. [Sections 1116(c), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Oakland Park Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Head Start pre-kindergarten teachers will conduct at least two home-visits, hold joint parent meetings to discuss specific learning needs of the students and academic progress
2	Individuals with Disabilities Act	Supplemental instruction support provided by the school will be discussed with the parents during the development of the students' IEP
3	Title III	Supplemental instruction provided by the school staff will be discussed with the parents during parent/teacher conferences and LEP meetings

Annual Parent Meeting

Oakland Park Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer	Title 1 Liaison	End of August	Flyer, Newsletter, Website
2	Marquee and Parent Link Announcements	Head Custodian Administration	Beginning of September	Copy of Marquee and Parent Link Report
3	Develop an agenda and sign-in sheet	Title 1 Liaison	2 nd week of September	Agenda and sign in sheets
4	Annual Title 1 Meeting	Administration Title 1 Liaison	By the end of September	Agenda and sign in sheets

Flexible Parent Meetings

Oakland Park Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1116(c)(2)].

Oakland Park Elementary School will schedule meetings to be held at various times during the day and evening to accommodate parents. Our school will hold our Open House, which is an orientation for parents and students at the beginning of the year. Our Title I Liaison will provide parents with information about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.

Throughout the year, teachers will hold individual conferences with the parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions the teachers are using to assist the children in reaching their achievement goals. Parents will be asked to engage in a discussion of how they can then support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Our Headstart teacher will also participate in two home visits a year with the families of students in that class, along with specialized parent trainings.

The school will offer parents a special workshop each year to provide an explanation of the statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic trainings where parents can learn how to assist their child at home with the academics that they are learning in school. As always, we provide childcare and translating services when needed.

Building Capacity

Oakland Park Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Celebration of Learning Academic Parent Night	Team Leaders, Curriculum Coaches	Parents & students will be provided with grade specific instructional strategies and resources that they can use at home including how to use the home/school agendas.	Mid-January	Flyer Agenda Sign-In Sheet Evaluation Form
2	Chuck E. Cheese Math Night	Math Coach	Parents & students will be provided with grade specific math problems to solve in a real-world setting	3 rd semester	Flyer Agenda Sign-In Sheet Evaluation Form

Staff Training

Oakland Park Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Benefits of Home/School Communication	Administration Curriculum Coaches	Improve the understanding of parent communication; agendas, interims, report cards	August	Agenda Sign-In
2	How to Communicate the Florida Standards to parents	Section 1116 (e)(4),	Improve the understanding of the Florida Standards	November	Agenda Sign-In

Other Activities

Oakland Park Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Section 1116 (e)(4), Section 1116 (e)13), Section 1116 (e)(14)].

- Title I Parent Resource Center - Inform parents of the available service through our Annual Title 1 Meeting, school newsletter and website.
- School's Parent Resource Center - Inform parents of the available service through our Annual Title 1 Meeting, school newsletter and website.
- School Website – Utilize to inform parents in school activities, Title 1 information, curriculum tips and links to various educational websites to help their child.

Communication

Oakland Park Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- ***Timely information about the Title I programs [Section 1116(c)(4)(A)];***
- ***Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114(b); is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1116(c)(5)].***

Oakland Park Elementary School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, twitter, website, parent-link). Information about Title I programs, academic programs (SES, ELO), the Florida Standards and forms of academic assessments will be shared with parents during Open House/Title I Information Meeting, parent

conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Florida Standards and all types of assessments used to measure student progress during Open House and parent conferences. The Title I Liaison will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. FSA/Assessment data and School Grade status will be shared with our stakeholders through our school newsletter and website.

Accessibility

Oakland Park Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(f)]

Oakland Park Elementary School will provide the School Parent Involvement Plan (SPIP) in English, and will translate in Spanish and Haitian Creole upon request. Parents will be sent notification of the plan in the school's newsletter, website, and during all parent events. The plan will be made available in the front lobby of the school and on the school's website. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on April 10, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

Signature of Principal

Date

SAC Chairperson

Date