

SILVER LAKES MIDDLE SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

Silver Lakes Middle School magnet school will ensure that all students achieve success while preparing them for college to meet tomorrow's global challenges in science, technology, engineering and math (STEM) within a safe and civil environment.

Engagement of Parents and Families

Silver Lakes Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings, parents will be provided information regarding the schools Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the planning of events and establishment of policies at Silver Lakes Middle. Silver Lakes Middle School will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Teachers will hold conferences, by team, with parents of children in their classrooms. Parents will be given a summary of the students' test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinator school-parent efforts and explanation of homework and grading procedures. Also, the school will host several academic literacy trainings. Parents will be informed of the development and decision-making process of Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Silver Lakes Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the students' IEP.
2	Academic Meetings	Parents will be invited to academic meetings to learn how to help their children study and prepare for standardized tests.
3	Supplemental Education Services (SES)	The school will hold an informational meeting for parents to better understand the supplemental academic services that are available to their children.

Annual Parent Meeting

Silver Lakes Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Public meeting announced in school newsletter	Title I Liaison	1x beginning of school year.	Sign-In Sheets/Agenda
2	Announcements (marquee and parent Link)	Head custodian/office manager	1x- August 2019	Number of participants, sign-in sheets

3	Flyers	Title I Liaison/Office Manager	Front Desk, car line, first day packet	Attendance of event
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Flexible Parent Meetings

Silver lakes Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

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Building Capacity

Silver Lakes Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Curriculum and Open House	Administration and classroom teachers	Helps parents to understand the expectation of each class, so they can easily assist their children with schoolwork at home	September 4th	Sign-in Sheets/Agenda, Feedback from attendees	In addition to Title I information, parents will be provided with tools to assist their child in being academically successful.
Curriculum Night	Administration , Curriculum	Review of USA Test	October 2019	Sign-in Sheets/Agenda,	Research based information

	coaches, Teachers	Prep, Promotion Requirements, and Middle/High School Educational Night		Feedback from attendees	regarding USA Test prep and other pertinent information.
Curriculum Night/Parent Meeting Standards and Strategies	Administration and curriculum coaches	Parents will be trained in specific strategies to help with their students with the FSA.	February 2020	Sign-in Sheets/Agenda, Feedback from attendees	Research based testing strategies and skills needed for FSA.
Multicultural Parent Night	Administration and Teachers	Pinnacle overview, summer homework reading list, summer math progress, Student performances	May 2020	Sign-in Sheets/Agenda, Feedback from attendees	
Florida Standards, State/District Benchmark Assessments/ Team Conferences	Classroom Teachers, Guidance Counselors	Teachers will conduct parent/teacher conferences with their teams to discuss students' progress, assessment results, and expectations	Throughout the school year	Students grades/emails providing dates for conferences.	
Department chair presentations on Common Formative assessments and instructional practices	Department Chairs	Department chair presentation on common formative assessment and instructional practices.	During monthly SAC meetings	Sign-in Sheets/Agenda, Feedback from attendees	Research based skills on instructional practices.

Staff Training

Silver Lakes Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
How to conduct parent conferences	Title I Coordinator	Teachers will understand how to maintain an effective partnership with parents through effective communication	1x per semester	Feedback from teachers, improvements to parent/teacher conferences based on feedback from teachers, parents, administrators, and students.	Provide research based tips for effective parent teacher communication.
Cultural Sensitivity Professional Development	Title I Coordinator, Administrators, & teacher leaders	Teachers will have a better understanding of the cultural diversity of the school. This will assist them in improving their relationships with students and teachers.	Fall 2019	Increased understanding and acceptance of the cultural needs of the students, parents, and community. Improved relationships.	Provide research based tips for cultural sensitivity and diversity.

Other Activities

Silver Lakes Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable

support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Silver Lakes Middle School will provide information about Title I programs and it will be provided in a timely manner, using various methods of communication (newsletter, website, meetings). Information about Title I programs and academic programs. Florida state standards, grade level expectations, and forms of academic assessment will be shared with parents during Open House/Title I information meeting, parent conferences, and at other times a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the standards, and types of assessments used to measure student progress during open house. Title I teachers and administration will explain Title I programs and opportunities at the Title I public meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I public meeting. Parents who qualify will be notified of school choice options and supplement educational services tutoring options during open house. District and state assessment data will be shared along with status of AYP through the school newsletter and on the school website.

Communication

Silver Lakes Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

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teachers will explain and discuss the school's curriculum, the Florida standards, and types of assessments used to measure student progress during open house. Title I teachers and administration will explain Title I programs and opportunities at the Title I public meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I public meeting. Parents who qualify will be notified of school choice options and supplement educational services tutoring options during open house. District and state assessment data will be shared along with status of AYP through the school newsletter and on the school website.

Accessibility

Silver Lakes Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Silver Lakes Middle School will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter and extra copies will be made available in the front lobby of the school. Correspondences regarding the parent meetings will be created in the aforementioned languages, as needed, and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed.

School-Parent Compact

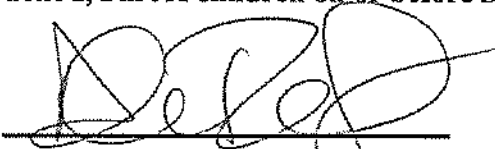
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (04/23/19) and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal

11/21/19

Date



SAC Chairperson

11/21/19

Date