

Enterprise Elementary Title I, Part A Parent & Family Engagement Plan (PFEP).

I, Alicia Douglas, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP);
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

A Douglas

9/24/2019

Signature of Principal or Designee

Date Signed

Mission Statement

Parent & Family Engagement Mission Statement

Response: When we improve relationships within the school community and stakeholders, we will create an environment of learning that increases the knowledge and academic achievement in all students.

Engagement of Parents & Families

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response: School Advisory Council (SAC) meets monthly. SAC membership is composed of parents, teachers, staff members and community members as well as Enterprise Administration. Members are elected by their respective group and/or appointed by the Principal. The membership must be composed of at least 51% non-school members. The draft of the State School Improvement Plan (including use of funds), the Parent & Family Engagement Plan, and the Parent Involvement budget are presented in draft form to parents at School Advisory Council Meeting in September or October 2019. Parents, teachers and staff are asked to offer suggestions for utilizing these funds. Suggestion forms are offered to all stakeholders so their suggestions are in writing. Parents are notified that Enterprise Elementary is a Title I School at every SAC and PLC meeting.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title 1, Part C	Parent support is offered through migrant services such as translation and food assistance programs. Parental support through Parent-to-Kids activity nights and workshops of school success.
2	Title IX, Homeless	Title IX Coordinator as well as our Guidance Counselor provides services to homeless families to ensure that students have school supplies, community resources and transportation.
3	Title III	Additional support and resources provided by the school will be discussed with parents during LEP committee meetings. The district ESOL coordinator and staff provide ongoing support and professional development to teachers and paraprofessionals to ensure instruction best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation.
4	Title I, Part A	Supplemental tutoring before or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA data.
5	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
6	Supplemental Academic Instruction	The district provides remedial instruction resources to students who fail to meet performance levels.

Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules.**

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop handouts that address the required documents	Assistant Principal	September , 2019	Copies of Title I handouts
2	Develop and disseminate invitations to Title 1 Parent Meetings	Principal	September , 2019	Flyer/Connect Ed Message
3	Advertise/publicize event	Assistant Principal	September , 2019	"School Messenger", flyers, Marquee sign, social media and announcements
4	Develop and print sign in sheets	Parent Liaison	September , 2019	Sign in sheets for individual classrooms
5	Maintain Documentation	Assistant Principal	September , 2019	Title I documentation file housed in main office. Documentation shared with Title I.
6	Reminder meeting flyer will be sent home with information pertaining to the Annual Title I Meetings	Assistant Principal	September , 2019	Number of participants, sign-in sheets
7	Copy of Title I presentation for parents	Assistant Principal	September , 2019	Number of participants, sign-in sheets
8	Send home Title I handouts to all parents that did not attend	Assistant Principal	September , 2019	Number of participants
9	Enterprise Elementary Annual Title 1 Meeting Event Surveys	Parent Liaison	September 2019	Survey Results

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: The school will offer a flexible number of meetings to accommodate parents, before, after-school, and evenings. Enterprise will also provide childcare to such activities that are necessary for parents to attend.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress.	Administration and grade level PLCs	Improve student achievement	Fall 2019	Parent Surveys
2	If requested by parents, opportunities for regular meeting to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to such suggestions as soon as possible.	General Education Teacher	Improve student achievement	ongoing	Parent Surveys
3	Parent Resource	Parent Liaison	Improve student achievement	ongoing	Parent Surveys
4	Parent volunteer program	Parent Liaison	Improve student achievement	ongoing	Parent Surveys
5	Mentoring Program	Parent Liaison/Guidance Counselor	Improve student achievement	ongoing	Parent Surveys

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty meeting training on volunteer program	Parent Liaison	Improve student achievement	Fall 2019	teacher survey
2	Weekly message to Faculty and staff call the "Dream Builders"	Principal	All academic areas/teacher effectiveness	ongoing 2019-2020 school year	teacher climate surveys
3	Presentation of School Improvement Plan and Parent Improvement Plan	Assistant Principal	Set clear goals for teachers in regards to academic and parental involvement	Fall 2019	Parent and staff feedback
4	Growth Mindset	Parent Education Facilitator	Improve Parent/Teacher relationships	Dec 2019	Exit slips

Communication

Describe how the school will provide parents and families of participating children the following:

- **Response:**
- Timely information about the Title I programs [Section 1116(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. [Section 1116(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116(c)(5)].

Response: Convene Title I Meetings, at convenient times, to which all parents shall be invited and encouraged to attend to inform parents of their school's participation in Title I and to explain the requirements of Title I and the right of parents to be involved. Teachers will hold annual conferences with parents to formulate individual education plans for their children.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: In carrying out the parental involvement requirements of this part, local educational agencies and schools, to the extent, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents understand.

Some examples are:

Parent to Kids/Spanish

Conference with translators

Translated newsletters, notes, etc.

School Messenger (Translated)

Registrar Bilingual

Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan (PFEP).

Upload School-Parent Compact

Note: As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload Evidence of parent and family input in the development of the School-Parent Compact

Note: Submit copies of actual parent/family input supporting the development and revision of the School-Parent Compact (i.e. minutes, surveys etc.).

Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

2019-2020

Parent & Family Engagement summary (Building Capacity summary)

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Meeting	2	100	Involve parents in developing programs to improve parent input
2	Open House	1	400	Improve communication with parents will positively impact student success
3	Meet the Teacher	1	300	Improve communication with parents will positively impact student success
4	Science Night	1	400	Involve parents and students together to increase academic achievement
5	FSA Parent Night	1	300	Involve parents in helping their students with the FSA.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Growth Mindset	1	45	Increase parental involvement will positively impact student success
2	Parent Resource Room	On going	200	Increase student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and 2019-2020

family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents attending meetings	School provide child-care
2	English language proficiency	Provide translator at all events
3	Parent availability	Varied event times
4	Homeless families	School social worker working with families to provide support

**Please return completed Parent & Family Engagement Plan (PFEP)
to your Parent & Family Engagement (PEF) facilitator by**
