

Olsen Middle School

School, Parent and Family Engagement Plan

2019-2020

Mission Statement

We believe:

Each individual is capable of learning through a diversified approach.

Students have a right to learn in a safe and secure environment.

All individuals should be treated with respect.

The school's learning environment should be one that fosters creativity, pride, high expectation and critical thinking,

Student achievement is enhanced through cooperation among the home, community, school and students.

School programs should reflect the needs of our multicultural population.

Students should be prepared to function in a technological society; and therefore, that technology should be used throughout the curriculum.

Teachers, staff, parents, students and community of Olsen Middle School are committed to ensure that all students receive a quality education within a safe and secure learning environment.

Involvement of Parents

Olsen Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118 (c)(3), 1114 (b)(2), and 1118(a) (2) (B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided with information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Olsen Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Programs, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

1.	Literacy Nights at Olsen	Administration/Literacy Coach /Guidance/Instructors
2.	Broward Virtual School Orientation	Administration/Literacy Coach /Guidance/Instructors
3.	Parents as Partners	Administration/Literacy Coach /Guidance/Instructors
4.	Student Achievement Recognition Programs	Administration/Literacy Coach /Guidance/Instructors
5.	Family Fun Fitness Festival	Administration/Literacy Coach /Guidance/Instructors

Annual Parent Meeting

Olsen Middle School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(e)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer	Title I Liaison Administrator	Last Week of August	Flyer
2	Announcement Marquee and Parent Link	Head Custodian Administrator	Last Week of August	Email/Request Forms Parent Link
3	Develop an Agenda and Sign-In Sheet	Principal /Administrators/Title I Liaison	First Week in September	Agenda Sign-In Sheets
4	Open House/Annual Public Title I Meeting	Principal /Administrators/Title I Liaison/Teachers	By the end of September	Flyer Agenda Sign-In Sheets
5	School Website	Administration/ Tech Specialist	Continuing	Increased parent Knowledge-Survey results
6	Annual Activity Calendar	Administration Leadership Team	Continuing	Sign-In Sheets/Survey results
7	Mother-Daughter Tea "Herstory"	Administration/Instructors	May	Increased Parent Involvement/ Student and Community Enrichment

Flexible Parent Meetings

Olsen Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Olsen Middle School will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Parents will be given a summary of the student's test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussions of how they can support these efforts. Parents will also be informed and trained on how to use student agendas as a communication tool as well as to help their child throughout the year. Parents will be given suggestions for coordinating school/parent efforts and explanations of homework and grading procedures as a more personalized approach to review their child's assessments and academic progress. The school will also offer parents an explanation of statewide assessments systems, standards, and other accountability measures. Teachers will hold parent conferences both individually and collectively with the student and parent

Building Capacity

Olsen Middle School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Training/ Available Monitoring Resources and Anti-Bullying, Cyber Bullying	Administration Teachers/ Guidance	Parents will be provided with training on how to use the available resources such as: Student Agendas, Pinnacle and Virtual Counselor	November 2019	Flyer Agenda Sign-In Sheets
2	Curriculum Night	Administration Literacy Coach and Language Arts Department Chair	Parents will be provided with curriculum outlines and grade specific instructional strategies and resources that they can use at home.	October 2019	Flyer Agenda Sign-In Sheets
3	Educational Forum	Administration Guidance Prevention Liaison	Presentation of the superb educational programming and resources available throughout the county and school district	December 2019	Agenda Flyer Sign-In Sheets

4	Fall Family Fun Festival	Department Chairs, Teachers, Guidance, Administration	Parental Involvement initiative to heighten communication between school and home	November 2018	Flyer Agenda Sign-In Sheets
5	FLVS Lab Parent Orientation	FLVS Instructors, Guidance, Administration	Parental involvement initiative to heighten awareness and support via FLVS	September 2019	Flyer Agenda Sign-In Sheets

Staff Training

Olsen Middle School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Open House/ Annual Title I Meeting Training	Guidance Administration	Improve the ability to present and communicate with parents, teachers and schools classroom procedures	September 2019	Agenda Sign-In Sheets
2	(TEAM Olsen) Partnerships in Education	Administration/ Department Chairs	Securing community partners for improved and enhanced community support in school-wide initiatives	September-June 2019-2020	Agenda Sign-In Sheets
3	Data Chats and Parent Conferences	Administration/ Department Chairs	Teachers will be trained on how to interpret scores for parents when communicating with parents throughout the school year as well as how to conduct effective parent/teacher conference	September 2019-June 2020	Agenda

Other Activities

Olsen Middle School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents whom are fully participating in the education of their children [Section 1118 (e)(4)].

At Olsen Middle School, parenting skills are promoted and supported. On the occasion of Curriculum Nights, the Title I Mobile Unit will be available to provide a library of books, magazines, pamphlets, and other informative materials regarding responsible parenting. Parents will be given an opportunity to check out the materials for review.

Parents will be encouraged to use the Title I Parent Involvement Center (centrally located in Broward County). Parents will be encouraged to use the K-12 Parent Resources, an on-line portal which provides resources for parent information, educational websites.

Parents will be encouraged to access the online Title I Parent Involvement Center. The Parent Involvement Center will provide information about programs and resources within the community that provide support services to families and provide materials to assist parents in their child's academic achievement. Parents will be surveyed to determine areas of interest and needs for the parenting library and /or parenting workshops.

Communication

Olsen Middle School will provide parents of participating children the following [Section 1118(c)(4)]:118(c)(4)(A)]:

Timely information about the Title I programs [Section 1118(c)(4)(A)]:

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118 (c)(4)(B)]:

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]: and

If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Parents will be provided with training on how to use the student agenda as a communication tool as well as information about Title I Programs during Open House, at parent conferences, and a variety of parent involvement opportunities. Teachers and /or Guidance Counselors will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year. Data chats will be conducted with each student and shared with parents. Parents will be provided with information about how to use technology at home to assist their child during Family Nights and individual parent conferences. Olsen Middle School will collaborate with the Office of Prevention to provide parent workshops to include topics of bullying, violence prevention, internet safety, behavior management, character education and substance abuse. Parents will be given materials at these workshops about these topics and materials will also be available to parents at the parent resource center located at the school.

Accessibility

Olsen Middle School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118 (e)(5) and 1118(f)]

Olsen Middle School hosts monthly parent meetings to effectively address school, parent and student issues. Further, staff are consistently present to provide translation in other languages to foster both effective communication and accessibility* Additionally, printed information is available upon request in the parent's home language

School-Parent Compact

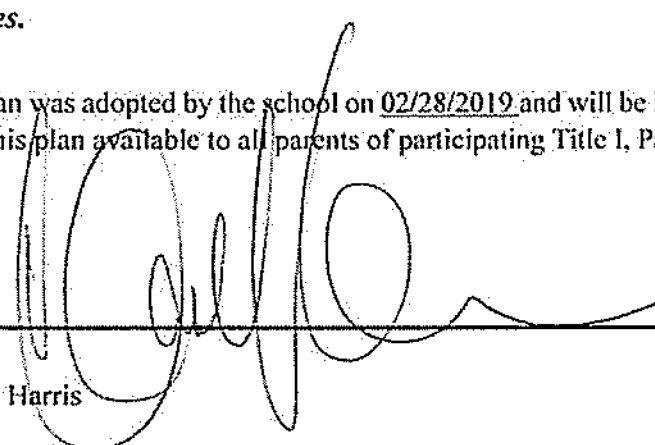
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 02/28/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019


Valerie Harris

3/4/19
Date

Indranie Hassad

3/6/2019

Dr. Indranie Hassad, SAC Chairperson

Date