

**Attucks Middle School**  
**School-Level Parent and Family Engagement Plan (PFEPP)**  
**2019-2020**

**Mission Statement**

Provide a quality and personalized, education to all students, in a supportive, innovative, and secure environment while providing opportunities in the study of Communications and Broadcasting Arts through the use of technology.

**Engagement of Parents and Families**

*Attucks Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encourage to become active members of the School Advisory Council (SAC). At the SAC monthly meetings parents will be provided information regarding the school's Title I allocation (inclusive of Professional Development and parent involvement allotments) Parents will be encouraged to participate in and provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using survey complete by parent, staff and students. The results will be analyzed to evaluate the effectiveness of the school's Parent Involvement Program. Adjustments will be made accordingly as the plan is a living document.

In addition to weekly Parentlink communications we will develop a monthly newsletter that will be posted to our school website as well as hardcopy in the reception area of the school.

Bi-monthly workshops will be held to provide parents with tools and information to support their student for home learning

**Coordination and Integration**

**Attucks Middle School** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Title I, Part A	Title I Funds at Attucks Middle School will provide teachers to assist students, part students.
2	Title I, Part A	Staff Development funds are used to develop a comprehensive professional development improve delivery of instruction through workshops designed to grow teachers professional achievement. The district coordinates with Title I, Title 11, and Title II to ensure that staff de provided
3	Title I, Part A	Parent Involvement Funds are utilized to fund academic parent nights (include reading, writing social studies and technology) that provide parents with new skills and information to support home.
4	Title II	Provides substitute coverage for teacher training activities and professional development a support.
5	Title III	English Language Learners (ELL) are instructed by a team of teachers specifically trained in research-based techniques of instruction for ELL students.
6	Supplemental Academic Instruction	If Available, additional funds will be used to fund a 10- week afterschool and/or Saturday



## Annual Parent Meeting

Attucks Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	August Annual Parent Meeting Date with Principal and Curriculum Leaders hip Team	Administration and Title I Liaison	August 2019	Posted Date evidenced by flyer, newsletter, emails to parents, Twitter, Facebook, and website notice.
2	Advertise date to staff, SAC, Parents and Community through flyers sent home via backpack, post on website, include in newsletter, sent to parents through Parentlink in multiple languages	Administration and Title I Liaison	August 2019 beginning 2 weeks and continuing up to the date of the Annual Parent Meetings/Orientations	Flyers, Parent Link Notice, website page, newsletter Facebook, Twitter.
3	Work with Leadership team to plan agenda and PowerPoint presentation that includes all aspects of the Title I program including as legally required through Title I policy.	Administration and Computer Tech	August to date of Public meetings in the beginning of the school year.	Copies of agenda, notes and sign in sheet from planner
4	Conduct the public meetings, provide academic booths for parents to peruse to learn more about the curriculum and the Title I Program.	Administration and Title I Liaison	August meeting	Copies of flyers, agenda, sign in sheet to determine attendance and photos to verify attendance.

## **Flexible Parent Meetings**

*Attucks Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Parent conferences are scheduled in the morning hours two days a week and offer flexibility in time slots. ESE parent meetings are conducted also throughout the day to provide convenience for parents. The Social Worker makes home visits where needed.

PTSA and SAC are conducted and supported on the same meeting night. Other events such as Open House, Fairs (such as Science and STE Showcase) are held at night so parents have an opportunity to participate in all or selected events. SAC parents have approved this collaboration point to it as a "best practice" that has increased parent involvement in Title I parent-student activities. Complimentary food is provided at parent night activity

Magnet Coordinator provides tours of the school at times convenient to parents. These occur during the school day and are scheduled in advance accommodated as well.

## **Building Capacity**

*Attucks Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*



Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Family Literacy Night with Reading and Language Arts Department and Scholastic Book Fair	Title I Coordinator / Liaison Coach/Reading Department Chair Assistant Principal	Train parents on ways to help students improve skills in reading comprehension, writing and connecting subject areas through FSA Expose families to the Book Fair and Provide information on how to access materials and books from Title I and Public Libraries	January 2020	Flyers Agenda Sign-In Sheets Parent Surveys	In <i>The Condition of Education, 2003</i> , the National Center for Education Statistics (NCES) describes survey results showing that literacy activities in the home contribute to early reading success. For example, the <i>Early Childhood Longitudinal Study</i> measured children's home literacy activities using an index that counted parents' reports of how often they read to their children, sang to them, and told them stories, as well as the number of children's books and audiotapes or CDs in the home. The children who ranked higher on this home literacy index also scored higher on reading and literacy skills when they entered

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					kindergarten. The positive relationship between a home literacy environment and children's reading knowledge and skills held true regardless of the family's economic status (NCES, 2003, p. 74).
Family Math Night	Title I Coordinator Math Chair Assistant Principal Title I	Provide hands-on activities so parents and students can see the connection between real life and real-life application of math skills. Help parents understand Math State Standards	November 2019	Flyers Agenda Sign-In Sheets Parent Surveys	"To increase access to STEM opportunities for all students, families must be intentionally and effectively engaged and be equal partners with all other stakeholders. Engaging families in STEM programs and advocacy will be a demonstrably effective strategy in STEM improvement efforts, especially in closing the gap for underrepresented students in STEM." Sarah Toulouse Bayer USA Foundation executive director and Laura Bay, National PTA president



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Science/Technology Night	Title I Coordinator  Science Chair  Technology Teacher  Assistant Principal	Engage Parents and students in activities related to Science and technology. Provide hands-on activities and demonstrate to parents how they can reinforce science at home.	October 2019	Flyers Agenda Sign-In Sheets Parent Surveys	"To increase access to STEM opportunities for all students, families must be intentionally and effectively engaged and be equal partners with all other stakeholders. Engaging families in STEM programs and advocacy will be a demonstrably effective strategy in STEM improvement efforts, especially in closing the gap for underrepresented students in STEM." Sarah Toulouse Bayer USA Foundation executive director and Laura Bay, National PTA president
Health and Wellness and Financial Literacy Fair	Title I Coordinator / Liaison Electives Department Chair Assistant Principal	Provide students and parents with a round table discussion lead by experts in the field of Health, Nutrition and Financial Literacy discussing topics that apply to adolescents and their families.	September 2019	Flyers Agenda Sign-In Sheets Parent Surveys	"To increase access to STEM opportunities for all students, families must be intentionally and effectively engaged and be equal partners with all other stakeholders. Engaging families in STEM programs and advocacy will be a demonstrably effective strategy in STEM improvement efforts, especially in closing the

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### Staff Training

Attucks Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Cultural Sensitivity Training	Title I Coordinator Equity Liaison Assistant Principal	Best practices for faculty and staff when working	August 2019 October 2019 January 2020 March 2020	Agenda Sign-In Sheets	recent research has confirmed that teacher involvement is critical for promoting academic engagement of low-income and ethnically diverse students, other literature suggests that teachers have lower



Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
		with non-English speaking students and parents.			expectations for and fewer interactions with these children.
Conducting Effective Parent Teacher Conferences	Guidance Director Assistant Principal	Best Practices for faculty to create a culturally responsive classroom  Train faculty to share the ways on how to hold effect parent teacher conferences and how to help parents support their children academically at home.	Pre-Planning week	Agenda Sign-In Sheets	According to a recent report by the <u>Southwest Educational Development Laboratory</u> , children do better in school when their parents are involved. Effective teachers involve parents by asking them to monitor homework or sign progress reports.

## Other Activities

*Attucks Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Parents will be encouraged to attend ESE meetings and workshops on ways to help their children succeed in school. The Guidance Department c parents of low-performing students to meet with them one-on-one and offer ways to provide academic assistance at home. The Title I Mobile Parent Unit will be scheduled to arrive on campus, when available, at our monthly parent nights. Parent flyers, brochures and current policy will be available for parents in the front office and in the Guidance Center.

## Communication

*Attucks Middle School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Attucks Middle School will begin the year with a Title I Newsletter that will be distributed in the first week of school via book bag to all students. "Parents Right to Know Letters", information about the "Home-School Compact" location of the School Improvement Plan (SIP), and Parental Involvement Policy Parent Resource Centers. Each month a



newsletter will be sent home with updated information about the Title I Program and resources. Additionally, information can be found on the school website.

The Annual Title I Public meeting provides descriptions and explanations of the school's curriculum and academic expectations for proficiency in all

Monthly SAC meetings provide a way for parents to provide input and offer suggestions related to decisions affecting the academic programs at Attucks Middle Schools.

Parents are encouraged to provide feedback through even and end of the year surveys

Parent input is sought at the April SAC meeting when the review of the survey results, Parent and Family Involvement plan and other Title I documents are discussed and crafted.

## Accessibility

*Attucks Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

To ensure that parents and guardians of our ELL students have equal accessibility, flyers for parent involvement activities are sent home in Spanish, Creole and Portuguese to the extent possible.

To increase the involvement of students with disabilities, additional invitations will be sent home this year to encourage additional participation and take an active role in recruiting parents.

**School-Parent Compact**


As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement /Section 1116(d)/.

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on April 24, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

  
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*Signature of Principal*

4/26/19  
\_\_\_\_\_  
*Date*

  
\_\_\_\_\_  
*SAC Chairperson*

4/26/19  
\_\_\_\_\_  
*Date*