

Pines Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

The Mission of Pines Middle School is to create a safe, creative learning environment maintained through an atmosphere of positive reinforcement, respect, and understanding which will enable all students to develop to their fullest potential as independent learners. The faculty and staff are committed to offering a variety of programs that will meet the needs of the many sectors of the community that it serves.

Engagement of Parents and Families

Pines Middle School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are given pertinent information that would lead to a successful school year. Information about Title I was introduced. Important websites and contact information is shared and clear expectations for behavior and academic excellence were outlined.

Coordination and Integration

Pines Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Parent Training	Parents were given tools that could enhance and encourage academic achievement.
2	Parent Training	Parents were provided with subject area specific instructional strategies and resources that they can use at home.

Annual Parent Meeting

Pines Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Testing	Coordinator	Testing	Monitor student success weekly
2	Naviance	Guidance	Support for students and parents	Monitored by the Guidance Department
3	Career, Technical, Adult Community	Guidance Department	Support for students and parents	Monitored by Administration and Guidance

Flexible Parent Meetings

Pines Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to the education of their children. Parents will be made aware of their son or daughter's progress or lack of progress this will be done through various means to include, phone calls, conferences, emails or local mail.

Building Capacity

Insert School Name will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Attendance Matters	Guidance Department	Support for students and parents	Ongoing	Monitored by Administration and Guidance	Tracking Attendance
Strategies for being a successful student	Guidance Department	Support for students and parents	Ongoing	Monitored by Administration and Guidance	Monthly CFA's
Relationship	Guidance Department	Support for Students	Ongoing	Monitored by Administration and Guidance	Family Night Activities
Family Matters	Guidance/Administration	Support for Families	Ongoing	Monitored by Administration and Guidance	Guidance/Administration

Staff Training

Pines Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
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Weekly Staff Development	Department Heads	Student achievement will improve	Ongoing	Monitoring student success is on-going	Monitor through data chats
Early Release	Administration	Trainings designed to correlate with classroom instruction	Ongoing	Monitoring student success in ongoing	Departmental data chats/ evaluations
Professional Staff Development	Administration	Trainings designed and presented by instructional coach and district professional development leaders	Ongoing	Monitoring teacher and Administration	Monitored by Administration
Sensitivity Training	Administration	Training provided to staff that provides clarity on how to relate to students and parents	Ongoing	Monitoring teacher development noted through iObservation	Monitored by administration

Other Activities

Pines Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Parents will be provided ongoing information regarding their child's success.

Communication

Pines Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Parents will be made aware of their son or daughter's progress or lack of progress. This will be done through various means to include phone calls, conferences, emails or local mail.

Accessibility

Pines Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

The school will share the progress of students on the interim reports, report cards and individual student conferences.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved

student academic achievement *[Section 1116(d)]*.

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on April 4, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

Signature of Principal

Date

SAC Chairperson

Date