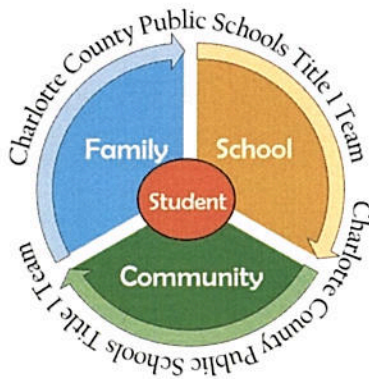


School Improvement and Parent & Family Engagement Plans



2019-2020

SALLIE JONES ELEMENTARY



INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2019**.
4. Complete the SIP section (found at the end) when your school SIP is completed. (There is always an exception, isn't there?)

Evaluation of 2018-2019 School Year PFEP

BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Grade level community service projects	6	Not measured for total participants. All grade levels host a community service project one month a year.	Students and families gained knowledge in ways that we can give back to your community and that their involvement in the community can come in various forms (creating flyers, advertising, donating, volunteering)
Family Events (STEM, Math, Assessments, Reading, etc.)	1 - STEM Night 1 - Publix Math Night	STEM - 114 Publix - 148	Parents have an opportunity to engage in academic events with their children and work collaboratively to solve problems.
Leadership Day	1	3	The school went through Lighthouse

			Recertification and led a tour and evaluation. Parents were included in the day on an interview panel.
Student-led Conferences	2	Fall-970 Spring- 920	Parents have an opportunity to meet with their children to review goals and academic progress in the children's leadership binders. This is a time for parents to hear directly from their children their progress and what they need to do in order to continue progressing forward to reach their new goals.
Family Reading & Resource Center	3 x's per week	1089	Families check out books, receive a keeper book, and receive school, academic, and parenting information to support a love of reading in the home
Hooked on Family Engagement Conference	0	0	This event was scheduled during our intersession break this year so our staff members were not able to attend.
Parent Institute Link	Available online		Available online
Kindergarten Round-Up	1	40	Sign in sheet for screening
Kindergarten Orientation	1	140+	Rising Kindergarten students spent an hour in classrooms getting used to their

			surroundings and completing activities. Parents attended an information session.
Boohoo Breakfast	1	100+	Parents attended an information session about dismissal and safety procedures and heard from PTO about volunteer opportunities.

STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Teacher Family Engagement PD What is the Family Reading Experience	0	0	
Teacher Family Engagement PD	0	0	
Staff Family Engagement Training	0	0	
PFEP meetings	2	5	Write plan and reflect on if items had a positive impact
AFA PLC/Meetings	10	13	Training on strategies to increase parent involvement in our schools.
Hooked on Family Engagement Conference	1	0	Conference was during Fall Intersession

2018-2019

REVIEW

SCHOOL IMPROVEMENT PLAN GOAL

GOALS: 18-19 SIP	OUTCOMES & IMPACT ON STUDENT ACHIEVEMENT
Increase academic proficiency for all students	SJE set growth goals for language arts and mathematics to be measured by iReady and/or FSA. On mid-year iReady data the school showed that the school (K-5) was 95% of the way toward the 100% growth target on average. Math data reflects that students are 72% of the way toward their growth targets on average. This places the school on target to meeting these goals by the end of the school year.
Community Partnerships	Community relationships were established with Beef O Brady's, Leroy's, and Publix Supermarket.
Build Relationships	Parent relationships with the school were improved with the addition of the district Remind App, teacher usage of the Class DoJo app, the use of the new parent automated phone calls, frequent postings to social media, and additional family fun events held throughout the year.



SALLIE JONES: OUR DEFINITION OF FAMILY ENGAGEMENT

How does your school define Family Engagement?

FAMILY ENGAGEMENT MISSION STATEMENT

- ☐ The parent and family engagement plan is a shared responsibility.
- ☐ The parent and family engagement will assist in providing high quality instruction for all learners.

Family engagement is defined by the collaborative interaction between parents, children, community partners, and school members in order to build relationships, learn together, and grow personally and academically.

SJE's mission is to establish a shared responsibility between school, home, and the community by providing ongoing opportunities for stakeholders to participate in family engagement events to foster student success..



INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Evidence of involving parents and families in planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

- PTO meetings
- SAC meetings

- Surveys from school events
- PFEP meetings

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ☐ The school will coordinate and integrate parent and family engagement programs and activities.
- ☐ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title III English in a Flash	English in a Flash is coordinated by the school guidance counselor and the District Title III Paraprofessional.
Pre-K Speech and Language Services	Our speech and language pathologist provides before school services to students identified with speech and or language needs that are placed in pre-K programs.
Big Brothers and Big Sisters	The guidance counselor coordinates visits and matches students to volunteers.
Title IX Homeless Coalition	Coordinated by the guidance counselor and the district homeless coordinator



ANNUAL PARENT MEETING (this is NO LONGER just Open House) and COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description and explanation of
 - ☐ Curriculum used at the school
 - ☐ Forms of academic assessment used to measure student progress
 - ☐ Achievement levels of the Florida State Standards
- ☐ Description of the nature of the Title I program that is shared with parents.
- ☐ Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]
- ☐ Could be grade level meetings, SIP meetings. SAC meetings
- ☐

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Curriculum Night	Grade level team leaders and teachers	Mid August - 2 hour event	Sign in sheets, agendas, powerpoint presentations, and surveys
Kindergarten Orientation Night	Kindergarten teachers, School Registrar, and Core Team	April - one hour event	Sign in sheets, agenda, powerpoint presentation
Annual Title I Meeting and Open House	Core Team, PTO, Teachers, Community Partners	July - 2 hour event	Sign in sheets, agenda, and survey

FLEXIBLE PARENT MEETINGS

- ☐ How the school offer a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

PTO and SAC meetings will establish a consistent day of the week and week of the month to allow parents an advanced schedule to increase the likelihood of parents being able to plan to attend. Children are allowed to attend these events and activities are provided for them for play.

Parent engagement events will be held in the evenings, but on various days of the week at various times. Saturday events will be held as appropriate as well.

Flexible scheduling is provided for families that need to participate in MTSS/TST meetings or parent/teacher conferences including the use of video or phone conference calls during the meeting.

BUILDING PARENT AND FAMILY CAPACITY for 2019-2020

- ☐ The school will implement activities that will build the capacity for meaningful parent/family engagement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.
- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
STEM Night	AFA, teacher volunteers	Students and their families will receive information and activities on how to improve student achievement in targeted academic areas.	1 time per year	Agendas, sign in sheets, invitation, and surveys
Publix Math Night	AFA, teacher volunteers	Students and their families will receive information and activities on how to improve student achievement in targeted academic areas.	1 time per year	Agenda, sign in sheets, invitation, and survey
Student-led Conferences	Leadership PLC, Grade Level Teachers	Students will share their academic and personal goals and their	2 times per year	Agenda, sign in sheet, invitation, and survey

		progress towards meeting them.		
Kindergarten Orientation	Core Team and Kindergarten Teachers	Students will visit kindergarten classrooms and complete make and take activities. Parents will attend and informational session about school logistics and receive academic materials for home.	1 time per year	Agenda, sign in sheet, invitation, and survey
Kindergarten BooHoo Send Off	Core Team, PTO, and Kindergarten Teachers	Provides parents with information about joining the PTO, allows classroom parents to meet one another, and provides parents with last minute logistics for dismissal procedures, etc.	1 time per year	Powerpoint, agenda, survey
WATCH D.O.G.S.	AFA, Core Team	WATCH DOGS provides male role models within the school. These gentlemen provide additional security during drop off and pick up and work with small groups of students on academics.	daily	Survey and Calendar of Volunteers
Kindergarten	Core Team and	New	April	Sign in sheet.

Orientation	AFA	Kindergarten families will gain information on the Family Reading Experience and will preview the room		agenda, survey
Leader in Me Parent Training	3 Parents and core team, other school parents	Parents will gain an understanding of the LIM concepts and train them to be advocates of this program that builds culture, character, and leadership in everyone.	June 2019	Agenda, sign-in, flyers, and survey



BUILDING STAFF DEVELOPMENT for PARENT & FAMILY ENGAGEMENT

- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]
- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]
- ☐ Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on	Timeline	Evidence of Effectiveness
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		Student Achievement		
AFA Meetings	AFA, Title 1 Resource and Family Engagement Liaison	Increases AFA knowledge and their ability to support families.	monthly	Sign in sheets and agendas
Staff Family Engagement Training	AFA, Core Team	Teachers and students will gain knowledge in resources available to families in the Family Reading Experience Room.	July/August	Sign in sheet, agenda, survey



FAMILY SURVEY (Replacing the Action Plan)

Using your school survey results, choose a question from each topic listed below to address this coming school year.

Family Efficacy

TOPIC: How confident are you in your ability to connect with other parents?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Curriculum Night Family Meeting	Lead Teacher, Grade level	Teachers will add a slide to their	August	Agenda, Copy of Activity/Slide &

Activity	Teachers	presentation that provides a structured way for families to introduce themselves to one another to begin building relationships		additional parents on REMIND, FB, and attending student-led conferences

Learning Behaviors

TOPIC: How well does your child work independently on learning activities at home?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Flyer, Tiger Growl Newsletter, and Facebook Homework/Organization Tips	Lead Teacher, classroom teachers, and admin	Create a flyer that establishes routines for families to consider that will support organization and homework strategies. Distribute paper flyer and post it to social media.	4 weeks into the school year once homework has begun in the classrooms, and ongoing tips throughout the year	Copies of flyer and Facebook post

School Climate

TOPIC: How much does the school value the diversity of children's backgrounds?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Social Media Posting of Diversity Projects throughout the Year	Teachers and Core Team	Photograph projects posted in the hallways to post to social media to make parents aware of lessons occurring in the room	monthly	Facebook Posts
Celebrations/Activities for various forms of Diversity (Autism Awareness, Disability Awareness, etc)	Core Team, Teachers, School News Staff and Student members	Determine which celebrations/activities will be completed. Develop school news and Facebook posts about these celebrations/activities.	monthly	Facebook posts, survey results

OTHER ACTIVITIES

- ☐ Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

Build relationships with the school resource officer - Officer conducts lessons in bicycle safety, DARE, and bullying. He is available to meet with students throughout the day and is visible throughout the school.

Relationship Building Activities - Activities such as an Obstacle Course, dances, Talents Shows,

School Plays, etc. are held to engage families in activities not related to academics. These activities were held to strengthen ties between school and family.

COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

- SJE Parent Newsletter - bi-monthly and posted to the SJE website
- Facebook Page - posts made daily. Parents can communicate through messenger directly with administration.
- SJE App - Flyers and reminder alerts are shared regularly
- Class DoJo/Remind App - These apps are used in classrooms for two way communication between home and school.
- SJE Website - information, photographs, and calendar information are shared on a regular basis
- School Connect Calls - calls are sent home once per week
- Title I Meeting Open House, Curriculum Night, Kindergarten Orientation Night

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

"to the extent practicable, shall provide opportunities for the informed participation of

parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]

Translators are available for all meetings as needed. Notices are provided in English or other parent native languages. Flexible meeting times for parents to attend SAC and PTO meetings. Kindergarten parents receive additional information at orientation. All students receive the District calendar. Student Compact is shared with all families. The Student Code of Conduct Book is shared with all families. We provide electronic, paper, and phone communication as much as possible.

DISCRETIONARY ACTIVITIES (optional)

- Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Child Care During Meetings	Provide children with activities in classrooms while parents attend meetings (Kindergarten Orientation). Provide activities for children to participate in while they are present in parent meetings (PTO).	Lead Teacher, Core Team, and PTO Board	Regularly occurring when meetings are held
Language Barriers	Utilize Class DoJo and Remind App translation options to assist in bridging the communication barrier between school and home	Classroom teachers, core team, and PTO	As needed for families that speak other languages

2019-2020

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 19-20 SIP)	How will this goal be communicated to families?	How will families support this goal?
SJE will increase 5th grade Fcat Science achievement from 51% to 60% or higher as measured by the 5th grade Science FCAT	The SIP plan is located for review in the front lobby binder, Family Center, and on the school website. It has been communicated to parents through face to face meetings such as PTO and SAC. It was mentioned in the school newsletter so parents and community would know where to go to view it.	Families will attend informational meetings as well as scheduled family event nights such as STEM. Parents sign the compact and monitor student progress during student-led conference days. They are asked to visit the Family Center regularly to check out the expanded STEM section. Programs such as Everfi and STEM SCopes.
100% of students will demonstrate 1 years learning gain or growth in ELA with a laser focus on lowest 25% as measured by i-Ready and FSA.	The goals for i-Ready are discussed with parents after each trimester diagnostic. Students are encouraged to strive for 45 minutes of lesson time that can be achieved at home as well. Information about this goal was presented on Curriculum Night as well as during parent and student-led conferences.	Parents are encouraged to come to the Family Center to get information on reading challenges such as Reading Wings and StoneCrab reading challenge. Parents are asked to read with their child every day and encourage lesson completion in i-Ready.
100% of students will demonstrate 1 year's learning gain or growth in Math with a laser focus on lowest 25% as measured by i-Ready and FSA.	The goals for i-Ready are discussed with parents after each trimester diagnostic. Students are encouraged to strive for 45 minutes of lesson time that can be achieved at home as well. Information	Parents are encouraged to attend Publix Math Night and conferences that discuss Math goals. Parents can bring students to i-Ready Club and assist in completing homework. Reflex and Prodigy are available to use at home so parents and teachers

	about this goal was presented on Curriculum Night as well as during parent and student-led conferences.	can use a common language.
100% of SJE students identified in the state subgroups (Black and SWD) will reduce achievement gap in ELA, Math, and Science as measured by FSA and i-Ready.	Parents/students/staff are encouraged to use Leader in Me and 7 Habits strategies to create a positive atmosphere for learning as set forth in news broadcasts, Family Center events, website posts, and inside their leadership notebooks for the student-led conferences. Parents have gotten written notices of their students progress and information on assistance for deficiencies. Parents are invited to MTSS meetings and other conferences for information.	Parents were invited to a Leader in Me Parent Training this past summer. They will be relaying the message through PTO meetings. Parents are encouraged to attend MTSS meetings, conferences, and check home folders for information. Attendance is encouraged so students will be present for special intervention classes like Rise Up and differentiated WIN times.

PARENT & FAMILY ENGAGEMENT PLAN

ASSURANCES

- ✓ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ✓ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ✓ The plan was jointly developed/ revised with parent and made available to the local community.
- ✓ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ✓ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ✓ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ✓ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
- ✓ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]



Principal's Signature

08/28/2019

Date Signed