

Cresthaven Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

In order for students and staff to reach their full potential, the mission of Cresthaven Elementary is to provide research based differentiated instruction aligned to state standards to address the needs of all learners in a safe, educational environment supported by technology, real-life applications and targeted professional development.

Engagement of Parents and Families

Cresthaven Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Monthly PTA/SAC and quarterly SAF committee meetings will be held. All parents and staff will be invited to attend and all ideas welcomed and discussed. Cresthaven Elementary will solicit ideas from all stakeholders on how parental involvement funds should be use.

Cresthaven Elementary will endeavor to hold some events in public spaces, off campus to encourage parent involvement.

Coordination and Integration

Cresthaven Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Katrena Bradshaw and Marcela dahan
2	Head Start	Mary LeBron - Parent Educator
3	Head Start	Laurez Coy-White Social Worker
4	Head Start	Carina Soto- Teacher specialist
5	Guidance	Brian Dektor - Guidance
6	School Social Worker	Bernie Shapiro - School Social Worker

Annual Parent Meeting

Cresthaven Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Open House	Donald E. Lee, Jan Heavner	August 2019	Annual TI Survey
2	School Newsletters	Donald E. Lee Jan Heavner, staff	Quarterly	CS Survey
3	First Day School Packets	Administration, Office, Support Staff	August 2019	CS Survey

Flexible Parent Meetings

Cresthaven Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Meetings will be scheduled at various times of day, on different days of week and we will endeavor to attach meeting times to events that encourage parent attendance and participation. Parents / SAC committee may be surveyed to find days/times that are most accessible.

Building Capacity

Cresthaven Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
PTA/SAC committee meetings	Principal Donald E. Lee / Denise Camuto	Sharing parental tips for studying and testing success	Monthly/ 30-60 Minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement.
Parental Involvement Meeting	Principal Donald E. Lee /Louise Rubino-Volunteer Coordinator	Working with community to increase school involvement	1 x 60 minutes	Volunteer reports/ feedback	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement
Multi Cultural Night	Jan Heavner/ Denise Camuto	Parents help build self esteem by participating in school functions.	November 2019 1 x 120 minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement
Reading Under the Stars	Jan Heavner/ Denise Camuto	Parents encourage student learning by being active participants. Parents who understand the standards are able to assist their children.	February 2020 1x 120 Minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement
Community Reading day	Dawn Eichhorn/ Denise Camuto	Working with community to increase school involvement	March 2020 1x 120 Minutes	Sign in sheets, student participation	When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more.” SW Educational Lab 2002

Family Math Night	Jan Heavner/ Dawn Eichhorn	Parents encourage student learning by being active participants. Parents who understand the standards are able to assist their children.	March 2020 1x 120 minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement
Black History Celebration	Tyfanny Fulmore/ Jan Heavner	Parents encourage student learning by being active participants.	February 2020 1x 120 minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement
Preventing Summer Slide	Jan Heavner/ Jamie Addeo	Parents encourage student learning by being active participants.	1x 120 minutes	Sign in sheets & parental feedback via Title I survey	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement

Staff Training

Cresthaven Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Staff Training – Effective Parent Conferencing	Jamie Addeo	Effective communication between parent and teacher allows for better support of student success.	August 2019	Teacher feedback	
Using the Student Agenda as a communication tool	Jamie Addeo	Effective Communication between parent and teacher allows for better support of	August 2019	Teacher feedback	

		student success.			
Customer Service Orientation	Admin. & Support staff	By ensuring that proper procedures and best practices are followed in welcoming students, staff a positive learning environment encouraged.	August 2019	Increased scores on parent survey.	

Other Activities

Cresthaven Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Cresthaven Elementary will offer other activities, such as parenting skills workshops, math/literacy nights and other family events. The school will conduct these activities to encourage parental involvement. [Section 1118 (e)(4)].

Communication

Cresthaven Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents*

of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Information regarding curriculum and assessment will be addressed at monthly SAC/SAF/PTA meetings, parent involvement activities, including email, parent link and also during conferences. Timely and necessary information will be included in the bi-monthly newsletter. Efforts will be increased to distribute information in multiple languages. Our school will continue to strive to provide parental information in multiple languages.

Accessibility

Cresthaven Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Registration, lunch applications and other forms will be offered in multiple languages. Translators will be made available as the need arises. We currently have Creole, Spanish, Portuguese and Russian speaking staff on campus. We will continue to provide parent link for families in order to keep them apprised of school news.

School-Parent Compact

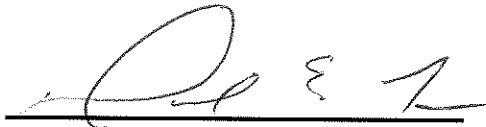
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/18/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal



Date



SAC Chairperson



Date